

Regular Meeting
July 19, 2023
7:00pm

Members Present: W. Anderson, V. Anderson, Hertz, Marchand, Mertz
Members Absent: None
Also Present: Robert Lukens, Teresa Harding, Louisa Harness, and members of the community.

The meeting was called to order by President W. Anderson and the Pledge of Allegiance was said in the High School Library. The Pledge of Allegiance was led by Mr. Bernie Reindel (US Navy 1966-1969 – Petty Officer 3rd Class).

Consent Agenda:

Additional Items: Workbooks for math curriculum

Moved by Marchand, second by V. Anderson to approve agenda with additions. A vote was taken and unanimously carried.

Moved by Hertz, second by Mertz to approve the Regular Meeting Minutes of June 21, 2023 as presented. A vote was taken and unanimously carried.

Moved by V. Anderson, second by Mertz approve the Executive Session Meeting Minutes of June 21, 2023 as presented. A vote was taken and unanimously carried.

Moved by Hertz, second by Marchand to approve the Special Meeting Minutes of July 03, 2023 with minor corrections. A vote was taken and unanimously carried.

Moved by Marchand, second by Hertz to approve payment of the bills as presented. A vote was taken and unanimously carried.

Public Comment:

NOTICE: This meeting is open to the public but is not a public forum. The public has been notified of the process for those who wish to address the Board about a specific agenda item. Please keep in mind individual's rights of privacy will be protected. Each speaker must reside in the Harvey School District and will be allowed five minutes for remarks.

Recap 2022-2023 Budget (Daniel Stutlien) –

Stutlien provided an overview and recap of the HPSD 2022-2023 budget and explained where the District ended financially for the year.

Preview of 2023-2024 Budget (Daniel Stutlien) –

Stutlien presented the proposed HPSD 2023-2024 Budget.

The HPSD School Board thanked Stutlien for his continued dedication, unwavering support, and willingness to come out of retirement to assist the District during the 2022-2023 school year.

Reorganization of Board (Policy BBA) –

Board Presidential Election – W. Anderson was nominated for President by V. Anderson, second by Marchand, having no other nominations – nominations were closed. Moved by V. Anderson, second by Mertz to appoint W. Anderson as Board President. A vote was taken and unanimously carried.

Board Vice-Presidential Election – Hertz was nominated for Vice President by Mertz, second by Marchand, having no other nominations – nominations were closed. Moved by Marchand, second by Mertz to appoint Hertz as Board Vice-President. A vote was taken and unanimously carried.

Board Standing Committees (Policy BBBB)

Building & Transportation – Marchand and Mertz were nominated for the Building & Transportation Committee. A vote was taken and unanimously carried to elect Marchand and Mertz as Building & Transportation Committee members.

Collaborative Bargaining & Budget – Hertz and W. Anderson were nominated for the Collaborative Bargaining & Budget Committee. A vote was taken and unanimously carried to elect Hertz and W. Anderson as Collaborative Bargaining & Budget Committee members.

District Relations – Hertz and Marchand were nominated for the District Relations Committee. A vote was taken and unanimously carried to elect Hertz and Marchand as District Relations Committee members.

HWC Co-Op – Hertz and Mertz were nominated for the HWC Co-Op Committee. A vote was taken and unanimously carried to elect Hertz and Mertz as HWC Co-Op Committee members.

Leadership – V. Anderson and W. Anderson were nominated for the Leadership Committee. A vote was taken and unanimously carried to elect V. Anderson and W. Anderson as Leadership Committee members.

Policy – V. Anderson and Hertz were nominated for the Policy Committee. A vote was taken and unanimously carried to elect V. Anderson and Hertz as Policy Committee members.

Rec Board – No one was nominated to fill this position as the Rec Board Committee member; position not filled.

Technology – Marchand and Mertz were nominated for the Technology Committee. A vote was taken and unanimously carried to elect Marchand and Mertz as Technology Committee members.

Superintendent's Report –

Activities Update – the fees for officials will increase for the 2023-2024 school year. Therefore, Lukens recommends increasing the gate entry fee to \$6 for students and \$7 for adults and keeping the activity pass fee the same at \$100 for the 2023-2024 school year.

Back-to-School – the beginning of the 2023-2024 school year will be Wednesday, August 23rd.

Buildings Update – discussed the high school current water leak (awaiting estimate, temporary patch was completed); elementary school roof estimate received (\$15,000) – moving forward with these repairs.

Staff Recommendations –

Bus Driver/Custodian (Mr. Alex Anderson)
Bus Driver/Custodian (Ms. Maria Kuntz)
Para-Professional (Ms. Michelle Alexander)

Other –

National Lunch Prices – reviewed lunch prices across the nation and discussed HPSD’s current prices. Moved by V. Anderson, second by Mertz to change the 2023-2024 HPSD Lunch Prices to reflect the ND Statewide Average but keep the staff breakfast at \$2.75. A vote was taken and unanimously carried.

Hot Lunch – K-6 \$2.60; 7-12 \$2.85; Reduced \$0.40; Adult (Staff) \$4.25; Adult (Guest) \$4.25
Breakfast – K-12 \$2.50; Reduced \$0.40; Adult (Staff) \$2.50; Adult (Guest) \$3.83
Seconds Entrée – K-Adult \$1.00
Milk – K-Adult \$0.35

Fire Inspection Report – Reviewed provided HPSD High School Fire Inspection Report dated June 21, 2023.

14 Passenger Bus – Moved by Hertz, second by Mertz to get on the waiting list to purchase a 14 passenger bus (current wait for receipt of new bus could be over one year). A vote was taken and unanimously carried.

PERS Funding Change – discussed 1% Public Employees Retirement System (PERS) increase effective January 01, 2024.

Bus Grant – Moved by Mertz, second by Hertz to apply for the Bus Grant for HPSD for a hybrid bus. A vote was taken and unanimously carried.

High School Lights – Lukens informed the Board about the recent Fire Marshal Inspection at HPSD and some of the findings. Specifically, the requirement to have emergency lights on 24/7 in the District’s buildings.

FMLA – Moved by V. Anderson, second by Mertz to follow prescient and promise made by prior Superintendent Strand to allow the use of intermittent leave for maternity and paternity leave for current HPSD staff. A roll call vote was taken (Marchand – yes; V. Anderson – yes; Mertz – yes; Hertz – no; W. Anderson – no). Motion carried.

Moved by Hertz, second by Marchand to have HPSD Policy Committee meet to review and re-write HPSD FMLA policy. A vote was taken and unanimously carried.

Employing Board Members (Policy BAA) – Moved by V. Anderson, second by Hertz to approve the hiring of HPSD Board Members in substitute positions for the 2023-2024 school year. A vote was taken and unanimously carried.

School Based Mental Health Services 2023-2024 – Moved by Hertz, second by Mertz to approve the presented Assessment and Therapy Associates of Grand Forks School Based Mental Health Services Agreement for the 2023-2024 school year. A vote was taken and unanimously carried.

Annual Designations -

Bank Depositories – Moved by Hertz, second by V. Anderson to authorize the Business Manager to use all three local banks as depositories for HPSD. A vote was taken and unanimously carried to authorize the Business Manager to use all three local banks as depositories for HPSD.

Moved by Hertz, second by Mertz to authorize Business Manager with Superintendent input to look at HPSD deposits and move funds around/explore additional options to maximize revenue. A vote was taken and unanimously carried.

Official Newspaper – Moved by Hertz, second by Mertz that the Herald Press be used as the official newspaper for HPSD. A vote was taken and unanimously carried to use the Herald Press as the official newspaper for HPSD.

Vice Presidential Check Authority – Moved by V. Anderson, second by Mertz to authorize the Vice President to sign checks in the absence of the President. A vote was taken and unanimously carried to authorize the Vice President to sign checks in the absence of the President.

Other Business –

2023-2024 Activities Fees – Moved by Hertz, second by Mertz to increase the admission fees to \$5 for students, \$7 for adults, and keep Student Activity Passes at \$100 for the 2023-2024 school year. A vote was taken and unanimously carried.

Budgets 2023-2024:

HPSD Budget 2023-2024 – Moved by Hertz, second by Mertz to approve the presented 2023-2024 HPSD Budget of \$6,085,864.

Revenue - will be submitting a request for the following for 2023-2024:

+General Fund	\$1,711,686
+Building Fund	\$ 159,369
+Special Reserve Fund	\$ 0
TOTAL	\$1,871,055

Lukens will conduct a public meeting regarding the HPSD mill structure on August 16, 2023, before the regular Board meeting in the high school library.

Title Budget 2023-2024 - Move by Hertz, second by V. Anderson to approve the 2023-2024 Title budget as presented in the amount of \$195,657. A vote was taken and unanimously carried.

Call for Bids:

Coal & Coal Hauling – Moved by V. Anderson, second by Hertz to authorize the Business Manager to call for Coal & Coal Hauling Bids for the 2023-2024 school year. Bids will be opened at the Board Meeting on August 16, 2023. A vote was taken and unanimously carried to call for Coal & Coal Hauling Bids.

Fuel – Moved by Mertz, second by V. Anderson to authorize the Business Manager to call for Fuel Bids for the 2023-2024 school year. Bids will be opened at the Board Meeting on August 16, 2023. A vote was taken and unanimously carried to call for Fuel Bids.

HPSD Employment, Personnel, and Policy Manual 2023-2024 – Moved by Hertz, second by Mertz to approve the 1st reading of the HPSP Employment, Personnel, and Policy Manual 2023-2024 as presented. A vote was taken and unanimously carried.

Other:

Bus Driver/Custodian – Moved by Mertz, second by Hertz to approve the hiring of Alex Anderson as a Bus Driver/Custodian for HPSP. A vote was taken and unanimously carried.

Bus Driver/Custodian – Moved by Hertz, second by Mertz to approve the hiring of Maria Kuntz as a Bus Driver/Custodian for HPSP. A vote was taken and unanimously carried.

Para-Professional – Moved by V. Anderson, second by Hertz to approve the hiring of Michelle Alexander as a Para-Professional for HPSP. A vote was taken and unanimously carried.

Certified Staff Recommendation (Mrs. Peggy Lemer – Library) – Moved by Hertz, second by Mertz to approve the hiring of Peggy Lemer as a 0.50 FTE Librarian for HPSP. A vote was taken and unanimously carried.

Extended Contracts Principals (July 24-26, 2023) – Moved by V. Anderson, second by Mertz to authorize the extension of the HPSP Principals (Gross and Harding) contracts by 3 days (24-26 July 2023). A vote was taken and unanimously carried.

Workbooks for Math Curriculum – Update on previous information concerning the Saxon Math curriculum. Saxon Math curriculum consumables that were scheduled to not be available after the 2022-2023 school year are now going to be available until the end of the 2024-2025 school year.

Directives for the Superintendent – Follow the current HPSP FMLA policy for maternity and paternity and allow intermittent leave to be used if requested by current staff.

The August Board meeting will be August 16, 2023 at 7:00pm.

There being no further business, moved by Mertz, second by Hertz to adjourn the meeting. A vote was taken and unanimously carried. The meeting was adjourned at 9:25pm.

President

Business Manager