

ELEMENTARY QUARANTINE PROTOCOLS

When a student is quarantined, the student is expected to complete assigned work while out of school. It is the responsibility of the teacher, parent, and student to communicate any questions or concerns during this time. We must all work together to provide effective education for our students.

Family Responsibilities:

- I will discuss the importance of keeping up with schoolwork while quarantined with my child.
- I will pick up any necessary materials provided by teachers from the elementary office (7:30am-3:00pm Monday – Friday.)
- I will communicate any questions with my child's teacher. This is important to prevent my child from falling behind while quarantined. Teachers want to help, but they must be made aware of any questions or concerns. This can be done through email (first initial, last name@dps170.org or all email addresses are found on the DPS170 website), a phone call to the elementary school, or through SeeSaw.
- I will download the SeeSaw FAMILY app and ensure the student's login is accessible.
- I will ask for access to a device if needed during my child's quarantine and I will return the loaned device when my child returns to school.

Student Responsibilities:

- I will try my best to get my work done.
- I will listen and follow directions to the best of my ability.
- I will ask questions when I am unsure or don't understand the directions.

Teacher Responsibilities:

- I will provide families with SeeSaw login information for the student.
- Within 48 hours of notification, learning videos/packets will be available in SeeSaw.
- Homework is due 48 hours after quarantine ends. As a reminder, homework can be turned in via SeeSaw or to the main office during quarantine.
- Communication by the special education teacher/case manager will occur for students with IEP's/504 to plan for delivery of services during the quarantine time.
- I will ensure necessary materials are sent to the office for parent pick up.
- I will contact students/parents if I have not received work within 48 hours of quarantine ending.
- I will reteach and help students upon returning from quarantine as needed.

SAMPLE SCHEDULE: This is an example that can be followed while working independently from home. This does not reflect your child's individual teacher schedule.

7:45-8:00	Check-in – How are you feeling (attendance taken when check-in on SeeSaw, no later than 11:59 pm daily.)
8:00-8:30	MATH I
8:30-9:15	AMPLIFY ELA I
9:15-9:30	SNACK/BREAK
9:30-10:15	AMPLIFY ELA II
10:15-10:45	MATH II
10:45-11:25	PE
11:25-12:05	LUNCH (eating/recess)
12:05-12:35	AMPLIFY ELA III
12:35-1:15	SPECIALS (Music/SEL/Art/Keyboarding)
1:15-1:45	WIN (intervention time)
1:45-2:00	INDEPENDENT WORK TIME
2:00-2:15	CHECK-OUT (How was day/questions to address)