# ENNIS PUBLIC SCHOOLS \*\*\*\*\*\*\*\*MONDAY, AUGUST 14, 2017\*\*\*\*\*\*\* BUDGET AND REGULAR BOARD MEETING FINAL AGENDA - ROOM #3 5:00 P.M.

# **PLEDGE**

I	APPROVAL	OF THE	MINITES
1.	AFFRUVAL	VE LOC	

- II. VISITORS/PUBLIC COMMENT
- III. COMMUNICATIONS AND PETITIONS
- IV. SUPERINTENDENT'S REPORTS
  - A. Vo-Tech Update
  - B. Summer Project Report

# V. OLD BUSINESS

- A. Review Strategic Plan
- B. Drug Testing Policy for Students
- C. Staff Meal Reimbursements
- D. Background Check Criteria
- E. Second Reading Board Policy 3300, 4210, 5010, 8100, 3413F1, 3413F2

#### VI. NEW BUSINESS

- A. First Reading Board Policy 2510 and 8210
- B. Approve Preliminary Substitute Staff List
- C. Approve Technology Handbook
- D. Discuss Apptegy Program-School Website
- E. Approve Adult Education Classes and Instructors
- F. Review Trustees' Financial Summary Report
- G. Approve Budget for 2017-2018

#### VII. CLAIMS AND ACCOUNTS

- A. Activity Accounts
- B. Approval of Claims

# SCHOOL DISTRICT 52 ENNIS, MADISON COUNTY, MONTANA AUGUST 14, 2017

# REGULAR BOARD MEETING AND BUDGET MEETING 5:00 P.M.

Kris Inman Chairperson
Chad Coffman Vice-Chair
Karen Ketchu Trustee
Julie Funston Trustee
Andrew Henrich Trustee
Rich Borden Principal
Brian Hilton Principal

Casey Klasna Superintendent Ginger Martello District Clerk

Chairperson Inman called the meeting to order. The pledge to the flag was recited.

# **Approval of Minutes**

Minutes for the regular meeting held June 12<sup>th</sup> were submitted for approval. Trustee Coffman made the motion to approve the minutes as presented. Trustee Funston seconded the motion. All trustees present voted their approval. Minutes for the special meeting held June 28<sup>th</sup> were submitted for approval. Trustee Coffman made the motion to approve the minutes as presented. Trustee Funston seconded the motion. All trustees present voted their approval. Minutes for the special meeting held July 24<sup>th</sup> were submitted for approval. Trustee Coffman made the motion to approve the minutes as presented. Trustee Ketchu seconded the motion. All trustees present voted their approval.

#### VISITORS/PUBLIC COMMENT

Jamie Diehl Staff Member
Ross Lingle Staff Member
Abigail Dennis Madisonian
Dahlia Rolfe Staff Member
Kurtis Koenig Staff Member
Cori Koenig Staff Member

#### COMMUNICATIONS AND PETITIONS

The district received a letter from the Montana Pioneer and Classic Auto Club expressing their gratitude for allowing them to use the facilities for their state tour.

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# Superintendent's Report

#### **Vo-Tech Update**

Superintendent Klasna reported the vo-tech is scheduled to be completed by Friday. He has been impressed with the whole project. Everyone has been busy and the owner was also working. Several community members, including past board members, have toured the project and are happy with the facility. We have a few change orders, with the biggest at approximately \$40,000 for moving the art room to vo-tech building.

# **Summer Project Report**

Summer projects included, replacing old security equipment, adding additional security cameras, added more wood chips to the playground, etc. Superintendent Klasna explained the custodians and ground's crew did an exceptional job getting the school ready for another year.

#### **OLD BUSINESS**

#### Review Strategic Plan

The board reviewed the strategic plan and since it was adopted as a draft the board discussed approving the strategic plan with the understanding this document will evolve and change as needed. Part of the plan included more professional development for staff. This year the district sent Elementary and High School staff to MBI Conference and we hosted the Whole Brain Workshop. Trustee Funston made a motion to approve the Strategic Plan. Trustee Coffman seconded the motion. All members present were in approval. The board discussed setting up a time to work on the action plan to help reach our goals.

# **Drug Testing Policy for Students**

Superintendent Klasna has reached out to many schools that have this policy in place. The policy is not to try to punish students, but the hope is to give students another reason to say "No". The company that implements our drug testing for bus drivers also handles drug testing for students in several schools around the state. The basic screening does not test for steroids. The board discussed how to handle consent, what to do if a student tests positive, address community concerns, educating parents, who to test and when, etc. The board felt the policy aligned with the strategic plan regarding, health and safety for students. The board will continue the conversation next meeting and present any feedback they receive from community members.

#### Staff Meal Reimbursements

According to IRS guidelines a meal reimbursement for same day travel is a taxable benefit. The district has a couple options to be compliant. We can reimburse the meal through payroll and both the district and employee pays retirement costs and taxes on the meal or don't pay for same day meals at all. Overnight travel is exempt and the district can pay for these meals. The IRS has started auditing schools. Schools that have paid for same day meals have had to re-file taxes from previous years and have paid penalties and interest on the same day benefits. This is not good news, but we need to do what is right and

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follow federal law. The board discussed cost to the district, extra time in the payroll process, other possible options, etc. At this time, we aren't aware of anyone that runs this through payroll. Superintendent Klasna recommended not running this through payroll at this time. He said we can also lean on the staff to see if they can come up with an idea that would legally work. Trustee Ketchu made a motion not to pay for same day meals and not to run meal reimbursements through payroll. Trustee Funston seconded the motion. All members present were in approval.

#### **Background Check Criteria**

Superintendent Klasna informed the board it is hard to draft a plan that fits all scenarios regarding background checks. There are felonies, misdemeanors and infractions can span twenty years. He has sixteen years experience and they need to trust administration will not approve anyone that could harm the school or students. A definite line would be a child molester, rapists, arsonists, etc. Felonies are typically red flags. The board discussed how past administration handled approving background checks.

The board recessed at 6:10 p.m. and reconvened at 6:12 p.m.

The board discussed the chair getting certified to look at the background checks. Trustee Henrich said we trust Superintendent Klasna's judgement and we should continue with his process. In the future we could revisit this discussion with any new Superintendents.

# Second Reading Board Policy 3300, 4210, 5010, 8100, 3413F1, 3413F2

Trustee Coffman made a motion to approve the second reading of board policy 3300, 4210, 5010, 8100, 3413F1, and 3413F2. Trustee Henrich seconded the motion. All members present were in favor.

#### **NEW BUSINESS**

#### First Reading Board Policy 2510 and 8210

The board held the first reading for required Board Policy 2510 and 8210. Since these are required policies, we only need one reading to approve. Trustee Coffman made a motion to adopt Board Policy 2510 and 8210. Trustee Ketchu seconded the motion. All members present were in approval.

#### Approve Preliminary Substitute Staff List

The preliminary substitute staff list was presented for approval. We will have a substitute staff meeting next week and will have additional staff to approve at the next meeting. Trustee Coffman made a motion to approve the preliminary substitute staff list as presented. Trustee Funston seconded the motion. All members present were in approval.

# Approve Technology Handbook

The technology handbook was presented for board approval. Ross Lingle addressed the board regarding the annual forty dollars non-refundable deposit fee. He said we use this the same as textbooks in some areas and don't charge a fee for any other textbooks. It

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is considered an educational tool. He recommended refunding the money each year if the win book was not damaged. Ms. Martello recommended paying the fee the first time the student is issued the win book and only refunding the money when they graduate if they don't use the forty dollars to purchase the device. This would make more sense than receiving and refunding money each year. Another issue with refunding yearly, is we wouldn't know if the device was damage until the IT company tests them during the summer. When the devices were purchased, the plan was to allow the Seniors to purchase the device and use the deposit to cover the cost of the warranty and replacing Senior devices. The board liked the idea of a refundable fee. Trustee Funston felt we should eliminate the annual family maximum cost. Trustee Coffman made a motion to approve the technology handbook with the addition of a one-time refundable fee if the device is not purchased and eliminate the annual family maximum deposit fee. Trustee Henrich seconded the motion. All trustees present were in favor.

#### **Discuss Apptegy Program-School Website**

The board viewed a presentation on a program that would incorporate the school website, app, twitter, Facebook, etc. The program is user friendly with all information in one place and would help market the school. The district would assign user roles and responsibilities, included in that, would be approval by administration before anything is posted. The start up cost would be \$9,720 and \$3,720 every year after. If the district agreed to a three to five-year contract, the yearly cost would be reduced. The board discussed the ease of using an app, it fits with the strategic plan, will it replace other notification systems and if not are we paying for two things, is the technology money better suited to teach keyboarding, who will monitor the site, etc. The board asked for more clarification about their concerns for discussion at another meeting.

#### **Approve Adult Education Classes and Instructors**

The fall adult education classes and instructors were presented for approval. Trustee Ketchu made a motion to approve the classes and instructors as presented. Trustee Coffman seconded the motion. All members present were in approval.

The board recessed at 7:26 p.m. and reconvened at 7:30 p.m.

#### Review Trustees' Financial Summary Report

Ms. Martello reviewed the Trustees' Annual report with the board. She explained this report is compiled by line item from purchases made from last year.

#### Approve Budget for 2017-2018

Superintendent Klasna informed the board the taxable value increased from 72,000,000 to 97,800,000. We haven't needed to mill in permissive budgets for several years. As discussed during passed meetings about future budgets, it was anticipated that permissive levies would be needed this year. The total increase in mills will be approximately three mills and with the new mill value will cost approximately \$8.90 on a \$200,000 home. Some of the additional mills are due to the legislative cuts in HB 647 which passes the shortfall onto the taxpayers. The other cut the district will sustain is in SB 261. This cuts \$9,000

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in the general fund and \$19,000 in the building reserve block grants, these are not passed onto the taxpayers and the district will have to absorb the shortfall. Last spring the board discussed accessing a \$66,200 permissive levy in the building reserve fund approved in SB 307. The money from the permissive levy would help correct deficiencies identified in the OPI Facilities report from 2008. Some of these deficiencies are in the Vo-Tech building, which would help fund this project. There is also a possible state match for these funds next year. The permissive levy is already calculated in the proposed budget for FY18. The proposed mills would be as follows: General fund-16.57, Transportation-2.73, Adult Education-.95, Techonology-2.27, Building Reserve-1.29 with total mills at 23.81. Trustee Coffman made a motion to approve the building reserve permissive levy as presented. Trustee Henrich seconded the motion. All members present were in approval. Trustee Ketchu made a motion to approve the budget as presented. Trustee Funston seconded the motion. All members present were in approval.

#### CLAIMS

June and July activity claims were presented for board approval, as well as, June and July warrant listings and preliminary August claims by fund. Trustee Coffman made a motion to approve the listings as presented. Trustee Funston seconded the motion. All trustees present were in approval.

The next regular meeting is scheduled for September 13, 2017 at 5:00 p.m. As there was no other business for the attention of the board, the regular meeting was adjourned at 8:12 p.m.

Kris Inman-Chairperson

**ATTEST** 

Ginger Martello, District Clerk

Date Approved

#### ECE Fall 2017

# **Proposed Classes and Instructors**

# 8 Week Session: Monday, September 18th-Thursday, November 9th

- \*Instructors indicate instructors who will need to do paperwork for Ginger
- · Yoga for Athletes: Cori Koenig
- Early Bird Yoga: Cori Koenig
- Open Sew: Kathy Olkowski & Jamie Diehl
- Lapidary (relating to stone and gems and the work involved in engraving, cutting, or polishing): Russell Scruggs
- Leatherwork: Wade Miller\*
- Mule/Horse Packing for Backcountry Trips: Wade Miller\*
- Advanced Fancy Forest Quilting: Kathy Olkowski & Lexie Brundin
- Beginner/Intermediate Vinyasa Yoga: Manu Redmond
- Modern Christmas Tree Quilt: Kathy Olskowski
- Cheese and Soap Making: Kay Gogerty
- Harvest Cooking: Jamie Diehl
- Yoga for Healthy Aging: Linsu Crowley
- Barre: \*Vicki Richardson

#### Workshops

- · Herbs and Tinctures in the Field: Kay Gogerty
- Foraging Edible Herbs Field Trip: Kay Gogerty
- Over-wintering and Trouble Shooting for Beekeepers: Steve Thorson
- Felting Workshop: Gail Barndt and Jenn Doney
- Walking to the Gallows: Jack Slade's Final Hours History Workshop: Gary Forney
- Various Geology Field Trips (3): Russell Scruggs
- Archery: Jack Creek Preserve Staff\*
- Sausage-Making Basics: \*Sausage Equipment and Supply Staff from Three Forks

08/07/17 11:47:11

ENNIS SCHOOLS Check Register for 07/01/17 to 07/31/17

AM me

Page: 1 of 1 Report ID: W100

Check #	/		Check		
Account	Vendor #/Name/Description	Date	Amount	Amount Cancelled Requisition # S	tatus
10040	1518 ALLEY BISTRO	07/07/17	100.00	/ / Acc	epted
	WORLD STRIDES CASH			100.00 GIFT CERTIFICATE FOR PRIZE FOR FU	N RUN
10041	1162 ENNIS LUMBER	07/07/17	402.54		epted
20	ATHLETICS CASH			1.99 SUPPLIES FOR SPRINKLER REPAIR FB	FIELD
270	VO-TECH CASH			152.50 LAMINATE FOR PRE SCHOOL PROJECT	
270	VO-TECH CASH			248.05 MADISON RIVER FISHING PROJECT	
10042	699 FMVB MASTERCARD	07/07/17	1257.42		epted
190	FCCLA CASH			1257.42 FCCLA NATIONAL EXPENSES	
10043	1636 LOCOMOTIVE INN	07/07/17	1203.75	/ / Acc	epted
20	ATHLETICS CASH			1203.75 ROOMS FOR STATE TRACK	
10044	1 MADISON FOODS	07/07/17	660.75	/ / Acc	epted
190	FCCLA CASH			345.97 FCCLA PROJECT EXPENSES	
370	WORLD STRIDES CASH			314.78 CONCESSIONS FOR BB	
10045	1634 PIRATE'S TOWN	07/07/17	962.50	/ / Acce	epted
370	WORLD STRIDES CASH			962.50 MEAL DEPOSIT FOR 55 MEALS - ENNIS	
10046	35 RED ROCK SPORTS	07/07/17	1383.75	/ / Acce	epted
20	ATHLETICS CASH			1383.75 MEDICAL SUPPLIES FOR SPORTS TEAMS	
10047	1635 SUGAR HIGH	07/07/17	50.00	/ / Acce	epted
370	WORLD STRIDES CASH			50.00 GIFT CERTIFICATE FOR FUN RUN PRIZE	E
10048	2 SYSCO FOOD SERVICES	07/07/17	745.14	/ / Acce	epted
190	FCCLA CASH			745.14 CAR CLUB EXPENSES	
10049	10 TRUE VALUE	07/07/17	96.63	/ / Acce	epted
	FCCLA CASH			68.79 SHIPPING FOR NATIONALS	
	WORLD STRIDES CASH			27.84 CAR WASH SUPPLIES	
10050	1439 UNIVERSAL AWARDS	07/07/17	49.63	/ / Acce	epted
	ATHLETICS CASH			49.63 ENGRAVING FOR TRACK THOPHIES	
10051	1153 DIEHL, JAMIE	07/18/17	714.16	/ / Acce	epted
	FCCLA CASH			714.16 FCCLA NATIONAL REIMB FOR CC EXPENS	SE
100	real distriction				

7626.27 Total Checks issued: 0 Total Checks cancelled: Total: 7626.27

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Report ID: MOO

#### 08/07/17 11:46:44

#### ENNIS SCHOOLS Check Register for 06/01/17 to 06/30/17

P	age:	1	of	
Report	ID:	W	100	

Check Accoun	#/ t Vendor #/Name/Description		Check Amount	Amount	Period Cleared/ Cancelled Requisition #	Status
	1633 ADGILE SPORTS TECHNOLOGIES, INC. 0 ATHLETICS CASH		496.00		/ / 6/17 SILVER PACKAGE	Accepted
19	1540 CITI CARDS D FCCLA CASH D FCCLA CASH	06/07/17	1107,97	500.54	/ / 6/17 CAR CLUB CATERING RODEO CONCESSIONS	Accepted
	1530 ENNIS MAIN STREET FLORAL D CLASS 2018 CASH	06/07/17	500.00	500.00	/ / 6/17 FLOWERS FOR GRADUATION	Accepted
	121 FCCLA INC. D FCCLA CASH	06/07/17	7221.50	7221.50	/ / 6/17 REGISTRATION FOR NATIONALS	Accepted
20 20 20 20 20 140 190 230 333	699 FMVB MASTERCARD  ATHLETICS CASH  ATHLETICS CASH  ATHLETICS CASH  ATHLETICS CASH  ATHLETICS CASH  CATHLETICS CASH  CATHLETICS CASH  CLASS 2018 CASH  CLASS 2018 CASH  CLIBRARY CASH  STUDENT SUPPORT CASH  K-8 PROJECTS CASH	06/07/17	6064.99	242.00 1029.10 1034.64 1053.42 1750.09 196.88 374.32 45.67 30.00 41.11	/ / 6/17  MEL MCKITRICK - TRACK MEALS - PAUL BILLS FOOTBALL EXPENSES  SALLY LEE - TRACK ROOMS - DIV WENDY MCKITRICK - TRACK EXPEN. CHRIS MCCOWN - GOLF EXPENSES MELLISSA NEWMAN - GRADUATION JAMIE DIEHL - FCCLA CINDY PEDERSON - LIB BOOKS RICHARD BORDEN - BECCA THOMAS LINDSEY GRADEN - SUGAR HIGH BRIAN HILTON - K-8	ISIONALS SES
	532 GRIZZLY DISCOVERY/IMAX CENTER  K-8 PROJECTS CASH	06/07/17	486.00	486.00	/ / 6/17 GLINES/GRADEN FIELD TRIP	Accepted
190	1 MADISON FOODS ) FCCLA CASH ) K-8 PROJECTS CASH	06/07/17	248.23	123.59	/ / 6/17 FCCLA K - 8 PROJECTS	Accepted
	1123 MSU IT CENTER ) ACADEMIC OLYMPICS CASH	06/07/17	49.20	49.20	/ / 6/17 TESTING	Accepted
	35 RED ROCK SPORTS ATHLETICS CASH	06/07/17	408.05		/ / 6/17 LEATHER FOOTBALLS	Accepted
	718 RIDDELL ATHLETICS CASH	06/07/17	859.38		/ / 6/17 HELMET RECONDITIONING	Accepted
340	650 SCHOOL SPECIALTY K-8 PROJECTS CASH K-8 PROJECTS CASH	06/07/17	48,69	12.99	/ / 6/17 HUBNER STURTZ	Accepted
	310 VISSER GREENHOUSE FCCLA CASH	06/07/17	5913.25	5913.25		Accepted

08/07/17 11:46:44

ENNIS SCHOOLS Check Register for 06/01/17 to 06/30/17 Report ID: W100

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Check #/	·		Check	Account	Period Cleared/	<i>(</i>	
Account	Vendor #/Name/Description	Date	Amount	Amount	Cancelled	Requisition #	Status
10039	20 VIVID INK	06/07/17	337.00		/ / 6/17		Accepted
340	K-8 PROJECTS CASH			337.00	MUSTANG PRIDE T	SHIRTS	

Total Checks issued.

Total Checks cancelled: 0
23740.26 Total Checks issued: 23740.26

08/07/17 15:41:00

ENNIS SCHOOLS
Claims and/or Payroll Checks List
For the Accounting Period: 7/17

Claims

Check # Type Vendor/Employee/Payee Number/Name Check Amount Period Issued  510505 SC 2927 3 RIVERSCOMMUNICATIONS DSL 936.75 7/17 07/10/17  510506 SC 4680 ACADIA MONTANA 510507 SC 4964 AF PLANSERV 510508 SC 65 BEDROCK, LLC 510508 SC 65 BEDROCK, LLC 510509 SC 3032 CHRISTENSEN RENTALS  Check Amount Period Issued Check Amount Period Issued 936.75 7/17 07/10/17 936.70 7/17 07/10/17
05 SC 2927 3 RIVERSCOMMUNICATIONS DSL 936.75 7/17 06 SC 4680 ACADIA MONTANA 2279.37 7/17 07 SC 4964 AF PLANSERV 26.00 7/17 08 SC 65 BEDROCK, LLC 350.00 7/17 08 SC 3032 CHRISTENSEN RENTALS 47.25 7/17
06 SC 4680 ACADIA MONTANA 2279.37 7/17 07 SC 4964 AF PLANSERV 26.00 7/17 08 SC 65 BEDROCK, LLC 350.00 7/17 08 SC 3032 CHRISTENSEN RENTALS 47.25 7/17
SC     4964 AF PLANSERV     26.00 7/17       SC     65 BEDROCK, LLC     350.00 7/17       SC     3032 CHRISTENSEN RENTALS     47.25 7/17
SC 65 BEDROCK, LLC 350.00 7/17 SC 3032 CHRISTENSEN RENTALS 47.25 7/17
SC 3032 CHRISTENSEN RENTALS 47.25 7/17
SC 3082 CRESENT ELECTRIC SUPPLY COMPANY 514.02 7/17
3090 D & D AUTO 206.44 7/17
17 DAHLEM, MICHAEL-ATTORNEY AT LAW 56.00 7/17
SC 3501 DEPARTMENT OF REVENUE 1971.55 7/17
SC 5335 DRG ARCHITECT, PC 5379.62 7/17
4634 FMVB - MASTERCARD 2198.31 7/17
3190 GENERAL DIST CO. 102.90 7/17
SC 5317 INFORMATION SYSTEMS OF MONTANA 6297.00 7/17
SC 5237 KENCO SECURITY AND TECHNOLOGY 29.50 7/17
SC 3551 LINGLE, ROSS 117.70 7/17
SC 4150 LOHRENZ, KADDI 45.00 7/17
97 LUTEY CONSTRUCTION-THE CRAFTSMAN, 195183.84 7/17
3021 MADISONIAN 195.90 7/17
4474 NAPA AUTO PARTS 126.72 7/17
SC 3097 NORTHWESTERN ENERGY 4362.34 7/17
SC 1 PITNEY BOWES 117.00 7/17
3350 SCHOOL SPECIALTY 11.04 7/17
4460 SNA 40.00 7/17
7/17
3706 T.E.S.T. 1379.00 7/17
3403 TITAN CONSTRUCTION 148.90 7/17
3407 TOWN OF ENNIS 1548.60 7/17
3409 TRUE VALUE HARDWARE 243.07 7/17
107 VOSS-ROLFE, DAHLIA 58.85 7/17
WALSH, DOUG AND SHARON 219.00 7/17
FARGO FINANCIAL LEASING 6269.78 7/17
510538 SC 3464 WHAM, TAMMY 45.00 7/17 07/10/17

08/07/17 15:41:00

ENNIS SCHOOLS
Claims and/or Payroll Checks List
For the Accounting Period: 7/17

Page: 2 of 2 Report ID: W100X

Payroll

Check # Type	Vendor/Employee/Payee Number/Name	Number/Name	Check	Check Amount	Period	Issued	Notes
89397 P	BORDRI RICHARD L BORDEN	EN		3178.06	7/17	07/15/17	
89396 P	MARK CAMPE	and the contract of the contra		-	7/17	07/15/17	
		SS		1263.36	7/17	07/15/17	
	H1665 / BRIAN W HILTON			3984.83	7/17	07/15/17	
	KLASCA CASEY KLASNA			5330.04	7/17	07/15/17	
89392 P	LEEJO JOHN HAROLD LEE	Ħ		3185.34	7/17	07/15/17	
-89391 P	LE0696 SALLY J LEE			2632.53	7/17	07/15/17	
		LLO		2999.92	7/17	07/15/17	
89	OCONTI TIMOTHY K O'CONNELL	NNELL		2147.42	7/17	07/15/17	
		R		2129.23	7/17	07/15/17	
				1547.25	7/17	07/15/17	
9		.в.		3000.00	7/17	07/15/17	
		.в.		75.00	7/17	07/15/17	
	MT. MEDICAL SAV F.M.V.B.	. в.	•	200.00	7/17	07/15/17	
	GRIFJO JOSIE GRIFFIS			1320.27	7/17	07/15/17	
				851.09	7/17	07/15/17	
	KERRY			2343.28	7/17	07/15/17	
		ISTER		1782.16	7/17	07/15/17	
	ROBERT			1752.14	7/17	07/15/17	
108728 P	DIEHJA JAMIE KATHRYN DIEHL	DIEHL		418.00	7/17	07/15/17	
108729 P	KO0350 KURTIS BOYD KOENIG	ENIG		2342.25	7/17	07/15/17	
108730 P	LO2290 KADDI J. LOHRENZ	ZNZ		357.74	7/17	07/15/17	
108731 P	WH2391 TAMMY DARLENE WHAM	WHAM		374.00	7/17	07/15/17	
108732 P	403B AF PI	AF PLANSERV		1400.00	7/17	07/15/17	
108733 P	529 PLAN WADDE	WADDELL REED		1950.00	7/17	07/15/17	
108734 P	CCIDEN	AMERICAN FIDELITY ASSURA		756.94	7/17	07/15/17	
108735 P	AM FID-FLEX AMERI	AMERICAN FIDELITY-FLEX		200.00	7/17	07/15/17	
108736 P	DENTAL GUARI	GUARDIAN LIFE INSURANCE		331.78	7/17	07/15/17	
108737 P	ESD RENT ENNIS	SCHOOL DISTRICT 52		600.00	7/17	07/15/17	
108738 P		FIRST MADISON VALLEY BAN		24270.29	7/17	07/15/17	
108739 P	HEALTH INS PROR FMVB			7434.38	7/17	07/15/17	
108740 P	SIT DEPAR			2542.00	7/17	07/15/17	
108741 P	UNUM LIFE INSUR UNUM	UNUM LIFE INSURANCE		109.59	7/17	07/15/17	
08742 P	Unempl. Insur. MSUIP			118.74	7/17	07/15/17	
	Comp			1807.57	7/17	07/15/17	
			Total:				
	# of Checks:	3.5		864	50.39		
Payroll Total	# of Checks:	35		864	6450.39		

			06/06/17	6/17	1131.15		510424 SC
			06/06/17		0	5337 KOSIAK, KLAUDIA	510423 SC
			06/06/17		183.90		510422 SC
			17/90/90		1	COCHENC	
			06/06/17	2 6/17	417 23	Jos	510421 SC
			06/06/17		1040.00	4884 J & H INC.	510420 SC
			06/06/17	6/17	589.71	5228 INTEGRATED IMAGING SYSTEMS	210418 80
			17/90/90		6454.50		
			1,00,00	6/17	6464 60	INFORMATION SYSTEMS	510418 SC
			06/06/17		87.55		510417 SC
			06/06/17		834.92	3866 HOUGHTON MIFFLIN HARCOURT PUBLISH	25 916 PTG
			17/90/90		85.00	DEALL CARE SERVICE CORFOL	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
			00000		0000		510415 50
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			06/06/17		240.80	5344 GRANE'S , ALKIS	510413 SC
			06/06/17		T083.85	GRAINGER	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
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			06/06/17	6/17	164 85	GENER	510411 SC
			06/06/17		185.64	5343 GAY, KATRINA	510410 SC
			06/06/17		1098.46	94 GALLES FILTERS	510409 SC
			06/06/1/		482.41		
			17/90/90	0/1/		OFFICE FORTER DATE OF THE OFFICE OF THE OFFI	510400 00
			00/00/1-			EBANZ EAMITY BAN	510407 80
			7 / 00 / 00		3600 05	FOOD SE	510406 SC
			06/06/17		3127 77	FMVB - MASTERCARD	510405 SC
			06/06/17	6/17	600.00	5316 FELT, MARTIN, FRAZIER & WELDON	510404 SC
			06/06/17		29.95		510403 SC
			06/06/17		166.82		510402 SC
			06/06/17		1753.16	ENNIS HIGH SC	510401 SC
			06/06/17		117.18		210400 20
			06/06/1/			EDUCO INFORMATION OFRY	510400 CC
			06/06/17		) · · · · · · · · · · · · · · · · · · ·	EDUCO INFORMATION SERVICE	510399 50
			06/06/17		104 95	EAT EDUCATION	510398 SC
			06/06/17		5728 65	DRG ARCHI	510397 SC
			06/06/17		40.00		510396 SC
			06/06/17		98.34		510395 SC
			06/06/17		611.84		510394 SC
			06/06/17	6/17	210.00	1/ DAHLEM, MICHAEL-ATTORNEY AT LAW	510393 SC
			06/06/1/		78.167	T & C ACLC	10000 CC
			1/00/00		291 97	D & D AllTO	510392 SC
			06/06/17		220.05	3082 CRESENT ELECTRIC SUPPLY COMPANY	510391 SC
			06/06/17	6/17	344 40		510390 SC
			06/06/17		134.75		510389 SC
			06/06/17		60.22		510388 SC
			06/06/17		124.19	3027 CARSON DELLOSA PUB	510387 SC
			06/06/17		194.88		510386 SC
			06/06/17		889.89	BRUCO, INC.	510385 SC
			06/06/17		70.00	BOWMAN	510384 SC
			06/06/17		35003.00	BIG SKY SCHOOL D	510383 SC
			06/06/17	6/1	350.00	BEDROCK, FEC	1 1
			06/06/17	6/1	147.00	AMBRIZ, A	10001
			06/06/17		25.00	4	10380
			06/06/17	6/1	848.00	AC'I	2 (
			06/06/17	6/1	9326.40	0 ACAD	10378
			06/06/17	6/1	1020.39	3 RIVE	1037
	desiran section to become the second desirance of the section of t	2000	00000				
		2 1	Date	0	Check Amount	Vendor/Employee/Pavee Number/Name	Check # Type
\$							Claims
VIV.			. 7	od: 6/17	he Accounting Period:	For the	
	Report ID: W100X		ř		Claims and/or Payroll Checks	Claims	15:40:33
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ENNIS SCHOOLS
Claims and/or Payroll Checks List
For the Accounting Period: 6/17

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Check # Type	<pre>c   Vendor/Employee/Payee Number/Name</pre>	Check Amount	Period	Date Issued	Notes
510425 SC	3325 LEE'S OFFICE PRODUCTS	6333.68	6/17	06/06/17	
510426 SC	LIEDBI	0	6/17	06/06/17	
10427	LUTEY CONS	2.4	6/17	06/06/17	
	MADISON FARM TO FORK	. 0		06/06/17	
	021	410.00		06/06/17	
		323.40		06/06/17	
		3980.00		06/06/17	
	98 MILLER, CORKY	294.00		06/06/17	
	MITCHEM,	361.20		06/06/17	
	MONTANA E	762.74		06/06/17	
	MORRIS, HEATHER	276.50		06/06/17	
	MOUNTAIN	317.79		06/06/17	
		38811.00		06/06/17	
	99 MSU CONFERENCE SERVICE/MBI	762.00		06/06/17	
	NAPA AUTO PARTS	46.90		06/06/17	
		194.90		06/06/17	
510441 SC		352.80		06/06/17	
	NORTHER	4404.17		06/06/17	
	NORTHWES	6801.52		06/06/17	
		191.71		06/06/17	
510446 SC	4582 PEARSON SCOIL FORESMAN	528.07		06/06/17	
	PETTY CAS	81 75	6/17	06/06/17	
		189.50		06/06/17	
		1690.49		06/06/17	
	3319 QUILL CORP	105.99		/06/1	
		616.10		06/06/17	
		319.20		06/06/17	
510453 50		148.75		/06/1	
	3346 SAX	265.76	6/17	06/06/17	
		133.15		/06/1	
510457 SC		1203.73		/06/1	
	96 SELECT PRINTING	1350.00		06/06/17	
	5003 SHEET MUSIC PLUS	175.58		06/06/17	
	SIGOURN	39.75		06/06/17	
10461	SMITH,	71.28		06/06/17	
10462		264.60		6/06/1	
510460 50		80.00		06/06/17	
	4879 SOUTH WEST SEPTIC	425 00		06/06/17	
		45.50		1/20/2	
		3750.00	6/17	06/06/17	
		469.17		6/06/1	
510469 SC	STEVE WEISS MUSIC	56.70		6/06/1	
10470	SUZUK	100.00		06/06/17	
510471 SC	SYSCO	2317.11		06/06/17	
	3706 T F G T	4188 00		06/06/17	

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# ENNIS SCHOOLS Claims and/or Payroll Checks List For the Accounting Period: 6/17

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Claims

10473 SC	5050 TODD, CHRISTY	77.35	6/17	06/06/17	
Φ	407 TOWN C	1651.34	6/17	06/06/17	
	TRUE VAI	127.19	6/17	06/06/17	
	UNIT	90.00	6/17	06/06/17	
		499.19	6/17	06/06/17	
		219.00	6/17	06/06/17	
	WELLS	2139.40	6/17	06/06/17	
10480 SC	ENNIS	340.00	6/17	06/12/17	
510481 SC		669.50	6/17	06/12/17	
		808.76	6/17	06/12/17	
510483 SC		2982.95	6/17	06/12/17	
510484 SC		2535.00	6/17	06/12/17	
510485 SC	CENTURY LINK	6.98	6/17	06/21/17	
510486 SC	3032 CHRISTENSEN RENTALS	605.75	6/17	06/21/17	
510487 SC	DAVIS, JOEL	588.00	6/17	06/21/17	
510488 SC	5090 DOOR AND HARDWARE UNLIMITED	1165.00	6/17	06/21/17	
510489 SC	5316 FELT, MARTIN, FRAZIER & WELDON	871.25	6/17	06/21/17	
510490 SC		15753.00	6/17	06/21/17	
510491 SC	5237 KENCO SECURITY AND TECHNOLOGY	525.00	6/17	06/21/17	
510492 SC	3325 LEE'S OFFICE PRODUCTS	33.50	6/17	06/21/17	
510493 SC	MARTE	112.35	6/17	06/21/17	
510494 SC	4735 MIDLAND IMPLEMENT CO., INC.	664.89	6/17	06/21/17	
510495 SC	3261 MONTANA INTERQUEST CANINES, LLC	375.00	6/17	06/21/17	
510496 SC	5333 MONTANA SCHOOL BOARDS ASSOCIATION	594.84	6/17	06/21/17	
510497 SC	104 MONTANA WEST CONSTRUCTION, INC	8699.84	6/17	06/21/17	
510498 SC	4474 NAPA AUTO PARTS	102.28	6/17	06/21/17	
510499 SC	102 NEVCO, INC	213.58	6/17	06/21/17	
510500 SC	3189 NORTHERN ENERGY	0	6/17	06/21/17	
510501 SC	103 OVERHEAD DOOR CO OF SW MT		6/17	06/21/17	
510502 SC	LEANING	35.00	6/17	06/21/17	
510503 SC	3319 QUILL CORP	49.98	6/17	06/21/17	
10504 SC	4514 RESOURCES FOR EDUCATORS	248.50	6/17	06/21/17	

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Claims and/or Payroll Checks List For the Accounting Period: 6/17

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Payroll

9431 P ALLEJE	JE JESSICCA R ALLEN	1006.48	6/17	06/15/17	
430 P B	RICHARD I	7	6/17	06/15/17	
	MARK CAM	2	6/17	6/15	
טי נ	0	1299.47	6/17	6/15/1	
J "C	1 4	1256.83	6/17	06/15/17	
426 P	RICHARD F	834.83	6/17	06/15/17	
ט יינ	VICTORIA 1	443.29	6/17	06/15/1/	
89423 P DANAST	CA CALLLIN C HAKE	1541 64	6/17	06/15/17	
י טי	BRIAN W HI	3856.63	6/17	06/15/17	
ъ		1350.69	6/17	5/1	
סי		5330.04	6/17	06/15/17	
	341 KELLEY M KNACK	981.18	6/17	06/15/17	
	PATTY	233.76	6/17	5/1	
		2120.08	6/17	06/15/17	
	MARLYS	351.05	6/17	5	
	JOHN HAROLD	3101.21	6/17	5/1	
9 4	SALLY J L	2699.13	6/1	S	
) (L		1759.74	6/17	5/1	
-89411 P OCOUTT	TIMOTHY & O'CONNELL	2328.97		06/15/17	
0 1		1925.68	6/17	06/15/17	
שי	Ň.	416.36		06/15/17	
8 P		1519.73		06/15/17	
407 P	GRI SALLY RICE	598.10		06/15/17	
406		1010.60		06/15/17	
טי ל	JARED M	828.76		06/15/17	
טי ל		976.21	6	06/15/17	
.89403 F LA0903	391 TAMMY DARIENE WHAM	1142.66	n o	06/15/1/	
1 P		168.31		06/15/17	
400		50.00	<b>б</b>	06/15/17	
	H	75.00	0	06/15/17	
P MT.	MEDICAL SAV F.M.V.B.	200.00	6	06/15/17	
663 P		132.98	0	/15	
108664 P BENEBL	BLISS	239.60	10	06/15/17	
666 P	SHO HOLLY A CLARK	427 84	7 / 7	06/15/17	
667 P	MICHAEL	472.99	0 0	/15/1	
		60.63	6	/15/1	
סי		260.96		06/15/17	
108670 P EL2672	672 MARCUS D ELSER	955.27		06/15/17	
108671 P FOGGJU	SJU JUDITH FOGG	929.71	6/17	06/15/17	
108672 P HU6968	968 JAMES A. HUCKINS	907.56	6/17	06/15/17	
		221.73		/15	
Ю		134.72		06/15/17	
08675 P LEGGDA	SDA GLENN DAVID LEGG	66.36	6/17	06/15/17	

Payroll

Check # Type	Vendor/Employee/Pavee Number/Name	Check Amount	0	Date	No.
L08677 P	LEMADE DENYSE LEMAIRE	200	6/17	7 1 2 1 / 30	
678	DANIEL	1675.11	6/17	06/15/17	
	MADYSON	101.04		06/15/17	
108680 P	MC4181 MELVIN J MCKITRICK	1013.55		06/15/17	
681	MILLCH CHARLES ROBERT MILLER	430.28		06/15/17	
682		535.71		06/15/17	
683	SCRURU RUSSELL WAYNE SCRUGGS	480.60		06/15/17	
684		48.48		06/15/17	
0 00	0	1702.91		06/15/17	
200		788.71		06/15/17	
108688 0	DIADAS TAUDA I S DICKINSON	862.72		06/15/17	
0000		1023.43		06/15/17	
690	CASEY	303.12	7 6/17	06/15/17	
691		77:000		06/15/17	
	TANYA	830.13		06/15/17	
108693 P	FASHRI RICHARD FASCHING	116.23		06/15/17	
	FOGGJU JUDITH FOGG	622.68		06/15/17	
	STEPHANIE	1110.39		06/15/17	
108697 P	KIMMII IISA KAY KIMMEY	133.91		06/15/17	
ω	KELLEY M	27.828	0/17	06/15/17	
		1106.23		06/15/17	
	LO2290 KADDI J. LOHRENZ	1548.39		06/15/17	
108701 P	GINGER R	1895.44	6/1	06/15/17	
		124.98		06/15/1/	
	SALLRI SALLY RICE	70 70 70	9 6/17	06/15/17	
		585.29		06/15/17	
08706 P		838.59		06/15/17	
7	TA6903 GERALD D TAYLOR	700.22		06/15/17	
108708 P	1	272.70		06/15/17	
		402.69		06/15/17	
108711 P	WHEST TAMMY DARLENE WHAM	1643.32		06/15/17	
N	PLAN	750.00	0 6/17	06/15/17	
.08713 P	ID-ACCIDEN	1		06/15/17	
4	AM FID-FLEX AMERICAN FIDELITY-FLEX				
S				5/1	
08716 P	ESD RENT ENNIS SCHOOL DISTRICT 52			06/15/17	
7	FIT FIRST MADISON VALLEY BAN	36		06/15/17	
00	HEALTH INS PROR FMVB - HEALTH INSURANCE			06/15/17	
.08719 P		3260.00		06/15/17	
, 0	FE INSUR	251.68		06/15/17	
) -	Insur.	204.72	2 6/17	06/15/17	
つのしいい	Workers Comp WCDDD	3543 16		00/15/17	

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ENNIS SCHOOLS
Claims and/or Payroll Checks List
For the Accounting Period: 6/17

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Payroll

Grand Total	Payroll Tota	Check # Type
Grand Total # of Checks:	Payroll Total # of Checks:	Check # Type Vendor/Employee/Payee Number/Name
222	94	Payee Number/Name
Total:	Total:	Check
418	139	Check Amount
418028.46	139380.10	Period
		Date Issued
		Notes

Claims

ENNIS SCHOOLS
Claims and/or Payroll Checks List
For the Accounting Period: 8/17

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Check # Type	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued	Notes
539 S	2927 3 RIVERSCOMMUNICATIONS DSL	1551.32	8/17	08/07/17	
0	ACADIA MONTANA	26.	~	00	
10541			00	00	
	BEDROCK, LLC	350.00	00	$\infty$	
	BLACK M	10107.00	00	08/07/17	
10545		5596.85	8/17	08/07/17	
510546 SC	2 CITI CARDS	95.00	8/17		
7		20.71	8/17	08/07/17	
10548	& D	27.00	00 0	08/07/17	
10549	DEPARTMENT	1413.48	σ (	08/07/17	
10550	5329 DONAHUE, CASEY	500.00	8/17	08/07/17	
10551		1373.10	8/17	08/07/17	
510552 SC	FELT,	61.50	00	08/07/17	
10553	3454 FIRE SUPPRESSION SYSTEMS	1705.00	00	08/07/17	
	ENVB - MAST	4506.89		08/07/17	
510556 50	3184 GAITATIN-MADISON COOR	1/666.99	000	08/07/17	
10557	3190 GENERAL DIST CO.	106 33	ρα	107/1	
10558		207.72	8/17	08/07/17	
		955.03	00	08/07/17	
		150.00		08/07/17	
210267 80		6297.00	000	/07/1	
510563 SC		1806.53	σ	/0//1	
10564	5034 LEE, JOHN	15.38	8/17	08/07/17	
		139934.53	00 0	/07/1	
10566		(		/07/1	
510567 SC		180.11		08/07/17	
10568		35.00	00	/07/1	
10570		53.60		08/07/17	
510570 SC	MONTANA RECORDS MANAGI	135.00	8/1	/07/1	
10572	106 MOVING MINDS BY GORRED ASSOCIATION	611.40	0/1	/0//1	
10573	NORTHERN ENERGY	2180 06	χο α	08/07/17	
10574		3222 28		/07/1	
10575		180.00	00 0	08/07/17	
	QUILL CORP	110.95	20 (		
S		1000.00		08/07/17	
	ROCKY	766.91	ထ	08/07/17	
10079		1580.00		08/07/17	
510581 SC	3480 STENS WEST	989.82	0 00		
10582	SMITH	3000.00	1 / B	/1//0/80	
10583	Commence of the contract of th	00000			
	STERLING LIFE INSUR	496 04			
10584	STERLING LIFE INSURI	384.00		08/07/17	
10584	STERLING LIFE INSURATASC TITAN CONSTRUCTION	496.04 384.00 331.25			

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system), E=ACH
P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

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ENNIS SCHOOLS
Claims and/or Payroll Checks List
For the Accounting Period: 8/17

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Claims

Grand Total # of Checks:	Claims Total # of Checks:	510587 SC 510588 SC 510589 SC 510590 SC	Check # Type
of Checks:	# of Checks:	3409 TRUE VALUE HARDWARE 4513 VERIZON WIRELESS 3432 WALSH, DOUG AND SHAI 3654 WESTERN PINES	Vendor/Employee
52	52	TRUE VALUE HARDWARE VERIZON WIRELESS WALSH, DOUG AND SHARON WESTERN PINES	Check # Type Vendor/Employee/Payee Number/Name
Total:	Total:		Check
2214	2214	311.78 571.99 219.00 950.00	Check Amount
221464.16	221464.16	8/17 8/17 8/17 8/17	Period
		08/07/17 08/07/17 08/07/17 08/07/17	Date Issued
			Notes