



Job Title: Assistant Cheer Advisor
Reports to: Athletic Director
Work Schedule: Non-Continuing Position
Salary: Per Marysville Coaches Association Negotiated Salary Schedule

Position Summary:

The Cheer Advisor Assistant is responsible for assisting the Cheer Advisor with supervising, advising, and coordinating student cheer activities.

Desired Skills:

- Knowledge of cheer and its value for students
- Knowledge of rules, regulations, and procedures governing high school cheerleading
- Knowledge of cheerleading routines
- Knowledge of team dynamics and group learning
- Knowledge of effective behavior management techniques
- Skills in effective communications, coaching, and motivating students
- Skills in coordinating schedules
- Ability to commit to an athletic program that fosters the self-worth and self-esteem of all participants
- Ability to model good sportsmanship at all times
- Ability to promote teamwork, fair play, and success
- Ability to willingly support and foster the mission of the Marysville School District
- Ability to communicate effectively with students, parents, staff, administrators, officials, the news media, and the public
- Ability to communicate, implement, and uphold district athletic standards
- Ability to deal with students in a warm and confident manner
- Ability to remain flexible to change
- Ability to organize activities
- Ability to give instructions
- Ability to administer a budget and supervise fund-raising activities
- Ability to maintain accurate records
- Ability to scout for cheer talent
- Ability to be fair and consistent

Essential Job Functions:

This list of essential job functions is not exhaustive and may be supplemented as necessary. Depending upon individual assignment, the employee may perform all or a combination of several of the following duties:

- Supervise, advise, and coordinate student cheer activities
- Supervise and judge student activities; provide a variety of instruction and direction in cheer
- Train students in a variety of skills; teach procedures, rules, conduct, accountability, and cheer skills and other matters related to cheer
- Coach and motivate student participants; demonstrate and model techniques as appropriate
- Monitor student participants; review skills; communicate with students to enhance performance
- Supervise student behavior; correct behavior and maintain discipline according to established policies and procedures
- Supervise students on field trip, to competitions, and other events for cheer
- Administer cheer budget; identify and communicate budget needs; approve and track expenditures; purchase, receive, and distribute equipment and uniforms as appropriate
- Professionally interact with students, staff, and public
- Comply with all district policies and procedures
- Perform related duties as assigned

Minimum Qualifications:

- High school diploma or equivalent required
- Valid Washington State driver's license maintained for the duration of this job
- Valid Washington State Teacher's Certificate preferred

- 1st Aid & Adult/Child CPR training (completed within 30 days from date of hire and to be maintained for the duration of this job)
- Type II Driver's License or willingness and ability to obtain (maintained for the duration of this job)
- Successful Washington State Patrol and Federal Bureau of Investigation Fingerprint Clearance
- Proof of Immunization (if born 1/1/57 or later)
- I-9 Employment Eligibility in compliance with the Immigrations Reform and Control Act
- Experience and/or training with cultural, ethnic, and language diversity preferred
- Completion of all district-required trainings within thirty (30) calendar days from hire date

Work Environment:

Work is typically performed outdoors; requires substantial extra-hours work, travel between sites, stamina and endurance, and physical exertion associated with demonstrating techniques; must be willing to work outdoors in inclement weather; may be required to balance, crouch, crawl, bend, kneel, and stand for prolonged periods; may be exposed to high noise levels and childhood diseases; and may experience a multitude of demands and changing priorities with frequent interruptions.

Or

Work is typically performed in a gymnasium; requires substantial extra-hours work, travel between sites, stamina and endurance, and physical exertion associated with demonstrating techniques; must be willing to work outdoors in inclement weather; may be required to balance, crouch, crawl, bend, kneel, and stand for prolonged periods; may be exposed to high noise levels and childhood diseases; and may experience a multitude of demands and changing priorities with frequent interruptions.

Evaluation

The Assistant Cheer Advisor shall be evaluated within 30 days of the close of the sports season by the Athletic Director pursuant to the currently established district procedures and evaluation criteria. The process shall include an evaluation of the employee's performance of the above essential job functions.

Classification History

Job description was developed June 2008.

Job description revised April 2011.

Job description revised April 2012.

Job description revised July 2014.