

**PINE RIVER AREA SCHOOLS BOARD OF EDUCATION
ORGANIZATIONAL/REGULAR MEETING MINUTES
Remote Attendance Only
January 18, 2021**

A fully remote Organizational/Regular Meeting of the Pine River Area Schools Board of Education was held Monday, January 18, 2021. This meeting was fully remote due to the current MDHHS order prohibiting non-residential indoor gatherings.

I. ROLL CALL

President Peterson called the meeting to order at 6:00 p.m.

Members present: 7 (remotely)- Kim Dean, Kevin Delancey, Katy Draper, Robert Kulpa, Heather Marks, Jim Peterson, Tom Shook

Members absent: N/A

Administrators/Directors present: 2 (remote) Matt Lukshaitis, Josie Hill

Admin/Directors absent: 4 Heidi Hayes, Emily Adema, Brent Ruppert and Rob Sibary

II. CEREMONIAL OATH OF OFFICE

President Peterson ceremonial gave the Oath of Office to newly elected/re-elected board members, Kim Dean, Robert Kulpa and Heather Marks.

III. APPROVE AGENDA

Motion by Mr. Shook, seconded by Mrs. Dean to approve the agenda as presented.
Roll Call Vote: Ayes 7, Nays – 0, Motion carried.

IV. ELECTION OF TEMPORARY CHAIR PERSON

Motion by Mrs. Draper, seconded by Mr. Kulpa to appoint Mr. Shook as Temporary Chairperson.

Roll Call Vote: Ayes 7, Nays – 0, Motion carried.

V. ELECTION OF BOARD OF EDUCATION OFFICERS

A. President:

Mr. Peterson was nominated by Mr. Shook for the position of President.

Mr. Delancey supported the nomination.

No other nominations were given.

Roll Call Vote: Ayes 6, Nays-0, Jim Peterson abstained-

Mr. Peterson was elected as BOE President for 2021.

B. Vice President:

Mrs. Dean was nominated by Mr. Shook for the position of Vice President. Mr. Kulpa supported the nomination. Mr. Delancey was nominated by Mrs. Draper. Ms. Marks supported the nomination.

Roll Call Vote: Ayes for Mrs. Dean-1, Ayes for Mr. Delancey-4, Nays-0, Kim Dean and Kevin Delancey both abstained.

Mr. Kevin Delancey was elected as BOE Vice President for 2021.

C. Secretary:

Mrs. Draper was nominated by Mr. Shook for the position of Secretary. Mr. Delancey supported the nomination. No other nominations were given.

Roll Call Vote: Ayes 6, Nays-0, Katy Draper abstained.

Mrs. Katy Draper was elected as BOE Secretary for 2021.

D. Treasurer:

Mr. Shook was nominated by Mr. Peterson for the position of Treasurer. Mrs. Dean supported the nomination. No other nominations were given.

Roll Call Vote: Ayes 6, Nays-0, Tom Shook abstained.

Mr. Tom Shook was elected as BOE Treasurer for 2021.

VI. Establish Dates, Times and Places for 2021 Regular Meetings of the Board of Education

Motion by Mr. Kulpa, seconded by Mrs. Dean, to approve the 2021 Board Meeting schedule as presented.

Roll Call Vote: Ayes-7, Nays-0, Motion approved.

VII. DEPOSITORY OF FUNDS

- A. Motion by Mrs. Draper, seconded by Mr. Shook to designate Lake-Osceola State Bank as the depository of funds for the Savings Account, General Fund Savings Account, Payroll Account, Checking Account, 2010 Debt Retirement Account, 2016 Debt Retirement Account, 2020 Debt Retirement Account, Capital Projects Account, Mildred Larson Memorial Scholarship Fund, Debt Retirement Checking Account, Payroll Direct Deposit Account.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

- B. Motion by Mr. Delancey, seconded by Mr. Mrs. Dean to designate TCF (formerly named Chemical Bank) as the depository of funds for the Debt Retirement Account.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

- C. Motion by Mr. Shook, seconded by Mr. Kulpa to designate Huntington National Bank as the depository of funds for the Special Revenue Student Activity Fund.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

VIII. AUTHORIZATION TO USE SAFE DEPOSIT BOX

Motion by Mr. Delancey, seconded by Mrs. Draper to designate Dawn Sizeland and Matt Lukshaitis as the persons authorized to use the safe deposit box.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

IX. AUTHORIZATION TO SIGN CHECKS

- A. Motion by Mr. Shook, seconded by Mr. Kulpa to authorize Brent Ruppert, Dawn Sizeland and Matt Lukshaitis to sign checks for the Payroll Account.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

- B. Motion by Mr. Shook, seconded by Mr. Delancey, to authorize the General Fund checks, Debt Retirement checks and Capital Projects checks to be signed by a stamp with the Board President's and Treasurer's names.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

X. ELECTRONIC FUNDS TRANSFER OFFICERS

- Motion by Mr. Shook, seconded by Ms. Marks, to designate Josie Hill and Pam Sibary as the Electronic Funds Transfer Officers.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

XI. TREASURER AND SECRETARY

- A. Motion by Mr. Shook, seconded by Mrs. Draper, to designate Josie Hill to assume specified responsibilities of the Treasurer.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

- B. Motion by Mr. Kulpa, seconded by Mrs. Dean to designate Dawn Sizeland to assume specified responsibilities of the Secretary.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

XII. Approval of Retainer Contracts for Attorneys, Insurance and Auditors

- Motion by Mrs. Dean, seconded by Mr. Shook, to appoint Thrun Law Firm of Lansing as the district's attorney.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

- Motion by Mrs. Dean, seconded by Mr. Shook, to appoint SET SEG/CCSMI as the insurance handler for the general liability, property damage and worker's compensation.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

- Motion by Mrs. Dean, seconded by Mr. Shook to appoint Baird, Cotter and Bishop, P.C. of Cadillac as the district's auditors.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

XIII. PUBLISHING OF LEGAL NOTICES AND ADVERTISING

- Motion by Ms. Marks, seconded by Mr. Delancey to publish legal notices and advertising in the Cadillac News.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

XIV. Designation of Person for Posting Public Notices of Meetings

- Motion by Mrs. Draper, seconded by Ms. Marks to appoint Matt Lukshaitis or his designee to post public notices of meetings.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

XV. DELEGATION OF ELECTION DUTIES

Motion by Mr. Delancey, seconded by Mrs. Dean to appoint Dawn Sizeland as the person delegated to handle election duties under the authority of the Board Secretary.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved

XVI. Approval of Organizational Membership

Motion by Mr. Shook, seconded by Mr. Kulpa to approve Membership in the Michigan Association of School Boards (MASB) and Michigan Association of Superintendents and Administrators (MASA.)

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

XVII. Approval for Board Members to Attend Classes/Conferences

Motion by Mr. Shook, seconded by Mrs. Draper to approve board members' attendance at classes and conferences sponsored by the Michigan Association of School Boards and other board related conferences.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

XVIII. Communications and Public Comment (*virtual attendance only*):

- A parent/community member addressed the board applauding teaching staff in the work provided to students during the MDHHS/Governor ordered "pause" from November through December 2020.
- A parent/community member addressed the board regarding the addition of half days to the school calendar citing it as a disruption to consistency. Asked that half days be eliminated or trouble shoot a different way to handle them.
- A parent/community member addressed the board requested a private closed meeting with the school board to discuss concerns.

XIX. Consent Agenda

Motion by Mrs. Draper, seconded by Mr. Kulpa to approve the consent agenda as presented. This would include approving:

- December 14, 2020 Regular Meeting Minutes and Closed Session Minutes
- General Fund and lunch invoices
- Pine River Expenditure Worksheet

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

XX. Superintendent's Report

Mr. Lukshaitis updated the school board and public on the following:

- Information from investigation of fire in HS boys locker room as well as clean-up/restoration progress
- Dates for construction bidding process related to school bond
- Reminder of Board Workshop scheduled for 1/27/2021 to approve construction bid proposals
- Updates on CARES/ESSERS funding for COVID related expenses

XXI. President's Report

Mr. Peterson addressed the board and public attendees with the following:

- Welcomed new board members
- Discussed January being Board Appreciation Month
- Thanked Board members for their service to the school district

XXII. Principals/Directors' Report

Josie Hill addressed the board and public attendees with the following:

- Approximately \$253,000 in CARES funding was awarded to the district for 2020
- Approximately \$1, 076, 000 is expected for 2021 but includes the possible expenditure of upgrading HVAC systems/improving air quality.
- Some CARES/ESSERS funding will be good through 2023.

XXIII. Old Business

No old business was discussed.

XXIV. New Business

A. Continuation of Emergency Paid Sick Leave (EPSLA) and Emergency Family and Medical Leave Expansion (EFMLEA) through March 31, 2021

Motion by Mrs. Draper, seconded by Mr. Kulpa to approve the continuation of EPSLA/EFMLEA usage for COVID-19 related qualifying events through March 31, 2021 as recommended by the Superintendent.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

B. Middle School Track Resignations (2)

Motion by Mrs. Delancey, seconded by Mr. Kulpa to approve the immediate resignation of Mr. Bobby Crouch as Middle School Boys Track Coach, as recommended by the Athletic Director and the Superintendent.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

Motion by Mrs. Draper, seconded by Ms. Marks to approve the immediate resignation of Miss Alyssa Crouch as Middle School Girls Track Coach, as recommended by the Athletic Director and Superintendent.

Roll Call Vote: Ayes-7, Nays-0, Motion Approved.

C. Amend Pine River Area Schools Extended COVID-19 Learning Plan

Motion by Mr. Shook, seconded by Mr. Kulpa to approve amending the Pine River Area Schools Extended COVID-19 Learning Plan to include the allowance of approved hybrid schedule days, Snow Day Learning days and other pertinent changes necessary to support the health and safety of staff and students as recommended by the Superintendent.

Roll Call Vote: Ayes-6, Nays-1, Motion Approved. (Mr. Delancey voted No.)

D. Reauthorization of the Amended Extended COVID-19 Learning Plan and Reconfirmation Meeting

Motion by Mr. Dean, seconded by Mrs. Draper to approve the reauthorization of the Extended COVID-19 Learning Plan as amended, to include acceptance of the *Report on Professional Development for Staff and Parent for Virtual Learning as recommended by the Superintendent.

Roll Call Vote: Ayes-6, Nays-1, Motion Approved. (Mr. Delancey voted No.)

E. Adjustment of 2020-2021 School Calendar

Motion by Mr. Kulpa, seconded by Mrs. Dean to amend the 2020-2021 school calendar to allow for the implantation of "hybrid" half-days on the following dates: 1/27, 2/17, 3/3, and 3/24/2021, in order to support the health and safety of staff and students, social-emotional learning, and instructional consistency as recommended by the Building Administrators and Superintendent.

Roll Call Vote: Ayes-4, Nays-3, Motion Approved.

(Mr. Delancey, Mrs. Draper and Ms. Marks voted NO.)

F. Thrun Law School District Policies 2501 (updated), 2501A (new) and 2502 updated): First Reading

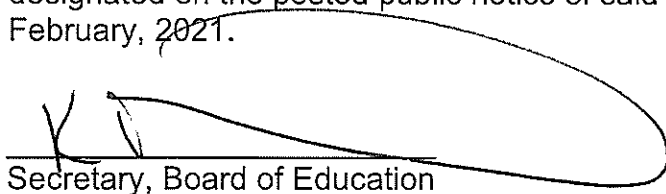
XXV. Other-No other discussion occurred at this meeting

XXVI. Adjournment

Meeting was adjourned at 7:38 p.m. after Mr. Shook made a motion to do so.

CERTIFICATION

I hereby certify the attached is a true copy of the proposed minutes of an Organizational/Regular Meeting held on the 18th day of January, 2021, and that said proposed minutes have been approved and made available to the public at the address designated on the posted public notice of said meeting from and after the 8th day of February, 2021.



Secretary, Board of Education