

GENERAL INFORMATION

School Hours:

Regular Schedule:

7:30 A.M. = Doors open for student to enter

7:50 A.M. = Buses unload and students enter the building and report to their classrooms.

7:55 A.M. = Official start of classes at all grade levels.

3:25 P.M. = Official release of classes at all grade levels.

We ask that students who are being dropped off by car not arrive prior to 7:30 A.M. Students **will not** be admitted into the building prior to 7:30 A.M. unless they are directly supervised by a teacher who has agreed to this. Students who arrive after 8:00 A.M. must obtain a tardy pass from the office.

Students are required to leave school promptly at the end of the day unless they are under the supervision of school personnel. Please Note: When students remain at school after regular hours, whether by choice or requirement, it is the **parental responsibility** to pick up their children at the agreed upon time. If you are unable to be there at the appropriate time, please arrange to have someone else pick your child up.

School Office Hours

WCS office is open Monday – Friday from 7:30 A.M. to 5:00 P.M.

Business Transactions

Students should transact business (lunches, school supplies, fees, permission slips, excuses, etc.) before classes in the morning.

Telephone

Office phones are for office use and school business only. Students may only use school phones for **emergencies**. Making arrangements to stay for social or school activities should be done ahead of time by students at home.

Students may not use classroom phones without permission from the teacher and then **only** for serious reasons. **Cell phone may not be used during the school day.**

Before/After School Care

Before and after school care is provided by Kid's Club. Prior registration is required to use the program. For more information on the program, please contact Kids Club at 262-945-3547.

Student Drop Off/ Pick up

Students drop off for school by a private party vehicle at front of school. Students will not be allowed to enter school until 7:30 A.M. We ask that parents and students please be patient and respect the safety of all while waiting in the car line. Parents that wish to walk their child into the building should park in the front of the building in the North parking lot. To help instill independence and responsibility, we ask that Parents/Guardians of students in grades 1-8 not escort their child into the building after the first two weeks of school. This will also help secure the safety of all students and staff in the building.

School Visitors

We welcome and encourage parents/guardians to visit the school and their child's classroom. All doors are locked at WCS. Please come to the office to be "buzzed" in. For the safety of our students and staff, any individual visiting the school for any reason is required to first report to the school office, sign in, and pickup a visitor's badge. If it should be necessary to speak with a student or teacher directly, office personnel will make the necessary arrangements. Teacher or room visitations may be arranged either by directly contacting the teacher or requesting an appointment through the office.

In Case of Illness

If a student becomes ill after arriving at school, the student is to report to the teacher or office personnel. They will contact home or make other arrangements.

Procedure For Leaving the School Building During The Day

A written notice from the parent, stating the reason and time for leaving the building, should be presented in advance to the office. For the safety of the student, parents/guardians are required to pick up their students at the office and sign them out. Students will not be allowed to leave the building with non-parental/guardian unless the office receives notice from the parent/guardian stating who will be picking the student up and at what time.

No student is to leave the school grounds for any reason during school hours without first reporting to the school office and receiving permission to leave.

School Closing

When school must be closed due to inclement weather or other conditions, we will send out a school wide notification and it will be announced on the following stations along with on the school **website www.wheatland.k12.wi.us**.

Please do not call the school office.

RADIO

WTMJ - AM 620 Milwaukee WTMJ
WLIP - AM 1050 Kenosha
WLTQ - FM 87.3
WMIL - FM 106 Milwaukee

TV

Channel 4 - Milwaukee
WITI - Channel 6 - Milwaukee
WISN - Channel 12 - Milwaukee
WDJT - Channel 58 - Milwaukee

Board of Education

The Board of Education consists of five members elected by the community. Each member has one vote. The Administrator-Principal are advisors to the Board and do not vote.

The Board is primarily concerned with establishing school policy. Implementing these policies is the job of the Administration.

The major duties of the Board are to:

- 1) Set standards and policies;
- 2) Evaluate the educational program;
- 3) Formulate and implement the school budget; and
- 4) Hire school personnel and negotiate contracts.

FOOD RELATED SERVICES

Hot Lunch

Hot Lunch is served daily. A school hot lunch includes a carton of milk. Lunches are to be paid for in advance. Each family will have their own lunch account. Any amount of money can be deposited into an account. Low lunch account balance reminders are sent out via e-mail and a telephone message. Any account below \$5.00 will receive a reminder notice. Payments to a lunch account can be made via Skyward Family Access and to the school office at the start of the school day. The hot lunch menu will be posted on the school website.

A milk break is provided for kindergarten through third grade students in the AM for an additional fee.

Cafeteria/Lunch Room

The cafeteria workers will post the rules, policies, and procedures that all students need to follow in order for the lunchroom to operate efficiently. Students will be expected to follow these procedures and to respond courteously to the cooks and supervisory personnel. Please discuss basic manners and proper dining courtesy with your children. Students may be denied lunchroom privileges if rules are not followed.

Breakfast Program

Breakfast will be served in the morning at 7:30 AM. Elementary students will be served in the El. Café and MS students will be served in the MS Café. The cost of breakfast will be deducted from the student's lunch account balance. Breakfast does include a carton of milk. The breakfast menu will be posted on the school website.

MEDICAL

School Nurse

The District provides the services of a school nurse for several days each week. Please check with the office for the schedule. In addition, an AHA certified health aide will be assigned to the health room during school hours. The health aide or other trained personnel will dispense meds and will handle minor illness or accidents.

Injury/Illness

If a student becomes ill in school or displays any of the following symptoms, parents/guardians may be asked to immediately pick up their child: vomiting, diarrhea, unexplained rash, fever over 100 degrees, and contagious illnesses. A parent may be notified of injury or illness at the discretion of the nurse and/or health aide, based on first aid training/policy. A child may return to school at the discretion of the student's physician, fever-free for 24 hours without the use of Tylenol/Motrin/etc. or symptoms are resolved/ing.

Head Lice Policy

All students with Head lice/or nits shall be automatically excluded from school. The student shall be kept at school (not in the classroom) until parent/guardian or the designated emergency contact person if notified. The student may return to school after shampooing with head lice shampoo and home treatment initiated. A student should not miss more than one day of school following treatment. Should chronic re-infestation occur in individuals, the school may request that additional measures be taken prior to re-admission. Students can be readmitted to school after shampooing with head lice shampoo and removal of nits has been initiated. All students will be re-screened before readmission to school.

Medication Policy

In order to **insure safe and correct** dispensing of medication, parents must observe the following procedures:

- 1) All medication (except cough drops), including aspirin and other non-prescription drugs, must be provided by the parent/guardian. All medication must be in its **original** bottle/container/package.
- 2) Parents/Guardians must bring all medication to the school office.

3) Prescription Medication - A "Request for Medication Form", filled out by the parent/guardian and physician must accompany the medication, stating the reason for use and giving office personnel permission to administer it. This form is available at the school office.

Non-prescription Medication - A "Request for Medication Form", filled out by the parent/guardian must accompany the medication.

4) All medication prescribed by a physician **MUST** have:

- a) Student's full name on the medication; (In the original container, please)
- b) Name of drug and dosage;
- c) Time drug is to be given;
- d) Name of pharmacy and phone number; and
- e) Physician's name and phone number.

5) All medication is kept locked in the office and dispensed by office personnel. **NO** medication may be kept in the classroom. Inhalers may be carried by student if approved by parent and physician.

6) Parents/Guardians must notify the school when the drug is discontinued or the dosage or time is changed.

School personnel shall, under no circumstances, provide any medicine to students unless authorized by parent or doctor. Diagnosis and the prescribing of drugs are never the responsibility of a school and should not be practiced by school personnel.

PRACTICES AND REGULATIONS GOVERNED BY WISCONSIN STATE STATUTE

Kenosha County Department of Health

Wheatland Center School encourages participation in immunization clinics, which are coordinated through Community and Family Health Services of Kenosha County. Please contact the Health Department at 800-472-8008 or 1-262-605-6700 for further information.

ATTENDANCE PROCEDURES

The following procedures are aligned with Wisconsin's Compulsory Attendance Law, s 118.15, Kenosha County Truancy Plan, pursuant to Wisconsin State Statute 118.162, Town of Wheatland Truancy Ordinance Section 46 and Wheatland School Board Policy 431.

The entire process of education requires continuity of instruction and classroom participation. Frequent absences from the classroom learning experience disrupt the continuity of the instructional process. A record of attendance is required by law and is carefully noted in a student's permanent record.

Attendance Procedure

- When it is necessary for a student to be absent, parents/guardians are required to call the Wheatland School Office (262-537-2216). If calling in an absence outside of the school office hours, a message may be left on the voicemail system. The school attendance officer or designee shall determine daily which students are in attendance. The school attendance officer or designee shall also determine daily whether students who are absent will be recorded as an excused absence, parent request absence, or an unexcused absence per Wisconsin State Statute 118.15.

Excused/Parent Request Absences

- A student shall be excused from school if they are temporarily not in the proper physical or mental condition to attend school or has been excused by his/her parent or guardian before the absence for any reason. Any time a child is called in sick, it will be noted as excused – illness (Ex-III). Any time a child is called in as a parent request, it will be recorded as parent request - excused (PR-Ex). A student may not be excused for more than ten (10) days or 100 hours per school year under this section. After 10 days or 100 hours, the student may be considered unexcused. Absences excused in writing by a medical professional (licensed physician, dentist, chiropractor, optometrist, psychologist, or Christian Science practitioner living and residing in the state of Wisconsin and who is listed in the Christian Science Journal) as sufficient proof of the physical or mental condition of the child will not be subject to the allowed ten (10) days or 100 hours. An excused absence by a medical professional as stated above should be in writing and must state the time period for which it is valid, not to exceed 30 days.
- If absences exceed three (3) consecutive days, the school attendance officer or designee, may require a written excuse from a medical professional to establish legal cause of the absences.
- If the attendance officer or designee identifies a negative attendance pattern, he or she may require a certified, written excuse from a medical professional to establish legal cause of any absences per Wisconsin State Statute 118.16(1)c.
- **Notices:** At seven (7) days or 70 periods a letter will be sent home notifying parents of the number of absences. At ten (10) days or 100 periods a second

letter will be sent home notifying the parents of the number of absences and the notification that any additional absences may be considered un-excused. A parent meeting with the school principal could also be requested at any point in order to work together to understand the issues associated with the chronic absences and how to help the student be at school on a daily basis and be academically successful.

Unexcused/Tuant Absence

- Un-excused means any absence of part or all of a school day during which the school office has not been notified of such an absence by the parent or guardian of the student, over the allowed excused absence days, or over the allowed parental request days. Any time a child is un-excused, it will be recorded as unexcused.
- **Notices:** At three (3) days or 30 periods a letter will be sent home notifying parents of the number of unexcused absences. At five (5) days or 50 periods a second letter will be sent home notifying the parents of the number of unexcused absences and the notification that any additional unexcused absences could result in a referral to the Wheatland Town Constable or Kenosha County.

Habitual Truancy

- A Habitual Truant is a student who is absent from school without legal cause for five (5) days or 50 hours or more during a semester.
- **Referrals for Truancy:** first referral for truancy is to Wheatland Town Constable. A parent/guardian notification that a referral was made will be sent. The second referral for truancy will be to Kenosha County for a habitual truancy court referral. A parent/guardian notification that a referral was made will be sent.

Absences/Make Up Work

- Students are expected to complete work missed during an absence. Upon returning to school, students should meet with their teachers to see what work needs to be made up. Students will receive one school day more than the number of days absent to complete their missing work. For example, an absence of two school days would allow a student three school days to complete all makeup work. The teacher reserves the right to provide an alternate assignment of activity for the work missed.

Discipline Procedures

Students must adhere to requests from teacher, teacher assistants and other school personnel who direct or redirect students to modify, change or correct their behavior. Students who do not refocus their behavior will be sent to a Refocus Room to fill out a refocus sheet. Students sent to a Refocus Room are to consider, "What do I need to do to change my behavior and be reinstated as a class member?"

The following interventions will be used for the disruptive behaviors within the school:

Grades 5K thru 8: Interventions

1. Warning/classroom management system followed
2. Refocus Room—complete a Refocus Form
3. Major/Minor Referral Notice

Consequences for receiving a Minor Referral Notice

1. Teacher/staff member speaks with student and assigns the consequence
2. Teacher/staff member contacts parent(s)
3. Minor Referral Notice is documented into Educlimber

Consequences for receiving a Major Referral Notice

1. Teacher/staff member speaks with student and turns in Major Referral Notice to the office for disciplinary action
2. Teacher/staff member contacts parent(s)
3. Administrator speaks with student and assigns consequence
4. Administrator contacts parents regarding consequence
5. Major Referral Form is documented into Educlimber

Technology Breakage Insurance and Expectations

Student Responsibility: Once a laptop is issued to the student, he/she is fully responsible for it's upkeep. This includes taking care of all issued equipment to the best of their ability and turning the device in for repair immediately (1-2 days). Failure to turn in a laptop with damage to be repaired is not tolerated. Students are expected to store and transport the laptop in a school approved case.

Insurance Breakdown: Each student pays a \$20 fee at registration. This fee reduces the cost of any student caused damage by 50%. Example: A broken screen costs \$50 +

labor = \$60. A student would be billed for \$30 within 3-6 weeks. Payments must be made by the end of the school year.

Methods of Payment: Checks can be sent to the office and made out to Wheatland Center School for amount billed. Parents can also arrange for a phone or in person meeting with administrators & technology coordinator to arrange for their student to work after school for an agreed amount of time.

Student Caused Damage: Anything that would not be covered under a traditional warranty usually requiring *force* or *lack of care* (i.e. broken screens, keyboards, hinges).

Malfunctioning Hardware: Students will **never be billed for *hardware failure***. Hardware failure is when something stops working on their computer that was not caused by force or lack of care. This usually includes hard-drive, battery, and mouse/keyboard issues.

Student Help Desk: Student technicians are available to swap a damaged computer for a spare computer during Period 10 in the Community Room.

Breakage Incidents:

1st Incident: Payment or Community Service. Insurance cuts bill payment by 50%.

2nd Incident: Payment or Community Service. Insurance cuts bill payment by 50%. Laptop stays at school for 4 weeks.

3rd Incident: Payment or Community Service. Insurance cuts bill payment by 50%. Laptop stays at school for 9 weeks.

4th Incident: Mandatory Parent Meeting. Student laptop will be confiscated and will use classroom spares for the remainder of the year. Insurance no longer applies. Full cost of repair will be billed.

DRESS CODE AND GROOMING

Students who attend Wheatland Center School must follow the rules for dress and grooming that meet reasonable standards of health, safety, modesty, decency, and must not be disruptive or disturb the educational atmosphere of the school. **Administrators reserve the right to deny admission to school functions based on dress and/or grooming determined to be inappropriate and/or disruptive to the learning environment and the education process.**

The following are **unacceptable and prohibited.**

<u>Tops</u>	<u>Pants</u>	<u>Accessories</u>	<u>Shorts/Skirts</u>
Midriffs	Cut-offs	Hats	Short Shorts
Cut-offs	Tattered or Torn	Bandanas	Short Skirts
Tattered or Torn	Pajamas	Hoods	
Outerwear coats	Excessively Baggy	Sunglasses	
Jackets	Chains	Dog collars	
Pajamas	Pants with holes (4 inches or more above the knee) in them	Spiked wristbands	
Tanks		Chains	
Spaghetti straps (1½ inches or less)		Slippers	
Halters		Scarves worn on head	
Cleavage-revealing			
Mesh			
Shirts with holes in them			

Bus Rules

Riding the bus is a privilege provided by the Wheatland Center Board of Education for the convenience of parents and students. Administration reserves the right to assign students to bus routes and drivers. Bus routes and drivers are not allowed to be changed without approval from administration.

The Board of Education and administration expect excellent behavior on the buses. Students who are disruptive on the bus will lose their privilege of riding the bus. If a student loses the privilege of riding the bus, it becomes the parent's/guardian's responsibility to arrange for transportation of the child to and from school. Students who are not in attendance when suspended from the bus will be recorded as unexcused.

Wheatland Center School Bus Rules

1. Students must follow all school rules and bus PBIS expectations while riding on the bus.
2. Students will wait a safe distance away from the bus until the bus comes to a complete stop.
3. Students will be quiet and friendly with others while waiting at the bus stop. All school rules and procedures apply at the bus stop.
4. Students will get on the bus quietly, go directly to their assigned seat, and talk quietly with others while riding. Students must stay seated in their seat at all times and must be completely silent at railroad crossings.
5. Students are not allowed to eat, chew gum or drink on the bus.
6. Students need to be courteous and respectful to the driver and all passengers.
7. Students must follow the direction of the bus driver at all times.
8. All objects and parts of the body must remain inside the bus at all times. Windows may only be opened with the permission of the bus driver.
9. Only items that are needed for school and can fit on a student's lap will be allowed to be carried on the bus.
10. Use of personal electronic devices while riding the bus is allowed if given permission by the bus driver. Use of personal electronic devices is a privilege. All school technology expectations are in effect while riding the bus. **School owned laptops are NOT to be used while riding the bus.**

PARENT SECTION

Chaperone Guidelines

The following is the School Board Policy 352.2 regarding the guidelines for chaperones. Chaperones are assigned a group of children who are their responsibility for the day. If any major problem arises, they must report it immediately to the classroom teacher. Otherwise, they are to discipline as common sense dictates.

Chaperones must be available to assist and supervise the students. Chaperones must also be willing to model acceptable "school" behavior, and therefore must refrain from activities not allowed for students, e.g. smoking, drinking, vulgar language, etc. It is also imperative that all students are treated equally and with respect.

Teachers must arrange for an adequate number of chaperones prior to the trip. The ratio of adults to children may vary depending on circumstances, but a general rule of thumb is a maximum of 10 children to 1 adult.

Chaperone must be an adult, 18 years or older. Older and younger siblings and/or guests are not allowed on field trips.

Chaperones must ride district provided transportation to assist with supervision on students.

Chaperones are volunteers of the school district and will adhere to all school volunteer policies and will be required to complete a background check.

Refer to policy #353.1 on School Volunteers.

Refer to Policy #533.1 regarding Background Checks/Investigations.

School Volunteers

The following is the School Board Policy 353.1 regarding persons who wish to volunteer at WCS. A person who wishes to visit the school, or a student, teacher, or other personnel assigned to the school, shall get authorization from staff or office personnel. All visitors must enter and exit the office entrance, sign in, state purpose of visit, obtain and wear a visitor badge. Unauthorized visitations are prohibited. For the safety of the school environment, the Administration may request unauthorized visitors to leave the premises. If necessary, the Administration or his/her representative may request necessary assistance from the appropriate police department to remove unauthorized visitors.

A background check is required for all volunteers who assist in the school building on a regular basis.

Refer to Policy #533.1 regarding Background Checks/Investigations.

Background Checks

The following is part of the School Board Policy number 533.1 regarding Background Checks/Investigations. School District volunteers who have District approved access to children must also consent to a criminal background check before they will be allowed to come in contact with students.

Information from criminal background checks will not be used or considered in making employment or volunteerism decisions, unless there are past convictions or pending charges that are substantially related to the circumstances of the particular job.

Under the principle of federal supremacy and in accordance with the provisions of federal law requirements, all applicants recommended for employment with federally funded Head Start positions shall be required to disclose information regarding all prior arrests, in addition to convictions and pending.

Transferring Procedure

Before a student transfers to another school, the Wheatland Center School office should receive a written notification from the new school. All textbooks, computers and library materials must be returned and financial obligations met. Records will be forwarded when a request form is received from the new school.

Addressing a Concern

- 1) Request a parent/teacher conference to discuss the problem. The student may also be involved. If the problem is not resolved, then ...
- 2) Request a conference with the Administrator/ Principal, and teacher. The student may also be involved. If the problem is still not resolved, then ...
- 3) Appeal to the Board of Education for a final resolution.

It is the policy of the Board of Education that problems be addressed at the lowest level of command before moving up the "ladder." In general, if there is a disagreement or need for clarification, it should be sought at the more direct involvement level, i.e., parent - teacher - principal/administrator - school board.

No Smoking Policy

Wisconsin State Statutes prohibits smoking on all school premises. It is the policy of this District to prohibit smoking and the use of tobacco-related products in and on all school facilities and property and at all school district-sponsored functions at all times and by all people. Guests and visitors of the District will be denied use of district facilities for failure to comply with no smoking policy after reasonable notification of this policy.

Legal Reference: WI ACT 209

PARENT/STUDENT SECTION

All School Trips and Field Trips

School trips will be offered throughout the year and should be an extension of the curriculum or a trip to culturally enhance the children. A field trip is used as a teaching tool to supplement classroom instruction. All students are expected to accompany their class on field trips. If you do not approve your child attending the field trip, he/she is still expected to be at school for supervised work time. Please remember, class field trips are NOT optional activities, which the student selects or rejects.

Students must be transported to school sponsored events on school district provided vehicles.

Written permission signed by the parent/guardian must be on file before a student may leave on **any** trip.

All school rules, policies, and bus rules will be followed on all trips. Poor behavior on the trip or on the bus will result in the student being suspended for one or more future trips.

In most cases, an extra cost to cover the trips will have to be assessed because of school budget considerations. If a serious financial problem exists, please contact the Principal. No student should miss an educational experience because of inability to pay an assessed fee. Participation in a field trip may be denied if money is owed to the school.

Fundraising Activities

Fundraising and personal sales are not allowed during school hours.

Any child under 12 years of age may work in a fundraiser under the following conditions:

- 1) Each minor must give the nonprofit organization, public school or private school, written approval from the minor's parents/guardian; and
- 2) Each minor under nine years of age, or each group containing one or more minors under nine years of age, must be physically accompanied by a parent/guardian or a person at least 16 years of age when soliciting funds.

Lost & Found

Any unclaimed article found in the building or on school grounds should be promptly turned into the office or cafeteria. If you have lost something, please check in the lost and found area in the elementary cafeteria. The school is not responsible for lost or stolen articles.

Fire and Emergency Drills

Fire and storm drills are very serious. In case of an actual emergency, lives may be saved by carefully following instructions. It is for this reason that **all** students and school personnel **must** practice emergency procedures.

Fire drills are held throughout the school year. The teacher in each classroom will explain fire drill procedures and post directions and evacuation plans near the door. When the first bell rings, students must follow the evacuation plan of the room they are in at that time. For safety reasons, students must proceed quietly. Class groups should stay together so the teacher can take an accurate roll call. **No One** is to return to the building until the all clear signal is given.

Storm drills are held periodically during the school. Teachers will explain storm drill procedures and instructions will be posted in each room, near the door. Students should become familiar with these instructions and follow them exactly. In order to hear necessary directions, an atmosphere of silence is to be observed by all.

Winter Dress

When the weather turns and winter is upon us, a notice will be sent that states proper attire. At this time, these items are important to note:

1. Recess will be outside unless there is inclement weather and cold - a below 0 degrees wind chill.
2. Boots will be required in the playground area for K-4 students.
3. Coats, hats, gloves **or** mittens are required for students in grades K-4 and a minimum of a sweater, sweatshirt, and/or jacket for middle school students.
4. No students at **any** grade level may play off the playground in the snow if not wearing boots.
5. Students without proper attire may not be allowed recess privileges.

Electronics Cell Phone/Telephone Use

According to School Board Policy 443.6, cellular phones and other electronic devices (such as, but not limited to, ipods, MP3 players, CD players, cameras, camera phones, or Game Boys) are not allowed at school or at school sponsored events. Any cellular phone or electronic device that is found in a student's possession will be confiscated by the school staff and turned into the office. A parent/guardian will be required to come to the office to obtain the device. Students who do not comply with this policy will be subject to the consequences outlined in the discipline section of the handbook. **The school will not be responsible for and will not investigate lost or stolen cell phones and other electronic devices.**

The school office is available for emergency phone calls and students can ask permission from the office staff to use the office phone. Making arrangements to stay for social or school activities should be done ahead of time by students at home. Students may not use classroom phones without permission from the teacher and then **only** for serious reasons.

Backpacks/Purses

Students may carry a backpack or a purse to school. All backpacks, bags, or purses must be left in the lockers or on a coat hook during the school day. We ask that wheeled backpacks not be brought to school. The wheeled backpacks do not fit in the school lockers and also cause a hazard in the hallways.

ATHLETICS/EXTRA CURRICULAR

Purpose

One of the primary purposes of education is to provide each student with the values and training necessary to lead a rewarding and happy life. The extra curricular programs are activities that will provide opportunities for the youth of this community to develop proper ideas of sportsmanship, ethical conduct, cooperation, and fair play. Participation in this school's programs is a privilege for which every student should be willing to meet the challenges necessary to fulfill these objectives.

Objectives

1. To develop within students the determination and dedication necessary to complete their chosen goals.
2. To develop the self-discipline for a successful life.
3. To develop a willingness to place the "good of the group" before the "desires of the individual."
4. To teach that a penalty follow the violation of a rule.
5. To provide a "whole school" interest and activity that will develop school pride in all students.
6. To provide opportunities to exemplify and observe good sportsmanship.
7. To provide opportunities for developing lasting friendships, both with teammates and opponents.

Responsibilities

1. Display high standards of social behavior
2. Maintain high academic standards and success.
3. Display outstanding sportsmanship.
4. Display proper respect for those in authority, including administration, teachers, coaches, officials, and other school personnel.
5. Display a real spirit of cooperation.
6. Use language that is socially acceptable.
7. Remember that it is an honor and a privilege to participate and represent the school in various activities. For every privilege and right a participant has, he/she also has a corresponding duty of responsibility.

Attendance

Students must be in school with regular daily attendance in order to participate in extra curricular events. Students with unexcused absences on the day of the extracurricular activity may not participate in the activity. Excused absences will be handled through WCS office and administration. Students who are excused "ill", "medical", or are unable to participate in physical education may not participate in the athletic event that day. If a student has three unexcused absences during a season he/she will not be allowed to participate for the rest of the season.

Discipline

Students that are required to attend Extended Day must fulfill the time requirement. If this time falls during an extracurricular event, the time must be served first before the athlete is to attend the event. Students receiving multiple *Major* or *Minor Behavior Referrals* may be subject to partial or full suspension from current or future extra curricular events.

Students receiving a *Major Behavior Referral* will not be eligible to participate in the next extra curricular event that the students are eligible to participate in.

Any student behaviors that are detrimental to the integrity of the Wheatland Center School, other students, or the team, are subject to suspension from current extra curricular activities and/or future extra curricular activities.

Academics

Student academic performance will be monitored through coaches, teachers, counselor, and the administration. Students failing one or more classes are subject to extra curricular suspensions from all events until teachers can verify that the student is passing all classes. The administration or designee will decide all other eligibility requirements.

Substance Abuse

Any student participating in an extracurricular activity shall not use alcohol, tobacco, inhalants, marijuana, or other controlled substances, which can be harmful. Extra curricular participants may not use nor be present with others using controlled substances. Students violating substance abuse rules are subject full suspensions from current and future extra curricular activities.

Transportation

Weekend events are not bussed by Wheatland Center School. Parent/guardians are responsible for transportation to and from the event. If the student is not riding home via school provided transportation, parents must sign the Transportation Form that all coaches will have at away events. A late bus will be provided Monday-Thursday departing WCS at 5:00p.m.

Parent Coach/Communications

Parent/Coach Communication

All coaches and Athletic Directors at WCS have an open door policy. We encourage open lines of communication to ensure a positive experience for our student athletes, parents, and coaches. Athletics by nature can be very competitive and emotional for all involved. For this reason WCS has a twenty-four hour grace period in which parents and coaches must wait a full day before any discussion of an issue that may have developed during a sporting event.