

**Bishop Unified School District  
Minutes of the Board of Trustees Meeting  
Regular Meeting • January 21, 2021 • 6:30 pm**

**NOTICE TO PUBLIC:** Please be advised that the Board Conference Room will be closed to the public. The Board will be conducting its meeting online. Board Members will participate via videoconference, accessible to the public:

**Public Board Meeting Participation Information:**

- **Public Comment Input Form:**

Submit @ BishopSchools.org > School Board > Board Agenda

<https://www.bishopschools.org/o/district/page/board-agenda>

\*Comments must be submitted by 12:00 PM on 1.21.21 to be read aloud during the meeting.

- **Join by Phone [listen; audio only]:**

Dial the following phone number and enter the meeting ID when prompted:

**Phone number: 669-900-9128**

**Meeting ID: 984 2455 5900**

**Participant ID: Press # (No Participant ID required for public)**

- **Join by Computer, Smartphone or Tablet [listen/view only; audio and video]:**

Join the meeting using provided link to the virtual meeting:

<https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09>

*Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.*

*Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:  
Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514*

**1.0 CALL TO ORDER – 6:34 PM**

Present: Dr. Claudia Tanner-Moyer, Virginia Figueroa, Kathy Zack, Steve Elia and Katie Kolker  
Dr. Taylor Ludwick joined via telephone until he arrived in person at 8:40 pm.

**2.0 FLAG SALUTE - Led by Virginia Figueroa**

**3.0 ADOPT JANUARY 21, 2021 AGENDA**

**ACTION:** A motion to approve was made by Kathy Zack, seconded by Virginia Figueroa. None opposed, no abstentions and the motion carried by 4-0

#### **4.0 RECOGNITION**

*The Board likes to take this time each month to recognize and say thank you to those among our student body, community and staff who have "gone the extra mile" for our students and/or the schools in our district.*

- 4.1 Thank you to Bishop Unified School Districts' Board of Trustees for their endless commitment to our students and staff (enclosure).
- 4.2 Thank you to Red's Meadow Resort for their generous donation of \$200.00 for Bishop Elementary School student incentives.
- 4.3 Thank you to High Country Lumber for generously donating paint to the Senior Class. They will be using it to paint their parking spaces over the next two weekends.
- 4.4 Thank you to the Mammoth Mountain Community Foundation for providing Home Street Middle School with two extremely generous grants. MMCF provided \$5,000 for the purchase of new novels. This grant enabled our Language Arts teachers to select new and exciting novels to share with their students and class sets have been ordered this week. MMCF also provided a grant for \$4,284 to double our after school intervention classes. Thanks to MMCF, beginning this week, our Homework Help Program has been expanded from three to six classes. We appreciate MMCF's generosity and dedication to our students!

#### **5.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:**

*This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues not on the agenda. No action may be taken, but items may be placed on a future agenda -*

- Parent shared he was relieved to see the school go to DL with Inyo being at a high risk with 2/5 categories
- Thanked the students for wearing masks as directed and keeping everyone safe and setting an example for our community.

#### **6.0 BOARD MEMBERS**

*This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.*

- 6.1 Next Regular Board Meeting – Thursday, February 18, 2021 at 6:30 pm  
Via Zoom Webinar/Teleconference

## **7.0 REPORTS AND PRESENTATIONS**

**7.1 ASB President Report – Tylar Banta:** COVID-19 safety regulations are still keeping ASB from their annual fundraisers and events. ASB is looking into potential virtual events since BUSD has implemented the distance-learning model until the end of January. Additionally, they intend to focus more on utilizing their social media platforms and BUHS's online site to keep students, staff and parents updated on anything ASB decides to do in the future.

**7.2 BUHS Student Senate Report – Georgia Gastelum:** Georgia opened by reading the Student Senate's mission statement. After winter break, they started sending out their weekly surveys to students and have shared the results of the surveys with the administration. The Student Senate will also be working on how to keep the students connected. They are considering arranging a COVID-safe scavenger hunt for students to get them out of their house and connect while respecting social distancing and quarantine.

**7.3 Inyo County Public Health – COVID-19 & Vaccine Update:** Anna Scott gave a brief update: currently as of today, Inyo County has 993 COVID-19 cases, a significant increase over the last month, and month in a half. Early to mid-December started to see increase of cases and starting to impact in our schools. Winter break had a little decline, but increased after the holidays. This increase is more significant than in December but hasn't impacted our hospital system thankfully. We are not surging out beds outside ICU. We can't pin point transmission occurred... but a lot of cases contracted through work place exposures or getting together with family members or traveling and bringing it back. Vaccines are limited (which is disappointing), but the first distribution was getting through tier one, over 65 years of age, occupations (emergency responders/school staff/childcare providers). One hundred doses were received this week for our county; it is difficult to receive a large dose at this point. Their plan is continue to provide slots through Public Health; hospitals are putting together wait lists for high-risk individuals. There is no guidance on prioritizing, still looking at 65 and over and trying to bring more clarity to all the different tiers.

### **7.4 Tobacco Use Prevention Education Grant Presentations**

**7.4.1 Brady Peek, School Resource Officer –** Officer Peek explained his duties on an average day. His job and main goal at BUSD is to provide tobacco use education to the students and staff. He works closely with staff at all the school sites, but mainly with the school sites administration. Officer Peek has been accompanying our staff (admin and counselors) with welfare checks to make sure our students are doing ok; he is just there to help. He has been helping with parking and traffic flow at the elementary school, just his presence has helped with red curb parking, double-parking, and handicapped parking. He has been getting to know 482 students in some PE classes and talking with them regarding vaping. Recently, he set up K9 demo with Inyo County Sheriff Department, the students and staff really enjoyed it in person, it was a great hit and presentation. Officer Peek will be helping with security assessments; he is working on trespassing signs because people are walking through campus, hanging out at the bus lot, and usually up to no good. There is a code to keep folks from doing this, we can post code signs to keep them off campus. He is currently looking for another school in the state that is utilizing this code. He and Karen are working together regarding vaping and educating students to help family members. He feels he has good relationships with staff, students, parents, and they realize he is there to help. COVID has made it difficult for him to interact with students but they are doing the best they can. He invited the board to come by and see them anytime they are on campus; he has an open door policy. Steve Elia reflected back to the concern some staff and community members had bringing the SRO onto campus, but he has been hearing things and everyone is happy. Kathy McLaren gave a huge shout out to Officer Peek, the 3rd grade really appreciates having him on campus and coordinating the K9 presentation, it was the highlight of the year. Thank you to Officer Newman and K9 Officer too. Steve Park also wanted to share how he appreciates seeing Mr. Peek on campus as much as he is. Mr. Park has Home Room every day for 30 minutes; he would love to have him come into the classroom. Great way to get into the classroom during this COVID time. Dr. Claudia Moya-Tanner thanked Officer Peek for his presentation and time. She hopes to see him soon.

**7.4.2 Karen Kong, Vaping Cessation Program Coordinator** – Karen had surveyed our staff and students. There was a great buy in from teachers and staff. 100% of staff members feel tobacco used by students within BUSD is an issue. Quite dramatic from tobacco to vaping, and mostly this is due to curiosity. Surprisingly, they said they get their tobacco products from friends and/or family members purchased them, followed by online purchase. Our community is seeing kids as early as age 10, smoking tobacco for the first time. The State does not allow teaching the dangers of tobacco use under 6<sup>th</sup> grade, but the survey showed 52.9% of staff members felt any earlier grade should be educated about the dangers of tobacco use and abuse. Karen conducted six focus groups during the months of November and December; it consisted of 22 girls and 21 boys. These students major take-aways: Addiction depends on how exposed, puff bars, they buy at certain locations (depending on who is working), either parents think it's not a big deal; or prefer to pretend they don't really know, suspension just gives them more time to vape, they think expulsion is stupid-people caught doing bad stuff should have to go to more school not less. Cessation voluntary classes are going to be held in the Carl Lind Board Room February 23-26, 2021. There will be Cohort A and Cohort B. Steve Elia asked if we could hold small classes like that with COVID school closure. Karen shared they might get 2 students with the room that size, we'll be ok. If 10 showed up, we can go outside. Virginia Figueroa asked if students volunteer for one day or four days. Karen shared 4 days, they write down how often they use. Mary from the Indian Ed Center asked if she could have any info and fliers. Karen said yes and she would get them some.

## **7.5 Administration Reports – (enclosures)**

**7.5.1 Dr. Gretchen Skrotzki/Garrett Carr, Bishop Elementary School-** Dr. Skrotzki shared the transition into distance learning from in-seat, and it has been met with mixed reviews by parents and teachers. Student participation is working better than in the fall or last year. Teachers have reported that they had good assessment days. February we will administer assessments for the second time. Kathy Zack wanted to verify that the basic four consist of math; addition/subtraction/division/multiplication. Virginia Figueroa shared that rotary reached out to offer tutoring via in person or virtually.

**7.5.2 Derek Moisant/Danielle Grate, Home Street Middle School** – Mr. Moisant thanked his staff and teachers for their dedication to all the kiddos. He also did not want Officer Peek to fool the board, he is a teacher, the kids really engage with him. Mr. Moisant feels if we offer support and homework help to students every day, offer Saturday school, and offer meeting with teacher via video conference, this would help the students a lot. Attendance this year finally broke into 90s, has not been in the 90's since December 1997, he feels this is outstanding and these attendance growths are due to Danielle, Brady and Nicole (with all her calls, she is a bulldog).

**7.5.3 Dave Kalk/Jordan Rose, Bishop Union High School** – Mr. Kalk strongly feels that all students on campus have been impacted by COVID-19 and the closure of school, and not just the failing students. There is a pathway through the Guidance Office so the student's grades and percentages can be tracked. The Guidance Office has been proactive; he would like to shout out to guidance staff, Lara Andersen, Kathleen Stout, Carrie Brooks, and Delfina Trotter. The High School attendance report has some flaws from what he has been hearing, it is hard to get an accurate attendance report, I do not think we are 93% (as the report indicates), it feels like it's really around 90%.

Steve Elia gave Dave a shout out with the "D" and "F" rates being lower than last year, well done. Steve Elia asked with BUSD currently on the distance-learning schedule, are kids not required to return after lunch? Mr. Kalk shared that this is up to the teachers, but they are required to attend each day. Some teachers are requiring to attend in pm and some are using for office hours.

**7.5.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright and Bishop Independent Study)** – one point to make – consistency.

Credit earning rates block one two three, you will notice trend. When students are in seat they do the best, going back in forth between distance learning and in-seat, we lose kids. In moving forward keep in mind the difficulty on students and staff.

## **7.6 Katie Kolker, BUSD Superintendent**

**7.6.1 COVID-19 Update** – As of today there are 97 active COVID cases in Inyo County and only one hospitalized. January 4<sup>th</sup> through January 20<sup>th</sup>, we have had 12 staff members and 14 students test positive, 31 staff members and 291 students have been close contacts, while 43 staff members and 305 students have been quarantined. Zero out of 86 staff members tested positive this week (test date 1/19/21).

## BUSD Regular Meeting

1.21.2021

Page 5

Over 150 staff members have signed up to receive the COVID vaccine as part of Phase 1B in Inyo County, 30 staff members as of 1/22 will receive the vaccine.

A Variety of influential (re)opening factors:

\*Safety \* Consistency \* Student well-being \* Staff well-being \* Student learning loss \* Impact of multiple quarantines \* Safe Schools for All criteria \* Community COVID rates \* Vaccine distribution timeline.

All the Principals, Assistant Principals and the BTA President shared their thoughts on re-opening and all of them felt that consistency is best for the students and staff. The bouncing back and forth from in-seat and distance learning was very hard and detrimental. The students do better when they are in-seat.

**7.6.2 Learning Loss Mitigation** – Superintendent Kolker shared a few forecast slides showing where our students are in math and reading. She shared strategies for 20/21: after school intervention, expansion of summer school offerings, establish consistent benchmarks and timely interventions using multi-tiered system of support and Tier II academic and behavior (formalizing K-12 MTSS structures). For 21/22 strategies: K-12 intervention maybe during or after regular school, expansion of summer school, implement constant bench marks and timely interventions using a multi-tiered system of support and district wide focus on universal design for learning (prioritizing equity & differentiation).

**7.6.3 Timeline to Develop 2021-2024 LCAP Goals** – we will begin the process to develop a new LCAP, data, needs assessment and stakeholder input in January and February. March and April we will develop goals, action items and success indicators. We will finalize LCAP for June 2021 approval and share with community.

## 8.0 CONSENT AGENDA

*Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.*

8.1 Approval, Minutes of the Regular Board Meeting, December 14, 2020 (enclosure)

8.2 Approval, Minutes of the Board Workshop Meeting, January 14, 2021 (enclosure)

8.3 Approval, Quarterly Report of the Williams Uniform Complaints (enclosure)

8.4 Approval, BUHS 2020-2021 Winter Coaching Staff (enclosure)

8.5 Approval and Ratification, Routine Personnel Matters  
Hires/Transfers/Offer of Employment 2020-2021  
Rebecca Dondero / Classified / Cafeteria FSW II (7 to 8 hrs) (replacing A. Bunce)

### RESIGNATION/CLOSE FILE/PROMOTION

April Bunce / Classified / Cafeteria FSW II / Resigned

8.6 Approval, 2020/2021 Inter-District Transfers  
(Confidential Documents in District Office)

Student ADF, 11<sup>th</sup> Grade / BPUSD to BUSD

new

**8.7 Approval, Revise/New Policies/Regulations/Exhibits/Bylaws- 2020/21 (enclosure available at the District Office).**

December 2020:

AR 0430 (AR revised)	Comprehensive Local Plan for Special Education
BP 1312.3 (BP revised)	Uniform Complaint Procedures
AR 1312.3 (AR revised)	Uniform Complaint Procedures
BP 4119.25 (BP revised)	Political Activities of Employees
BP 4219.25 (BP revised)	Political Activities of Employees
BP 4319.25 (BP revised)	Political Activities of Employees
AR 4119.25 (AR revised)	Political Activities of Employees
AR 4219.25 (AR revised)	Political Activities of Employees
AR 4319.25 (AR revised)	Political Activities of Employees
BP 4140 (BP revised)	Bargaining Units
BP 4240 (BP revised)	Bargaining Units
BP 4340 (BP revised)	Bargaining Units
BP 5113.2 (BP revised)	Work Permits
AR 3113.2 (AR revised)	Work Permits
BP 5126 (BP revised)	Award for Achievement
AR 5126 (AR revised)	Award for Achievement
BP 5141.31 (BP revised)	Immunizations
AR 5141.31 (AR revised)	Immunizations
BP 5148.3 (BP revised)	Preschool/Early Childhood Education
AR 5148.3 (AR revised)	Preschool/Early Childhood Education
BP 6146.1 (BP revised)	High School Graduation Requirements
BP 6146.2 (BP revised)	Certificate of Proficiency/High School Equivalency
AR 6146.2 (AR revised)	Certificate of Proficiency/High School Equivalency
E 6146.2 (E revised)	Certificate of Proficiency/High School Equivalency
BP 6170.1 (BP revised)	Transitional Kindergarten
BB 9012 (BB revised)	Board Member Electronic Communications
BB 9320 (BB revised)	Meetings and Notices

**ACTION:** A motion to approve was made by Virginia Figueroa, seconded by Kathy Zack. None opposed, no abstentions and the motion carried by 5-0

**9.0 DISCUSSION/APPROVAL ITEMS:**

**9.1 Discussion/Approval, Request for Proposal, Infrastructure Modernization & Utility Savings Program (enclosure)-** Per Midge, BUSD CBO, Prop 39 is similar, but you have to apply for this program unlike prop 39. We needed to get a proposal from a company to come in and do a complete analysis of our district and they will assist with the application process to help get us the funds. This company will not be paid unless we receive the grant. If we get this grant, we are looking to replace the HVAC systems

**ACTION:** A motion to approve was made by Kathy Zack, seconded by Steve Elia. None opposed, no abstentions and the motion carried by 5-0

**9.2 Discussion/Approval, 2021/2022 School Calendar (enclosure)**

**ACTION:** A motion to approve was made by Dr. Taylor Ludwick, seconded by Virginia Figueroa. None opposed, no abstentions and the motion carried by 5-0

**9.3 Discussion/Approval, 2022 Impact Aid Application (enclosure)**

**ACTION:** A motion to approve was made by Kathy Zack, seconded by Steve Elia. None opposed, no abstentions and the motion carried by 5-0

**9.4 Discussion/Approval, Fall 2020 Grade Improvement Policies for Home Street Middle School and Bishop Union High School (enclosure) – Steve wanted to thank Katie and the Admin for making this happen.**

**ACTION:** A motion to approve was made by Steve Elia, seconded by Kathy Zack. None opposed, no abstentions and the motion carried by 5-0

**10.0 CLOSED SESSION**

10.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

10.2 Discuss Progress Towards Superintendent Goals

**11.0 RECONVENE TO OPEN SESSION**

11.1 Report out of closed session – nothing to report out.

**12.0 ADJOURNMENT – 9:42 PM**

\_\_\_\_\_  
Dr. Claudia Moya-Tanner, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Taylor Ludwick, Clerk

\_\_\_\_\_  
Date

Respectfully Submitted by:  
Marnie Casteel  
BUSD Administrative Assistant



# **Bishop Unified School District**

## **SCHOOL BOARD RESPONSIBILITIES**

- 1. Set Direction**
- 2. Establish the Structure**
- 3. Demonstrate Support**
- 4. Ensure Accountability**
- 5. Demonstrate Community Leadership**

## **Mission Statement**

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

### **Governance Team Priorities 2020-2021**

- 1. Raise academic performance levels K-12 and maintain a balanced curriculum**
- 2. Support and monitor annual academic growth through regular review of LCAP metric, assessment and California School Dashboard data**
- 3. Ensure positive student engagement, morale and school connectedness**
- 4. Provide safe and secure campuses**
- 5. Recruit, retain and value a dedicated teaching staff**
- 6. Maintain fiscal solvency**

## **Addressing the Board**

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.