



Royal Choir Handbook 2022-2023

Director: Miss Ashley Almquist

Email Address: aalmquist@dps170.org

Phone: 815-253-4966 ext. 3157

Resources Used: Canvas, Lumen, Remind

Course Description:

Length of Course: 2 semesters (1 year)

Years Offered: 6-8

Prerequisite: Love for music and singing!

References:

All rules & regulations stated in the Reagan Middle School Student Handbook & Dixon High School Athletic & Activity are to be upheld.

Rules:

1. Be prepared- music, pencil, choir folder
2. No gum, food or drinks (besides water) in the choir room.
3. Respect property and equipment.
4. No homework/books during rehearsal.
5. No talking while director is rehearsing.

Expectations:

1. Show respect to classmates, visitors, equipment, and director.
2. Be on time to class, in your seat, prepared to sing.
3. If "it" is not yours, leave "it" alone.
4. Have appropriate classroom materials **everyday**.
5. Attend all **required** performances.
6. **Know your part!** We're only as strong as our weakest singer.
7. HAVE FUN!

Attendance & Enrollment:

Choir is a performance based class, and it takes everyone to make the best sound possible. As a member of the Royal Choir, students are expected to:

- Consider rehearsals and performances of equal priority to other activities.
- Inform parents / guardians / employers of performance dates.
- Inform director of potential conflicts **in advance** of the rehearsal or performance.

*****Students are ONLY able to withdraw from choir at the END of a semester or year. A conversation with Miss Almquist MUST be had prior to withdrawal.*****



Absences:

Performance absences are excused for serious illness, accident, or family emergency if and when communicated to the director. **Parent / guardians must communicate any known absence to the director prior to the performance/event.** The absence is unexcused if no communication occurs within 24 hours on either side of the performance absence. Students involved in or attending any performances must be in attendance the full day of an activity to be eligible to perform.

Exceptions to this rule are excused absences for:

- Medical or dental appointments amounting to a maximum of ½ day.

Students must be in school one-half of the day on Friday to participate in weekend activities except for the above exception.

Any illness, accident, or family emergency will be excused, no questions asked. A makeup assignment will NOT be necessary for these excused absences.

Students with an UNEXCUSED absence will have the opportunity to make up points with an assignment. This can be done by contacting Miss Almquist.

Materials:

Students are responsible for obtaining and maintaining ANY and ALL materials necessary for class. This includes: **music, folder, and pencil.**

Folders and Music: Students will be issued a choir folder in which to keep music. In the case of lost or damaged folders or music, the replacement will be the responsibility of the student, cost to replace music may apply.

Fundraisers:

Throughout the school year, we have fundraisers. Informational emails will be sent when those dates are set.

Grading Policy:

The band grade relies **heavily** on effort in class and attendance of concerts and other events. The choir grade will follow the school-wide grading policy. The breakdown of the grade lies below:

40% - Rehearsal Participation* *see below*

30% - Performances

30% - Assignments/Tests/Quizzes

*Any late assignments will result in point reduction or a zero unless discussed with director. *Each rehearsal has a maximum of 10 points. To receive the full 10 points for every rehearsal:*

- ❖ Be on time
- ❖ Actively participate in the rehearsing process
- ❖ Have ALL materials (folder, music, pencil, computer if specified)

- ❖ Respect fellow choir members, director, and equipment
- ❖ Return materials to correct locations at the end of every rehearsal

-Rehearsal points will be adjusted as such:

- Unexcused absence (in school, no notice to director of absence)
 - ◆ 5 points
- Unexcused absence from school
 - ◆ 0 points
- Disruptive behavior during rehearsal
 - ◆ 5 points
- Inappropriate behavior with warning
 - ◆ 5 points

-No points will be deducted:

- ❖ For an excused absence from school
- ❖ For student working with another teacher - must have pass
- ❖ If student has given director advanced warning of a rehearsal conflict

Performance Attire:

School dress code applies or student will be sent home and receive a zero for the performance. Attire is subject to change based on the event.

- Concert Choir/Festivals/Community Events
 - TOP: ***Black*** blouse, shirt, polo, button-up, dress
 - NO shoulders will be shown
 - BOTTOM: ***Black*** pants, slacks, skirt (must touch knees)
 - NO JEANS OR NAVY BLUE
 - Concert dress is to remain “intact” until the conclusion of the concert.
- Solo & Ensemble/ILMEA
 - Nice, modest clothes

Communication:

Every good program starts with good communication! Emails & phone numbers should be put on the slip attached, but please add yourself to the correct group(s) on the REMIND app to receive reminders about all events!

To join, text this code: @9gag94 to the following number: 81010



Royal Choir: Handbook Contract

By signing below, we acknowledge that we have read the Royal Choir Handbook. We agree that _____ (name of student) will make a positive contribution to the Royal following these rules and procedures. Additionally, we understand that we are responsible for proper maintenance and care of any items belonging to Reagan Middle School, specifically the cost of any repairs or replacement should anything be destroyed, lost, or stolen. Failure to return these items by the deadline will result in communication with administration. At any time, the choir director may end this agreement and the materials are to be returned immediately.

Student Signature/Date _____

Parent/Guardian Signature/Date _____

Parent/Guardian 1: _____

Cell/Home Phone _____

Work Phone _____

Email _____

Contact Preference (Circle One): Email Cell Phone Work Phone

Parent/Guardian 2: _____

Cell/Home Phone _____

Work Phone _____

Email _____

Contact Preference (Circle One): Email Cell Phone Work Phone