ENNIS PUBLIC SCHOOLS *******MONDAY, AUGUST 8, 2016******* REGULAR BOARD MEETING FINAL AGENDA - ROOM #3 5:00 P.M.

REGULAR BOARD MEETING

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Ι.	APPROV.	AL OF	THE	MINUTES
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- II. VISITORS
 - A. Aquatic Swim Center Phil VanPelt
- III. PUBLIC COMMENT
- IV. COMMUNICATIONS AND PETITIONS
- X. SUPERINTENDENT'S REPORT
 - A. Orientation for Staff
 - B. Summer Project Report
- XI. OLD BUSINESS
 - A. Big Sky Bus Route
 - B. House Purchase
 - C. Long Range Strategic Plan
 - D. DD Powers Update
 - E. Vo-Tech Project Update
 - F. World Strides Program
 - G. Second Reading Attendance Policy 3122

XII. NEW BUSINESS

- A. Approve Adult Education Classes and Instructors
- B. First Reading Board Policy 8132 Activity Trips
- C. Hire Custodian Sharon Howard
- D. Hire Junior High Football Coach
- E. Approve Trustees' Annual Report
- F. Approve Budget

XIII. CLAIMS AND ACCOUNTS

- A. Activity Accounts
- B. Approval of Claims

SCHOOL DISTRICT 52 ENNIS, MADISON COUNTY, MONTANA MONDAY, AUGUST 8, 2016

REGULAR AND BUDGET BOARD MEETING 5:00 P.M.

Maria Lake Chairperson

Kris Inman Vice-Chair - absent

Chad Coffman Trustee
Karen Ketchu Trustee
Julie Funston Trustee
Rich Borden Principal
Brian Hilton Principal

Casey Klasna Superintendent Ginger Martello District Clerk

Chairperson Lake called the meeting to order. The pledge to the flag was recited.

Approval of Minutes

Minutes for the regular meeting held July 13th were submitted for approval. Trustee Coffman made the motion to approve the minutes as amended. Trustee Ketchu seconded the motion. All trustees present voted their approval.

VISITORS

Paul Bills Activities Director
Sunni Heikes-Knapton Community Member

Abigail Dennis Madisonian
Phil VanPelt Aquatic Center
Carrie Welch Aquatic Center

Mellissa Newman Teacher Melinda Legg Teacher

Craig George Community Member

Phillip VanPelt and Carrie Welch - Aquatic Center

Mr. VanPelt told the board they are making an active push to complete the aquatic center. It would benefit the whole community because swimming promotes and prolongs life and also provides a life skill. He said the past board of trustees for the district was working on an agreement to lease property from the district and the proposal was never completed. Currently, the aquatic center has an option to purchase five acres from Paul McMullin. Mr.

August, 8, 2016

VanPelt proposed two options to the school board for consideration. The first proposal was to enter into a 50/50 partnership to construct the 8.5 million dollar center with direct use of the facility. The second option would be to enter into a ninety-nine year lease with construction to be completed in five years. The school would share in the cost of maintaining the center after it was built. He said maintenance was the problem. Mr. VanPelt informed the board he spoke with the county commissioners about funding through a park and recreation district. He said there is a lot of interest in the facility, such as, hospital use for rehabilitation. Chairperson Lake asked them to bring draft proposals to the board next month with numbers.

PUBLIC COMMENT

Craig George

Mr. George said there was a statute in school law addressing recreational development.

Sunni Heikes-Knapton

Ms. Heikes-Knapton invited the board to the School Garden party. This program has received a lot of support from the school and they have accomplished a lot for a small community.

COMMUNICATIONS AND PETITIONS

None

Superintendent's Report

Orientation for Staff

Superintendent Klasna informed the board they have scheduled two training sessions for the staff during the PIR days. One is required on suicide prevention which will also be attended by the staff from Twin Bridges and Harrison. The second training session will be on Google classrooms. He will also welcome the staff back and discuss building trust, beginning with administration.

Summer Projects Report

Superintendent Klasna informed the board we have completed installation of carpet in several high school classrooms and the gym floors have been refinished. There is some slight cupping with the high school gym floor, possibly from moisture. It is not a tripping hazard but may need to be addressed in the future. He thanked Tim, John and their crews for all the hard work getting the facility and grounds ready for the year.

NEW BUSINESS

Hire Junior High Football Coach

The district received two applications for the Junior High football coaching position that was left vacant when the Mr. Cavan was moved to assistant high school position. Mr. Bills and

Superintendent Klasna interviewed both applicants, Glen Charon and Ken Holbrook. Glen Charon is recommended for the position as he has the most experience. Mr. Bills said Mr. Charon has been around kids and they leave feeling good about him. Mr. Hess was also involved in the decision. The board asked about his past behavior as a coach and at school events that were outside his coaching duties. Mr. Bills was confident he could handle Mr. Charon Superintendent Klasna explained Mr. Bills was very clear about his expectations from Mr. Charon. Trustee Coffman made a motion to hire Glen Charon as the junior high football coach as presented. Trustee Funston seconded the motion. All members present were in favor.

OLD BUSINESS

Big Sky Bus Route

Superintendent Klasna and Mr. Lee met with the superintendent from Big Sky regarding the bus route. The district will gain nothing except good will with this route. The MOU from last year was amended to include clarification on pay for the driver being on Ennis' pay scale, it would be used only for the route and not extracurricular activities, an October 1st deadline was added and the route would not begin until second semester. The bus that was purchased will not be big enough so we may need to use our extra bus and purchase a new one. The board asked Superintendent Klasna to have a bus proposal for purchasing a new bus for the September meeting in the event Big Sky meets the October 1st deadline for securing a bus driver. Trustee Coffman made a motion to approve the revised MOU as presented. Trustee Funston seconded the motion. All trustees present were in approval.

House Purchase

The inspection was completed and did not show any major concerns for the year it was built. Superintendent Klasna informed the board we are not able to pay for the house with money encumbered from the General Fund which had been previously approved by legal counsel. We spoke with OPI, our auditor and another attorney who agreed it didn't meet standards for encumbering. The encumbered money would now be used to reduce taxes for the 2016-2017 school year. He felt it is still a good idea and can be purchased with the flex and building reserve fund. The board agreed it was a good purchase and needed to be done right. The board will also give the superintendent their concerns from the inspection with repairs to be provided to the seller. Trustee Ketchu's concern was funding for the vo-tech expansion.

Long Range Strategic Plan

Superintendent Klasna spoke with MTSBA regarding a date to begin the planning for the long range strategic plan. The board discussed dates and agreed to September 27th at 5:00 p.m. with the board and administration attending the first session. Community and teacher involvement will follow in future meetings.

DD Powers Update

The agreement has been approved and was ready for signing.

Vo-Tech Project Update

The Vo-Tech project will happen in two phases. The first phase is to clean out the bus barn while school is in session, which will require renting storage containers or renting space. The hope would be to have the project completed by the time schools starts next fall.

World Strides Program

The committee met with Ms. Knack and felt booking through a travel agent would be cost effective and meet requirements for the district regarding liability and insurance. The second trip would be handled differently this year than Closeup. Since World Strides are well into their fundraising, it wouldn't be fair to Ms. Lovett as she has already put in a lot of work. Closeup will have a lottery drawing for their free trip and that person will help the advisor with fundraising. The other item discussed was handling the money. The attorney stressed any money raised for school projects has to be handled through the district. Ms. Knack will clarify this with her participants. The final topic was a name. Since we are not using World Strides we need to come up with a new name. Ms. Knack proposed a contest with the junior high science students.

Second Reading Attendance Policy 3122

The board held the second reading for board policy 3122. Trustee Funston made a motion to approve policy 3122. Trustee Coffman seconded the motion. All members present were in favor.

NEW BUSINESS

Approve Adult Education Classes and Instructors

The fall list for adult education classes and instructors was presented for approval. The board discussed the classes being held off-site and was concerned about meeting the numbers for our allocation method. For the next session they requested having the adult education staff present and indicating the location of the classes. Trustee Coffman made a motion to approve the fall classes and instructors as presented. Trustee Ketchu seconded the motion. All trustees present were in approval.

First Reading Board Policy 8132 - Activity Trips

The first reading of policy 8132 was held. This policy addresses participants riding on the buses and chaperones being approved by administration. A list of riders will be left at the high school office prior to leaving.

Hire Custodian - Sharon Howard

The district received three applicants for the position with two very qualified candidates. The interview focused on cleaning and one applicant had a strong background in cleaning, therefore, Sharon Howard is recommended for the position. Trustee Coffman made a motion to hire Sharon Howard pending a favorable background check. Trustee Ketchu seconded the motion. All members present were in favor.

August, 8, 2016 4

Approve Trustees' Annual Report

Ms. Martello reviewed the Trustees' Annual report for the board. She explained this report is compiled by line item from purchases made from last year. The only piece that has not been finished is the Net Pension Liabilities for TRS and MPERA. She has not received this information from these agencies. We can approve the report as presented and once the numbers are received we will resubmit the report with the liabilities. Trustee Coffman made a motion to approve the TFS report contingent on receiving the net pension liabilities. Trustee Funston seconded the motion. All trustees were in approval.

Approve Budget

Superintendent Klasna informed the board, the budget changes a lot especially during legislative years. The general fund must be spent by June 30th and any money left is encumbered or reappropriated to the next year. The taxable value for a mill for next year is \$72,772.64. He explained to the board how ANB is calculated and what goes into funding the general fund. Next he discussed adding 1.59 mills to transportation. This is a permissive levy and we also receive money from the state and county based on our bus routes. Tuition and bus depreciation will not need any mills and the retirement fund is a county levy that funds TRS, MPERA, social security, medicare and unemployment. The tech levy was approved by the voters and the building reserve does not have any levies remaining. This fund may need to be looked at down the road because one boiler can deplete this fund. Overall, the budgeted mills are similar to last years with a 1.27 mill increase. Trustee Coffman thanked the superintendent for the information and felt it explained a lot about funding. Trustee Coffman made a motion to approve the budget as presented. Trustee Funston seconded the motion. All members present were in approval.

CLAIMS

The July activity claims were presented for approval. Trustee Coffman made a motion to approve the activity claims as presented. Trustee Ketchu seconded the motion. All trustees present were in approval. July warrant listings and preliminary August claims were presented by fund for board approval. Trustee Coffman made a motion to approve the listings as presented. Trustee Ketchu seconded the motion. All trustees present were in approval.

The next regular meeting is scheduled for September 14, 2016 at 5:00 p.m. As there was no other business for the attention of the board, the regular meeting was adjourned at 6:45 p.m.

ATTEST

Ginger Martello, District Clerk

20031000-000-0

Date Approved

Maria Lake - Chairperson

ECE Proposed Classes and Instructors: Fall 2016

- *Classes will run Monday, September 19th-Thursday, November 10th
- * Red denotes new instructors that will require paperwork for Ginger

(8 Week Session)

- Wet on Wet Landscape Painting- Jack Finley
- Open Sew-Kathy Olkowski & Jamie Diehl
- Cooking with your Harvest-Jamie Diehl
- Insanity-High Intensity Exercise Class- Lacey Keller
- Yoga for Athletes-Cori Koenig
- Early Bird Yoga-Cori Koenig
- Felting- Jenn Doney, Deborah Gregg
- Barn Quilts-Bonnie Lietgeb
- Auto Maintenance for Women- James Bohrman
- 12 Weeks of Christmas: Kay Gogerty
- Montana Literature: an Extended Study of Montana Novels: Lee Robison
- Beginning Woodworking: Charlie Zitting
- · Yoga: Manuela Redmond

WORKSHOPS:

- Bird Feeding Discussion: Marc Elser
- Watercolor Workshop: Patsy Eckert
- Mudslinging in the Land of Gold & Silver...and Copper: Some of Montana's Most Colorful Elections: Gary Forney
- Eye Health for Diabetics: Dr. Jeff Squire
- Fall Foraging in the Field-Jack Creek Preserve: Kay Gogerty
- New Land/Homeowner's Weed Workshop: Melissa Griffith, Madison Valley Ranchlands
- Vermicomposting: Joe Wilson, Wilson's Worms

ENNIS SCHOOLS
Claims and/or Payroll Checks List
For the Accounting Period: 7/16

Page: 1 of 2 Report ID: W100X

Check # I	Check Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
509682 S	SC	2927 3 RIVERSCOMMUNICATIONS DSL	1110 11	7/16	07/13/16	
509683 S	SC	3906 BIG SKY SCHOOL DISTRICT #72	23002.02	7/16	07/13/16	
509684 S	SC	3032 CHRISTENSEN RENTALS	72.00	7/16	07/13/16	
509685 S	SC	2 CITI CARDS	64.74	7/16	07/13/16	
509686 S	SC	5335 DRG ARCHITECT, PC	1292.50	7/16	07/13/16	
509687 S	SC	5057 ENNIS LUMBER COMPANY	3.68	7/16	07/13/16	
509688 S	SC	3190 GENERAL DIST CO.	112.50	7/16	07/13/16	
509689 8	SC	5218 HEALTH CARE SERVICE CORPORATION	85.00	7/16	07/13/16	
509690 S	SC	5317 INFORMATION SYSTEMS OF MONTANA	17707.50	7/16	07/13/16	
509691 S	SC	5300 MADISON RIVER PROPANE	1764.95	7/16	07/13/16	
509692 S	SC	3097 NORTHWESTERN ENERGY	4668.81	7/16	07/13/16	
509693 S	SC	1 PITNEY BOWES	117.00	7/16	07/13/16	
	SC	3319 QUILL CORP	39.98	7/16	07/13/16	
509695 S	SC	3339 ROCKY MOUNTAIN SUPPLY	702.86	7/16	07/13/16	
	SC	4457 SAM	500.00	7/16	07/13/16	
509697 8	SC	3850 SPRINT	35.83	7/16	07/13/16	
	SC	3407 TOWN OF ENNIS	1460.73	7/16	07/13/16	
509699 S	SC	4513 VERIZON WIRELESS	481.25	7/16	07/13/16	
509700 S	SC	5247 WRZESINSKI, JON	500.00	7/16	07/13/16	
509701 8	SC	4310 FIRST AMERICAN TITLE COMPANY	2000.00	7/16	07/18/16	
N	SC	5228 INTEGRATED IMAGING SYSTEMS	850.00	7/16	07/18/16	
509703 S	SC	3432 WALSH, DOUG AND SHARON	209.80	7/16	07/18/16	

Claims Total # of Checks:

23

Total:

56854.66

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

08/03/16 11:39:33

ENNIS SCHOOLS
Claims and/or Payroll Checks List
For the Accounting Period: 7/16

Page: 2 of 2 Report ID: W100X

Payroll

Check # Type	Vendor/Employee/Payee Number/Name	Check Amount	t Period	Date d Issued	Notes
-89997 P	BORDRI RICHARD L BORDEN	3074	08 7/1	6 07/15/16	
999	STEPHANIE	1513.0	.01 7/1	6 07/15	
	JOSEPHINE C	810	7 7/1	07/15/1	
77	HI6657 BRIAN W HILTON	3954.98			
W	KIMMLI LISA KAY KIMMEY	668.1	7/1	6 07/15/1	
	KO0350 KURTIS BOYD KOENIG	1447.85	7/1	6 07/15	
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0	MT. MEDICAL SAV F.M.V.B.	6200.00	7/1	6 07/19/1	
9	RE6876 DANIEL L REINOEHL		7/1	0	
-	KLASCA CASEY KLASNA	4728.39	7/1	07/14/1	
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07993	AM FID-FLEX AMERICAN FIDELITY-FLEX	300	.00		
4	TAL GUARDIAN	288	.21		
5	RENT ENNIS SCHOOL I	1200.00			
	FIRST MADISON	00000.4000.4000.40000.400000.4000000000			
107998 5	NUKANC	1000		6 07/19/16	
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		55.		6 07/19/16	
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Grand Total #	of Checks: 66	Total:	150495.42		
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Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

08/03/16 11:37:35

ENNIS SCHOOLS
Claims and/or Payroll Checks List
For the Accounting Period: 8/16

Page: 1 of 1 Report ID: W100X

Claims

Check # Type	Vendor/Employee/Payee Number/Name	Check	Check Amount	Period	Date	Notes
509705 SC	4680 ACADIA MONTANA		2175.36	8/16	08/03/16	
			26.00	8/16	08/03/16	
	5315 BLACK MOUNTAIN SOFTWARE		28297.50	8/16	08/03/16	
509708 SC	BRUCO, INC.		351.42	8/16	08/03/16	
509709 SC	3 CENTURY LINK		2.69	8/16	08/03/16	
509710 SC	2 CITI CARDS		83.61	8/16	08/03/16	
509711 SC	3082 CRESENT ELECTRIC		856.41	8/16	08/03/16	
509712 SC	5057 ENNIS LUMBER COMPANY		9.47	8/16	08/03/16	
509713 SC	5316 FELT, MARTIN, FRAZIER & WELDON		750.00	8/16	08/03/16	
509714 SC			472.50	8/16	08/03/16	
509715 SC	5312 FMVB - HEALTH INSURANCE		2770.74	8/16	08/03/16	
509716 SC	4634 FMVB - MASTERCARD		1166.27	8/16	08/03/16	
509717 SC	3190 GENERAL DIST CO.		116.25	8/16	08/03/16	
509718 SC			340.63	8/16	08/03/16	
			75.65	8/16	08/03/16	
			150.00	8/16	08/03/16	
509722 SC	4 KLASNA, CASEY		17 25	8/16	08/03/16	
	3325 LEE'S OFFICE PRODUCTS		29.95	8/16	08/03/16	
			154.00	8/16	08/03/16	
			180.00	8/16	08/03/16	
	3127 MTSBA		200.00	8/16	08/03/16	
			105.46	8/16	08/03/16	
	3097 NORTHWESTERN ENERGY		3306.30	8/16	08/03/16	
	3283 PETTY CASH CHECKING		105.00	8/16	08/03/16	
	3285 PIERCE FLOORING		19889.00	8/16	08/03/16	
	3319 QUILL CORP		165.45	8/16	08/03/16	
509732 SC	3850 SPRINT		13.14	8/16	08/03/16	
	5066 STERLING LIFE INSURANCE CO		445.17	8/16	08/03/16	
			4405.00	8/16	08/03/16	
	5334 TASC		384.00	8/16	08/03/16	
			1434.54	8/16	08/03/16	
			163.95	8/16	08/03/16	
	4513 VERIZON WIRELESS		943.11	8/16	08/03/16	
	3432 WALSH, DOUG AND SHARON		209.80	8/16	08/03/16	
509740 SC	5188 WELLCARE		64.40	8/16	08/03/16	
Claims Total	# of Checks: 36	Total:	698	69888.52		
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Grand Total	# OI Checks:	Total:	698	69888.52		

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ENNIS SCHOOLS Check Register for 07/01/16 to 07/31/16

Page: 1 of 1 Report ID: W100

	9580 1439 UNIVERSAL AWARDS 20 ATHLETICS CASH	9579 35 RED ROCK SPORTS 20 ATHLETICS CASH	9578 811 NASSP/NHS 210 HONOR SOCIETY CASH	9577 303 MONTANA STATE UNIVERSITY 280 ACADEMIC OLYMPICS CASH	9576 1 MADISON FOODS 280 ACADEMIC OLYMPICS CASH	9575 839 EHS PETTY CASH 190 FCCLA CASH	Check #/ Account Vendor #/Name/Description
Total Checks issued: Total Checks cancelled: Total:	07/18/16	07/18/16	07/18/16	07/18/16	07/18/16		Date
2399.89 0 2399.89	13.92	1473.40	385.00	50.30	195.67	281.60	Check Amount
	/ / 13.92 STATE TRACK PLAQUE	/ / 1473.40 HOLLOWAY SHOOTING SHIRTS	385.00 NHS RENEWAL	50.30 TESTING	/ / Accepted 195.67 WORLD STRIDES - CYCLE AMERICA BREAKFAST	FMVB MASTERCARD REIMB FOR JAIN	Account Period Cleared/ Amount Cancelled Requisition #
	Accepted	Accepted	Accepted	Accepted	Accepted BREAKFAST	Accepted ME DIEHL	Status

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Claims

Check # Type	k Vendor/Employee/Payee Number/Name	Check A	Amount	Period	Date Issued	Notes
509705 SC	4680 ACADIA MONTANA		2175.36	\	08/03/16	
509706 SC			26.	8/16	08/03/16	
09707 S		N	7.	/1	m	
509708 SC	3008 BRUCO, INC.		351.42	8/16	/03/1	
			2.69	8/16	/03/1	
			83.61	8/16	08/03/16	
	CRESE		856.41	1	/03/1	
509713 86	7		750.47	8/16	/03/1	
509714 SC	FICO		472 50	00/16	08/03/16	
			2770.74	8/16	/03/1	
	FMVB -		1166.27	8/16	08/03/16	
09717			116.25	8/16	/03/1	
			340.63	1	/03/1	
509720 SC	5317 INFORMATION SYSTEMS OF MONTANA		150.65	91/8	08/03/16	
	KENCO SECURITY AND		28.50	8/16	08/03/16	
			17.25	8/16	08/03/16	
509723 SC	3325 LEE'S OFFICE PRODUCTS		29.95	8/16	08/03/16	
	MADISON VALLEY N		154.00	8/16	08/03/16	
509726 50	3107 MUCEUM RECORDS MANAGEMENT		300.00	0/1/0	00/03/16	
			105.46	1	08/03/16	
			3306.30	1	08/03/16	
			105.00	8/16	08/03/16	
	PIERC		19889.00	8/16	08/03/16	
509/31 SC	3850 SBRINT		165.45	8/16	08/03/16	
	5066 STERLING LIFE INSURANCE CO		17.01	0/1/0	103/1	
	T.E.S.T.		4405.00	8/16	08/03/16	
09735			384.00	8/16	/03/1	
			1434.54	8/16	8/03/1	
			163.95	8/16	/03/1	
09738	VERIZON		943.11	8/16	08/03/16	
09739			209.80	8/16	08/03/16	
04/60	LOG WELLCARE		5 64 . 40	8/16	08/03/16	
509742 SC	3008 BRUCO, INC.		7177 67	8/16	08/08/16	
09743			9000.00	8/16	08/08/16	
09744	INFORMATION SYSTEMS		49139.00	8/16	/08/1	
09745	5330 RENAISSANCE LEARNING, INC		3647.95		80/8	
509/46 50	SSSS KOCKY MOUNTAIN SUPPLY		487.64	8/16	91/80/80	
Claims Total	# of Checks: 42	Total:	138821.	21.82		
Grand Total	# of Checks: 42	Total.	1000)		
		TOCAT.	TOOG	38821.82		

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

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