



# PALMYRA BOARD OF EDUCATION

## PALMYRA, NJ 08065

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Brian J. McBride, Ed.D.  
Superintendent of Schools

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William R. Blatchley  
Business Administrator/  
Board Secretary

*The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.*

+Document Provided

### AGENDA • February 10, 2021 Meeting Time: 7:00 pm

**This meeting will be conducted remotely using virtual and telephonic technology.  
The meeting will also be broadcast on our FACEBOOK page: Palmyra School District**

To join the meeting via Internet link, click below and follow the directions for joining the meeting:

<https://xtel.accessionmeeting.com/j/1155671486>

or One Tap Mobile:

+18568070288,,1155671486# US

+14696460381,,1155671486# US

or Dial by your location

+1 8568070288 US

+1 4696460381 US

**Meeting ID: 115 567 1486**

Public comments for Agenda items or other topics can be submitted,  
both prior to the meeting or during the meeting, using the link below:

[Palmyra BOE Agenda Comments](#)

All comments received by the Board will be read aloud.

#### 1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the Palmyra Post Office, Charles Street School, Palmyra Middle & High School and the Board Offices, and mailed to the Palmyra Borough Clerk, Burlington County Times, and the Courier Post, on February 5, 2021.

#### 2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Sean Toner  
Erica Campbell  
Kate Allen-Yoakum  
Amy Austin  
Laurie Beck  
Judy Belton

James Dickinson  
John Liebe  
Mark Russell  
Joseph Russell, Student Representative  
Leah Falicki, Riverton Representative  
Beverly Representative

5 Presentations

- 5.01 Students of the Month
- Audit Presentation by Tom Dark of Nightlinger, Colavita & Volpa, P.A.

6 Reports

- 6.01 Superintendent
  - Equity in Action
- 6.02 Board Committees
  - 6.02a Policy & Curriculum
  - 6.02b Finance & Physical Plant
  - 6.02c Human Resources & Negotiation
  - 6.02d Strategic Planning
  - 6.02e Executive
- 6.03 Sending District Reports
  - 6.03a Riverton
- 6.04 Student Representative
- 6.05 PTA
- 6.06 PHSFEE

7 Correspondence – none

8 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

9 Consent Agenda Reports

9.01 BE IT RESOLVED that the following reports are hereby accepted and approved:

- 9.01a +Enrollment Report – January 2021
- 9.01b +Health Report – January 2021
- 9.01c +HIB/SSDS Report – January 2021
- 9.01d +Fire & Safety Drills – January 2021
- 9.01e +Bill List – through January 29, 2021
- 9.01f +Board Secretary Report and the Treasurer Report for December 31, 2020 which have been found to be in agreement
- 9.01g +Transfer Report – December 31, 2020
- 9.01h +Minutes
  - January 13, 2021

10 Old Business – none

11 Policy and Curriculum

- 11.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:
- 11.01a \*Policies and Regulations
    - P 2770 Religion in the Schools – revised
    - P 3230 Outside Activities – revised
    - P 4211.3 Consulting Outside the District - reviewed
    - P 4230 Outside Activities
    - P 4233 Political Activities
    - P 4281 Inappropriate Staff Conduct - reviewed
  - 11.01b Approve the Professional Services Contract with George Washington Carver Foundation through June 30, 2021 to implement the Early College High School Program for students in Grades 6-12 at a cost of \$9000.00
  - 11.01c Terminate the Memorandum of Agreement with the Dr. Clarence B. Jones Institute for Social Advocacy
  - 11.01d \*Approve the 2021-2022 School Calendar
  - 11.01e \*Approve the PHS Spring 2021 Athletic Plan
  - 11.01f \*Approve the following fundraisers
    - Girls Basketball team to sell fat heads to display in the gym during their season
    - Class of 2023 Dine & Donate at Milanese Pizza, Riverton, 3/16/2021
    - Class of 2022 Dine and Donate at Five Guys, Cinnaminson 2/25/2021

## 12 Business, Finance and Operations

### 12.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of September 30, 2020, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 12.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

- 12.02a \*Accept the 2019-2020 audit as presented and discussed. A copy of the audit summary has been made available to the public and for distribution.
- 12.02b Accept the audit recommendations as presented and discussed.
- 12.02c \*Approve the 2019-2020 Corrective Action Plan, signed by the Superintendent and the School Business Administrator, as presented and discussed.

## 13 Personnel

- 13.01 BE IT RESOLVED that the following Personnel actions are hereby approved as recommended by the Superintendent:

- 13.01a \*Approve 80 hour fieldwork placement for Stockton student Shyanne Leon at PHS with Mr. Mehler for the 2021 Spring Semester. Criminal history background check on file.

## **Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

## 14 Policy and Curriculum – PreK-8

- 13.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent

- 14.01a \*Approve the MOU between the Girl Scouts and Charles Street School
- 14.01b \*Approve Caldwell University student Diana Carozza to collect data from teachers in grades 3-8, via a Google form, for her doctoral dissertation.
- 14.01c \*Approve the following fundraisers
  - The PTA to sell Pura Vida friendship bracelets for \$10.00 each
  - CSS Student Council to organize a food drive in partnership with the Bread of Life Food Pantry in Palmyra

15 Personnel – PreK-8

- 15.01 BE IT RESOLVED that the following Personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent
  - 15.01a \*Approve the following student teacher and fieldwork placements for the 2021 Spring Semester (criminal history background checks on file):
    - Stockton student Madison Egan, 80 hour fieldwork, with Ms. Ruff
    - Stockton student Ashley Marsh, 80 hours fieldwork, with Ms. Blatchley
    - Stockton Student Katherine Heck, 80 ours fieldwork, with Jennifer Van Zandt
    - Stockton Student Kayla Baker, 80 hours fieldwork, with Ms. Quinn
    - TCNJ student Jacqueline Garrison, student teacher, with Ms. Marrazzo
    - TCNJ student Erin Murray, student teacher, with Ms. Holcomb
  - 15.01a \*Approve the voluntary transfer request for Mr. Chris Tracey from principal, Charles Street School to English teacher, Palmyra Middle/High School effective July 1, 2021.
  - 15.01c \*Approve employee #78526910 for maternity leave from 5/7/2021 to 6/18/2021 and 9/1/2021 to 9/24/2021, followed by FMLA from 9/27/2021 to 12/17/2021.
  - 15.01d Approve Aaron MacKenzie to receive a stipend of \$5,687.00, pro-rated, for an additional physical education class in lieu of a prep period beginning 2/1/2021.

**Roll Call Vote Palmyra Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

16 Public Forum for Additional Topics

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- 16.01 Recognition of members of the Public
- 16.02 Recognition of members of the Board

17 Board of Education Workshop to be conducted by the NJ School Boards Association.

18 Adjournment

**Voice Vote by Full Board**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Time: \_\_\_\_\_

