Superintendent Responsibilities And Duties

The Governing Board desires to establish a productive working relationship with the Superintendent and to ensure that the work of the Superintendent is focused on student learning and achievement and the attainment of the district's vision and goals. The Board also desires to provide a fair basis for holding the Superintendent accountable. The responsibilities of the Superintendent are detailed in law, in the Superintendent's contract, and throughout Board policies and administrative regulations.

The Board shall clarify expectations and goals for the Superintendent at the beginning of every evaluation year.

As the chief executive officer of the district, the Superintendent shall implement all Board decisions and manage the instructional and non instructional operations of the schools. The Superintendent also serves as a member of the district's governance team and has responsibilities to support Board operations and decision-making.

The Superintendent may delegate any of his/her responsibilities and duties to other district staff, but he/she remains accountable to the Board for all areas of operation under the Superintendent's authority.

Legal Reference:
EDUCATION CODE
17604 Delegation of powers to agents
17605 Delegation of authority to purchase supplies, equipment and services
35020-35046 Powers and duties of superintendent
48900 Authority of superintendent to recommend suspension or expulsion

Management Resources:
CSBA PUBLICATIONS
Maximizing School Board Governance
Superintendent Governance Standards, 2001
WEB SITES
CSBA: http://www.csba.org
American Association of School Administrators: http://www.aasa.org
Association of California School Administrators: http://www.acsa.org