

REED CITY AREA PUBLIC SCHOOLS

BOARD OF EDUCATION

Minutes of the Workshop Committee

Monday, October 19, 2020

4:30 p.m.

Porteous Academic Center

[http://j.mp/RCAPS Meet](http://j.mp/RCAPS_Meet)

The Workshop Committee Meeting of the RCAPS Board of Education was called to order by President Eichenberg at 4:30p.m. on Monday, October 19, 2020 in the Porteous Academic Center.

Roll Call

Present: Members Eichenberg, Quinn, Mund, and Williams
with Superintendent Sweet and Recording Secretary Battle

Virtual: Member Franklin, joining virtually from Richmond Township, Reed City, Michigan
Member Lewis, joining virtually from Richmond Township, Hersey, Michigan

Absent: Member Bookwalter

Motion by Member Quinn with support by Member Mund to approve the agenda. Motion carried unanimously.

Communication from the Public

There was no public comment or written communication to share.

Discussion Items

The following items were discussed:

- **METS**
Superintendent Sweet proposed the addition of 5 personal days to METS driver's existing paid time off in an effort to improve morale and promote retention of drivers.
- **Director of Finance Position Discussion**
Mr. Sweet provided update on the candidates for the Director of Finance position and discussed a tentative timeline.
- **Elementary Reading Series (Wonders) Purchase Proposal**
Ms. Goodman and Ms. Webber presented on the elementary reading series proposal, Wonders Program. Ms. Gray indicated there are At Risk funds that can be used for purchase of this program. If approved and purchased, transition would be immediate.
- **BOE Workshop/Goal Establishment Discussion**
Members discussed scheduling a Board retreat and the opportunity of inviting a facilitator from MASB. Superintendent Sweet suggested utilizing Board evaluation tools offered by MASB. Superintendent Sweet will begin gathering information and sharing with members.
- **Superintendent Evaluation Timeline Discussion**
After discussion it was determined Superintendent Sweet and Board of Education, with inclusion of Recording Secretary Battle, will enter into closed session at the November 16, 2020 Board Meeting for the purpose of beginning Superintendent evaluation. Mr. Sweet will provide his self-evaluation at that time.
- **Curriculum Director/Federal Programs Director Discussion**
Superintendent Sweet discussed the recommendation by Auditor Cool to consider a position that is responsible for federal programs and grants. Mr. Sweet discussed the idea of having that person also be trained as a Curriculum Director.

- **Discussion of Workshop Committee Meeting Schedule**

Continuation of utilizing the Workshop Committee every other month was discussed. The benefit of this two-hour meeting will be evaluated monthly and will be adjusted as needed. Members have indicated they would like Administration to attend virtually through Zoom.

Adjournment

With no reason to enter into closed session, the Special Meeting adjourned at 6:18p.m.