

POSITION TITLE: Teacher

SUPERVISED BY: Building Principal

TERMS:

The work year for this position shall be _____ days, with provisions for benefits cited in the current district personnel policies.

FUNCTION:

Plan and implement instruction following district and state academic standards, curriculum and IEP as indicated to help students meet district and state academic goals. Use a variety of research-based effective instructional strategies to meet the needs of all learners in the classroom. Employ screening, diagnostic and progress monitoring assessments to evaluate student progress and needs adjusting instruction to insure achievement. Collect and analyze data for instructional decisions keeping accurate records. Clearly communicate curriculum design and expectations, instruction, and student progress to colleagues, administrators, parents and students. Maintain a safe, productive and respectful classroom environment conducive to learning. Supervise students in all areas of school business.

QUALIFICATIONS: Minimum of BS in elementary or secondary education with valid Arizona Teaching Certificate in the area of teaching hired as well as a valid DPS fingerprint card and clean background check. Enjoy working with students. Philosophy of education matches that of district vision and mission. Must know, understand, and apply confidentiality.

RESPONSIBILITIES:

Teachers shall be formatively evaluated and coached by the Curriculum/Professional Development Coordinator, but shall be directly responsible and summatively evaluated by the building Principal.

DUTIES:

1. Designs and Plans Instruction

Designs and plans instruction that develops students' abilities to meet state and district academic standards and assessments.

2. Maintains a Learning Climate

Creates and maintains a safe and positive learning climate that supports the development of students' abilities to meet state and district academic standards.

3. Implements & Manages Instruction

Utilizes a variety of effective instructional strategies that engages students and develops a love of learning enabling them to master state and district academic standards. Clearly communicates high expectations and performance objectives to students, parents and administration. Optimizes time on task, reflects on instruction for refinement and utilizes data to make appropriate instructional decisions.

4. Assesses Learning, Collects & Analyzes Data & Communicates results

Creates and uses valid and reliable standards based assessments according to the district and state assessment plan. Accurately records, organizes, analyzes and uses student achievement data to plan instruction. Provides timely and meaningful feedback to students to promote achievement. Clearly communicates student progress to students, parents, administration and community.

5. Collaborates with Colleagues, Parents and Community

Positively and productively collaborates with colleagues, parents, and community to plan, implement and support instructional programs that enhance students' ability to meet state and district academic and behavioral standards.

6. Demonstrates Content & Professional Knowledge

Has sufficient academic and pedagogical knowledge in his/her subject area(s) sufficient to develop students' knowledge and performance on the state and district academic standards.

7. Engages in Professional Development

Reviews and evaluates overall professional performance to design and implement a professional growth plan. Reflects on and revises instructional plans, materials and instructional strategies to insure student success. Willingly seeks out and engages in professional development activities to continue to grow professionally.

8. Implements Special Education Components

Has knowledge of and accurately follows appropriate special education guidelines to identify students entitled to special education support. Collaborates with the multidisciplinary team to development and implement student IEP as needed. Maintains communication and works collaboratively with the special education teacher to develop appropriate mainstream activities in the regular classroom. Modifies classroom environment, instruction, materials, or behavior management procedures as stated in the student IEP. Keep accurate records and maintain special education record keeping per laws. Maintain confidentiality. Supervise paraprofessional activities and monitor their timesheets for accuracy.

9. Other Duties as assigned:

- a) Attends staff meetings and serves on school/district committees
- b) Participate in the evaluation and selection of educational materials
- c) Sponsors student clubs or activities
- d) Coaches student activities