

SCHOOL BOARD MINUTES
WATERTOWN SCHOOL DISTRICT NO. 14-4
CODINGTON COUNTY, SOUTH DAKOTA
(Pending School Board Approval)

The School Board of the Watertown School District No. 14-4 of Codington County, South Dakota convened pursuant to due notice at 5:30 p.m., Monday, February 8, 2021 in regular session. The following members were in attendance: Chairman Stephanie Lenards, Scott Hardie, Stuart Stein, and Jean Moulton. Tammy Rieber was absent with notation that she would attend executive session via teleconference. Also in attendance were staff, administration, and representatives of the news media.

REGULAR MEETING

Chairman Stephanie Lenards convened the Board for its regular session by leading the Pledge to the Flag.

CONFLICTS OF INTEREST

Chairman Lenards asked if any School Board member or administrator needed to disclose a conflict of interest on any agenda or non-agenda item. No conflicts were disclosed.

AGENDA REVIEW/APPROVAL

Stuart Stein moved that the agenda be approved as presented. Jean Moulton seconded. Four votes yes. Motion carried.

MINUTES

Scott Hardie moved that the minutes of the January 11, 2021 meeting be approved as presented. Jean Moulton seconded. Four votes yes. Motion carried.

FINANCIAL REPORT

The Business Manager presented a financial report of receipts, disbursements, and cash balances for the month of January 2021 as listed below:

Receipts: Taxes, \$76,467.28; Tuition, \$2,497,594.75; County Sources, \$28,549.62; State Aid, \$1,207,408.00; Other State Sources; \$1,140,679.36; Federal Sources, \$254,528.83; Sales, \$390,489.62; Interest on Investment, \$6,421.93; Misc., \$1,644,257.45; Sales Tax, \$21,817.57.

Expenditures: Verified Claims & Expenditures, \$1,783,793.21; Salaries, \$3,724,679.85.

Cash Balances, January 31, 2021: General Fund \$8,046,466.92; Capital Outlay, \$14,784,486.19; Special Education, \$411,152.95; Lake Area Technical College, \$11,399,443.32; K-12 Nutrition Services, \$672,428.38; LATC Bookstore Services, \$1,207,063.04; LATC Nutrition Services, \$11,721.62; LATC Day Care Center, \$124,114.26; Concessions, \$31,925.23; Drivers Education, \$1,811.03; Pre-School Services, \$18,472.04.

Trust and Agency Funds: Clubs and Scholarships – Receipts, \$75,689.99; Expenditures, \$29,921.83; Balance, \$446,217.19. LATC Agency Fund – Receipts, \$7,213.00; Expenditures, \$4,488.53; Balance, \$92,350.93. Unemployment Escrow – Balance, \$180,155.75.

Special Revenue/Internal Service Funds: LATC Financial Aid – Receipts, \$5,533,704.48; Expenditures, \$6,233,481.45; Balance, \$115,012.41. Employee Benefit Trust – Receipts, \$559,540.11; Expenditures, \$432,284.58; Balance, \$7,502,768.64.

STAFF/STUDENT RECOGNITION

The Watertown School Board recognized the following for their various achievements:

Watertown High School Football All-Conference – Dawson Schmidt, Kale Stevenson, Tyler Dean and Ben Althoff

Watertown High School Football Academic All-State – Dawson Schmidt, Kale Stevenson, Tyler Dean, Braxton Lacher and Joey Noeldner

Watertown High School Football All-State – Dawson Schmidt, Kale Stevenson, Tyler Dean and Ben Dalke

Watertown High School Football Honorable Mention All-State – Braxton Lacher, Ben Althoff, Kade Rumpza and Joey Noeldner

Watertown High School Volleyball All-Conference – Maggie Heesch, Jady Hoftiezer and Anna Johnson

Watertown High School Volleyball Academic All-State – Abby Bramer, Olivia Corey, Maggie Heesch, Carlie Reppe, Emerson Smith, Sierra Stanton, Anna Johnson and Jady Hoftiezer

Watertown High School Volleyball All-State Tournament Team – Maggie Heesch and Olivia Corey

Watertown High School Volleyball All-State 1st Team – Maggie Heesch

Watertown High School Volleyball All-State 2nd Team – Jady Hoftiezer

Certified Employee of the Year – Kayla Mohling, School Nurse

Classified Employees of the Year – Shari Jacobson, McKinley Head Custodian and Teya Turbes, Intermediate Nutrition Services Manager

Students from the various elementary schools honored individual Board Members in preparation for the South Dakota School Board Recognition Week set for February 15–19, 2021.

Shaylee Helle, Aleya Hudson, Tyllie Hurkes – Lincoln Elementary – Stuart Stein
Taryn Schaunaman – Jefferson Elementary – Tammy Rieber
Isabelle Gerlach – Mellette Elementary – Stephanie Lenards
Giada Defino – McKinley Elementary – Scott Hardie
Zoey White – Roosevelt Elementary – Jean Moulton

LATC DISCUSSION ITEM

Enrollment Update – Mike Cartney, LATC President, presented an enrollment report indicating an unduplicated headcount of 2,217 students for Fall of 2020, with indication of 2,228 in unduplicated head count last fall. Cartney noted that there are more full time students and fewer

dual credit students. Additional comparisons show that LATC's enrollment has increased 24% in the past five years. Information was shared in relation to the demographics related to the students enrolled at LATC.

ACTION 21112

Stuart Stein moved the approval of the retirements received from Dennis Heller, Information Systems Director; Mark Ramsey, Precision Machining Instructor; and Patty Foley, Nursing Instructor. Jean Moulton seconded. Four votes yes. Motion carried.

ACTION 21113

Stuart Stein moved the approval of the resignation received from Holly Stillson, Mathematics General Education Instructor. Jean Moulton seconded. Four votes yes. Motion carried.

ACTION 21114

Mike Cartney, LATC President, presented the following contract recommendations/addendums and asked for their approval.

LATC CONTRACT RECOMMENDATIONS/ADDENDUMS:

Full-time Positions

Tara Sparks – Administrative Assistant, Foundation - \$2,270.00/month

Levi Olson – Database/LMS Developer – \$42,500.00 prorated to \$11,346.00

Adjunct

Jesse Alvarado – LE265 – 1 credit @ \$980.00/cr - \$980.00

Scott DeBoer – ECON105 – 3 credits @ \$980.00/cr - \$2,940.00

Kirk Ellis – LE245 – 3 credits @ \$980.00/cr - \$2,940.00

Ryan Fischer – LE240 – 2 credits @ \$980.00/cr - \$1,960.00

Carter Gilk – FLT250 & FLT290 – 5 credits @ \$980.00/cr - \$5,390.00

Paula Grupe – HST183 – 3 credits @ \$980.00/cr - \$2,940.00

Matt Hegg – LE240 – 2 credits @ \$980.00/cr - \$1,960.00

Levi Jackan – Microbiology Simulation Lab & Blood Bank Simulation Lab – 4 credits @ \$980.00/cr - \$3,920.00

Tyler Jensen – HPEM100 & HPEM Lab Instructor – 2.5 credits @ \$980.00/cr - \$2,450.00

Kelly O'Connor – MATH117 – 1 credit @ \$980.00/cr - \$980.00

Steven Rehorst – LE145 & LE235 – 6 credits @ \$980.00/cr - \$5,880.00

Doug Seim – HST179 – 3 credits @ \$980.00/cr - \$2,940.00

Roger Solum – RBTC202 – 2 credits @ \$980.00/cr - \$1,960.00

Kristin Stuckey – OTA LAB Aide – 255 hours @ \$17.20/hr - \$4,386.00

Kristin Stuckey – OTA131 – 3 credits @ \$980.00/cr - \$2,940.00

Jeremy Weber – AGR121 & AGR227 – 12 credits @ \$980.00/cr - \$11,760.00

Tony Wiegman – Aircraft Maintenance & Inspection – 200 hours @ \$25.00/hr - \$5,000.00

Larin Albertson – MA175 – 2 credits @ \$121.00/cr - \$242.00

Nathan Albertson – MATH100 – 3 credits @ \$980.00/cr - \$2,940.00

Jensi Andrus – ANAT142 & PHGY210 – 24 credits @ \$980.00/cr - \$23,520.00

Sarah Becker – PSYC101 & PSYC251 – 6 credits @ \$980.00/cr + 6 credits @ \$121.00/cr - \$6,606.00

Karen Bossman – MATH100 – 6 credits @ \$980.00/cr - \$5,880.00

Jack Holmquest – ENGL202 & CSS100 – 4 credits @ \$980.00/cr - \$3,920.00

Barb Kleinjan – SPCM101 – 9 credits @ \$121.00/cr - \$1,098.00

Michael Mack – EMT110, MFR110 & MFR125 – 63 credits @ \$121.00/cr - \$7,623.00
Melissa Meidinger – ENT210 – 2 credits @ \$980.00/cr - \$1,960.00
Tom Mulholland – BSA232, BUS101, BUS122 & BUS240 – 1.5 credits @ \$980.00/cr + 36 credits @ \$121.00/cr - \$5,826.00
Cassy Olson – ENV110 & AGR239 – 4 credits @ \$980.00/cr - \$3,920.00
Marie Palluck – BUS220 – 6 credits @ \$980.00/cr - \$5,880.00
Katie Paulson – MATH100 – 3 credits @ \$980.00/cr - \$2,940.00
Mary Redlin – ECON105 – 6 credits @ \$980.00/cr - \$5,880.00
Jon Redmond – ECON105 – 3 credits @ \$980.00/cr - \$2,940.00
Dianne Rider - DA115 & MA115 – 9 credits @ \$980.00/cr - \$8,820.00
Jeremy Robertson – EMT100 – 48 credits @ \$121.00/cr - \$5,808.00
Kerry Stager – ACCT224, BUS246 & BUS247 – 4.25 credits @ \$980.00/cr + 9 credits @ \$121.00/cr - \$5,254.00
Julie Stevenson – POLS100 – 15 credits @ \$121.00/credit - \$1,815.00
Holly Stillson – MATH100 & MATH101 – 6 credits @ \$980.00/cr + 27 credits @ \$121.00/cr - \$9,147.00
Shauna Steiner – CSS100 – 1 credit @ \$980.00/cr - \$980.00
Nicki Yackley-Franken – EN100 – 3 credits @ \$980.00/cr - \$2,940.00
Marcus Howard – PN113 Clinical for Online Students – 142 hours @ \$26.40/hr - \$3,748.80
Marcus Howard – PN114 Clinical for Online Students – 29 hours @ \$26.40/hr - \$765.60
Courtney Parmely – Cosmetology Adjunct Lab Aide – 140 hours @ \$17.20/hr - \$2,408.00

Corporate Education

Shawna Shelton – A-Game Training - \$50.00/hr mileage, \$22.00/hr curriculum updates, as needed hours
Nate Murphey – Community CPR Training - \$30.00/hr, as needed hours

Part-time Temporary Positions

Greg Klein – COVID-19 Contract – 2 days @ \$416.04/day - \$832.08
Rebecca Honeyman – Student Intern, Foundation – up to 30 hrs/week, \$10.30/hr
Rabecca Severson – Childcare Worker I – up 30 hrs/week, \$10.30/hr
Lorin Halling – Temperature Check and Screening Assistance - \$12.00/hr, as needed hours
Randy Kropp – Tax Lab Aide – 120 hours max @ \$17.20/hr - \$2,064.00
Tristan Dehne – Childcare Worker I - \$10.30/hr, as needed hours

Stuart Stein moved that the contract recommendations/addendums be approved as presented. Jean Moulton seconded. Four votes yes. Motion carried.

ACTION 21115

Mike Cartney, LATC President, presented for Board consideration the authority to bid improvements to the shipping and receiving yard on the east side of the Campus. Cartney noted this is the primary entrance for all freight on Campus and the cost to replace the existing material and adjust the water drainage is estimated at \$70,000. Jean Moulton moved the approval of the authority to bid as presented. Scott Hardie seconded. Four votes yes. Motion carried.

ACTION 21116

Mike Cartney, LATC President, presented for Board authorization to continue the relationship with CO-OP Architecture for architectural and engineering services at a rate of 6.25% of construction costs as LATC moves into the designing of the Diesel Technology expansion and the Archway buildings as defined within their Campus Strategic Plan. Scott Hardie moved the

approval of the authorization to continue architectural services with CO-OP Architecture as presented. Jean Moulton seconded. Four votes yes. Motion carried.

ACTION 21117

Mike Cartney, LATC President, presented for Board consideration the sole bid received from Pro-Tec Roofing in the bid amount of \$158,880.00 for the roof replacement of the Manufacturing, Energy, and Transportation (MET) building. Jean Moulton moved the approval of the bid received from Pro-Tec Roofing as presented. Scott Hardie seconded. Four votes yes. Motion carried.

ACTION 21118

Mike Cartney, LATC President, presented for Board consideration the Aircraft Dry Lease Agreement between Lake Area Tech and Arbach Enterprises, LLC for the lease of an aircraft in the Professional Pilot Program. Scott Hardie moved the approval of the Aircraft Dry Lease Agreement as presented. Jean Moulton seconded. Four votes yes. Motion carried. (A complete copy of the Lease Agreement can be viewed in the office of the LATC President.)

ACTION 21119

Mike Cartney, LATC President, requested authorization to bid roof repair on the Aviation Maintenance building. Jean Moulton moved that the Business Manager be authorized to seek bids for the roof repair as requested. Scott Hardie seconded. Four votes yes. Motion carried.

K-12 DISCUSSION ITEMS

K-12 Public Input – Susie Stroup with the Watertown Wrestling Booster Club noted that the wrestling building lease is up at the end of March. Stroup requested a status on a building for next year. Dr. Allen Lawrence reviewed space and safety issues along with the need for adequate showers. Parents, Kim Nichols and Aaron Althoff, shared concerns regarding the need for an appropriate space dedicated to wrestling.

Northeast Technical High School Board Report – Superintendent Dr. Jeff Danielsen noted that the next meeting of the full Board of Northeast Technical High School is set for Wednesday, February 17th at 5:45 p.m.

Employee Benefit Trust – 2020 Financial Report – Heidi Clausen, Business Manager, presented the School Board with a calendar year-end report of the financial status of the District's Employee Benefit Trust – Self-Funded Group Health and Dental Insurance Program. Clausen's report noted that the Trust had a financial gain of \$382,658.31 with notation that the cash balance as of December 31, 2020 was \$7,374,613.65. The report also identified Wellmark as the claims administrator for the health plan and Delta Dental being the claims administrator for the dental plan. It was also indicated that the District will continue to participate in the Wellmark network and the Delta Dental network, both of which have proven to be financially beneficial to the Trust.

ACTION 21120

Stuart Stein moved the approval of the verified claims and salaries for the month of January, 2021 as presented. Jean Moulton seconded. Four votes yes. Motion carried.

ACTION 21121

Stuart Stein moved the approval of the following retirements.

Lisa VanZee – Special Education Instructor, Intermediate School
Theresa Jerke – Special Education Instructor, Intermediate School
Bill Weber – Industrial Technology Instructor, Middle School
Kristi Weber – Elementary Instructor, Mellette School
Elizabeth Schutt – Art Instructor, Middle School
Scott Wahl – Food Service Director
Karen Lockner – Title I Instructor, Mellette School

Jean Moulton seconded. Four votes yes. Motion carried.

ACTION 21122

Stuart Stein moved the approval of the following resignations and noted that the contract penalty of \$3,000.00 be waived for Nancy Johnson.

Kaley Sattler – Special Education Paraprofessional, Roosevelt
Nancy Johnson – Elementary Instructor, Roosevelt
Gail Wahl – Library Paraprofessional, Mellette
Delaney Bradberry – Part-Time Paraprofessional, Jefferson
Lillian Jensen – Special Education Paraprofessional, Roosevelt
Christ Christensen – Native American Club Advisor
Shanon Manley – Purple and Gold Newspaper Advisor

Jean Moulton seconded. Four votes yes. Motion carried.

ACTION 21123

Darrell Stacey, Assistant Superintendent, presented the following contract recommendations/addendums and asked for their approval.

K-12 CONTRACT RECOMMENDATIONS/ADDENDUMS:

Lillian Jensen – Classroom Paraprofessional, Roosevelt – 3 hrs/day, \$12.00/hr
Anecia Maglothin – Special Education Paraprofessional, Roosevelt – 7.5 hrs/day, \$12.00/hr
Scott Stone – Lane Change BA+16 to MA prorated to \$1,068.72 – \$51,443.00
Nancy Decker – Lane Change MA+16 to MA+32 prorated to \$1,113.00 – \$64,894.00
Kendyl Lyon – Roosevelt Special Education Paraprofessional – 7.5 hrs/day, \$12.00/hr
Katie Kruse – Lane Change MS to MS+16 prorated to \$816.93 – \$55,539.00
Ashley Ross – Elementary Instructor, Roosevelt - \$41,500.00 prorated to \$16,369.00

Stuart Stein moved the approval of the contract recommendations/addendums as presented. Jean Moulton seconded. Four votes yes. Motion carried.

ACTION 21124

Stuart Stein moved to extend Superintendent Dr. Jeff Danielsen's contract by one year to include the 2021-22 and 2022-23 school years with terms to be negotiated at a later date. Jean Moulton seconded. Four votes yes. Motion carried.

ACTION 21125

Heidi Clausen, Business Manager, requested authorization to seek bids for the purchase of three (3) Conventional Type 72 Passenger school buses seated to 65 passengers. Clausen noted the District has been approved for three (3) Clean Diesel Grants in FY22 which will offset the cost by \$63,000.00. Scott Hardie moved that the Business Manager be authorized to seek bids for the purchase of three (3) school buses as requested. Jean Moulton seconded. Four votes yes. Motion carried.

ACTION 21126

Superintendent Dr. Jeff Danielsen reviewed the proposal to move from Distance Learning to Homebound Digital Instruction by the fourth quarter. The majority of online students are asked to report to in-person school. This will allow students to re-acclimate to being in school after a full calendar year out and to assess the students academically for summer school needs. Jean Moulton moved that the Homebound Digital Instruction be approved as presented. Scott Hardie seconded. Four votes yes. Motion carried.

COMMUNICATIONS

Superintendent Dr. Jeff Danielsen provided a legislative update. Dr. Danielsen also presented the School Board with the Grapevine, an Enrollment Report, and a Nutrition Report. Superintendent Danielsen noted the Public School Exemption has 114 students with 42 of the students as new Public School Exempt enrollments.

Jean Moulton noted that a Cracker Barrel would be held on the 4th floor of LATC on February 20th at 1:00 p.m.

WATERTOWN SCHOOL DISTRICT
BULK FUEL QUOTES

January 19, 2021

<u>Company Name</u>	<u>No. 1 Diesel Price Per Gallon</u>	<u>Regular Fuel with Ethanol Price Per Gallon</u>
Sioux Valley Coop	\$2.2973	\$2.1024
Moe Oil Company	\$2.22	No Bid

Sioux Valley Coop provided the lowest cost per gallon \$2.1024 for Regular Fuel with Ethanol and Moe Oil Company provided the lowest cost per gallon at \$2.22 for No. 1 Diesel.

EXECUTIVE SESSION

Scott Hardie moved that the Board go into executive session for a personnel matter pursuant to SDCL 1-25-2(1) at 6:35 p.m. Jean Moulton seconded. Four votes yes. Motion carried. Tammy Rieber was called in for executive session.

The Board returned to regular meeting status at 7:41 p.m.

ADJOURNMENT

Scott Hardie moved that the Watertown School Board adjourn its regular meeting at 7:42 p.m.
Jean Moulton seconded. Five votes yes. Motion carried.

By: Heidi Clausen, Business Manager