## Reagan Middle School

Home of the Royals



620 Division Street
Dixon, Illinois 61021
Phone 815.253.4966 Fax 815.284.1711

Matthew Magnafici, Principal

Kris Baker, Assistant Principal

Maranda Dallas, Assistant Principal

## Dear Parents and Guardians,

As we enter the winter season and the chances of inclement weather increase, we want to remind everyone of our E-learning day expectations for students. An E-learning day is different than a snow day. On a snow day students will have the day off and the day will be made up at the end of the school year. An E-learning day would be called in advance of a major weather event and students will be expected to complete school work from home. An E-learning day does not require an additional day at the end of the school year.

During an E-learning day, in order for students to get marked in attendance, they must log into their 1st hour Canvas tile by noon. Students who do not log into their 1st hour Canvas tile by noon will be marked absent. Reagan Middle School teachers will post instructional materials and assignments on their Week at a Glance within Canvas. Students will be responsible for logging into all of their courses and will be expected to complete all assignments in Canvas on the E-learning day. If students have questions or need help during an E-learning day, Reagan School teachers will be available via email or Canvas. Teachers' email addresses can be found on our Reagan Middle School website. Please contact Reagan Middle School at (815) 253-4966 if you have any questions.

Respectfully,

Matthew Magnafici RMS Principal mmagnafici@dps170.org