



## **RCVA Enrollment Information and Procedures Agreement**

### **General Information**

-Within the 1st week of enrollment in RCVA, a parent & student would come for in-person training on BUZZ for essential tasks/skills or do the training virtually if that wasn't an option. They are also required to sign a contract stating they understand all attendance, grades, and other requirements to be in the program.

- This is a time commitment for students and guardians. We expect a student will have to spend at least 4-6 hours a day working in the digital learning environment. Students must keep up with the pace of the weekly assignments as given by the teachers in order to finish the courses in the necessary amount of time for each semester. Parents/Guardians will need to spend time each day making sure their student is doing the work and reaching out to the teacher if needed.

### **Enrollment**

- Enrollment is a 9 weeks commitment. This means a student must stay in RCVA until the end of a 9 weeks reporting period.

- If you enroll in RCVA and determine you want to go back to school, you can, however you will not be able to re-enroll in RCVA until the next school year. Elementary students who go back to on-site instruction will be able to go back to their original building as long as there is a spot available. If not, the student will be enrolled in another elementary school that has a spot available.

### **Attendance**

1. If a student misses 10 consecutive days of logging in to the platform, they will be required to return to on-site instruction.
2. If a student has excessive absences and is failing 50% or more of their courses you will receive a call from the Juvenile Probation Office and court action could result if the situation is not remedied.

### **Grades**

1. A failing grade means 59% or below. If a student is failing 50% or more of their core classes at the end of each progress report period (approximately 4.5 weeks), they will be required to return to on-site instruction.
  - a. Core classes are defined as:
    - i. K-4: Math and English (must pass both)
    - ii. 5-8: Math and English (must pass both)
      1. If a student does not have math and or english, Science and or Social Studies will count as core instead
    - iii. 9-12: All classes count as core because they are credit bearing
      1. Example: A high school student with 7 classes must be passing at least 4 classes to continue in the virtual program.
2. If a student drops below 60% in any RCVA class a mandatory conversation will take place to come up with an "action plan" for that class. The student and guardian must participate in the action plan in order to continue in RCVA.
3. Option B Students (8th-12th grades). If you are in option B and do not meet the grade criteria for RCVA, you will not be able to enroll.
4. Parents/guardians need to check their student's grades every week.
5. Student grades will be evaluated every progress reporting period (approximately 4.5 weeks) to determine their eligibility to continue in the virtual program.

Date \_\_\_\_\_

Student Name \_\_\_\_\_ Student Signature \_\_\_\_\_

Guardian Name \_\_\_\_\_ Signature of Guardian \_\_\_\_\_