

**BUTTONWILLOW UNION SCHOOL DISTRICT**  
**42600 Highway 58**  
**Buttonwillow, CA 93206**  
**Regular Board Meeting**  
**Minutes**

**DATE:** January 11, 2021  
**TIME:** 6:00 PM  
**PLACE:** Board Room, James D. Murphy Learning Center

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**1.0 Convene Open Session**

- 1.1 Meeting will be called to order by Regina Houchin at 6:00 PM.
- 1.2 Flag Salute will be led by: Maria DeLa Rosa.
- 1.3 Board Member Attendance:
  - P Regina Houchin, Board President
  - P Richard Garcia, Board Clerk
  - P Marie Parsons, Board Trustee
  - A Megan Lucas, Board Trustee
  - P Maria DeLa Rosa, Board Trustee

Administrative Attendance:

- P Stuart Packard, Superintendent
- P Hiedi Witcher, Assistant Superintendent/Principal

The board allowed Mr. Packard to introduce Serena Garcia before closed session as the new Program Coordinator for the Resource Center. Serena Garcia introduced herself and gave an introduction of herself and her background.

**2.0 Closed Session – The governing board to entered into closed session 6:10 PM.**

- 2.1 Conference with Labor Negotiator  
Agency designated representative: J. Stuart Packard  
Employee organization: Buttonwillow Teachers' Association

Return to open session at 6:17. The governing board motioned, seconded, and approved for Mr. Packard to be the labor negotiator.

**3.0 Courtesy to Visitors**

- 3.1 Members of the audience may address the Board regarding non-agenda items.  
Comments and presentations shall be limited to three (3) minutes per person per topic.  
A maximum of thirty (30) minutes shall be allocated to this agenda topic.

**4.0 Consent Items**

- 4.1 Approval of Minutes for Regular Board Meeting held on December 14, 2020. **Pg. 1-3**
- 4.2 Approval of Minutes for Special Board Meeting held on December 16, 2020. **Pg. 4-5**
- 4.3 Approval of Minutes for Special Board Meeting held on December 23, 2020. **Pg. 6**
- 4.4 Approve Bill Warrants for December, 2020 in the amount of \$150,649.83 **Pg. 7-26**
- 4.5 Approve Payroll for December, 2020 in the amount of \$212,252.66
- 4.6 Personnel: No hires or separations
- 4.7 Board Policy Updates:

Motion: Maria DeLa Rosa Second: Marie Parsons Ayes: 4 Noes: 0

## **5.0 Communications**

5.1 Upcoming calendar events – 3<sup>rd</sup> Quarter starts on Jan. 24.

## **6.0 Reports**

6.1 Superintendent: COVID Update, Construction discussion, student attendance.

6.2 Assistant Superintendent/Principal: Mod/Severe Students on campus, staff upgraded to Office 365.

6.3 Maintenance and Operations: Sod was installed free of charge to the school.

6.4 Trustees: Maria DeLa Rosa – Parent communications.

## **7.0 Discussion/Action**

7.1 Items pulled from the Consent Agenda.

7.2 Governing Board to acknowledge the Williams Quarterly Report with no complaints filed. **Pg. 41**

7.3 Governing Board to discuss planning for 2021-2022.

7.4 Governing Board to discuss considering a new student information system for 2021-2022.

7.5 Governing Board to acknowledge the mileage rate for employee reimbursement has decreased from 57.5 to 56 cents effective January 1, 2021. **Pg. 42**

## **8.0 Adjournment**

After no further business, Regina Houchin will call the meeting to adjourn at: 7:19 PM.

The next regularly scheduled Board Meeting will be held on  
February 8, 2021 at 6:00 PM.

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:*

*42600 Highway 58, Buttonwillow, CA 93206.*

*For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent at least two days before the meeting date.*