

Principal's Report

Harvey Public Schools

Monday, July 31, 2023
Through
Tuesday, July 8, 2023

Presented by:
Derrick Gross
HHS Secondary Principal

On:
Wednesday, August 9, 2023

For the HPS School Board Meeting on:
Wednesday, August 16, 2023

INTRODUCTION:

Greetings! It's good to be back in the building on a daily basis following a busy, but restful and rejuvenating, summer break.

As one would expect with a new Superintendent stepping in, it has been a busy beginning. I'd like to once again Welcome Dr. Robert Lukens to the Hornet family, and thank the board for approving an administrative retreat to allow Dr. Harding and myself additional time to begin working with Dr. Lukens prior to the official start of our contract periods.

RECOGNITIONS

ACCOMPLISHMENTS & CELEBRATIONS

STAFF

- Congratulations to Mrs. Kathy Walsh for her recognition as the [NDACTE Teacher of the Year](#)! Mrs. Walsh was recognized on Tuesday, August 8 at the CTE conference in Bismarck.

HHS INFORMATION, DATA, AND STATISTICS:

ENROLLMENT

- As of the end of the day on Tuesday, August 8 HHS enrollment in Powerschool is 175. This is, specifically speaking, a rather meaningless number at this point as we know there will be a handful or so of students enrolling both in and out of the district over the next two weeks. Generally speaking, enrollment will most definitely be up from the 169 students that started the fall session one year ago.

If all new student rumors and/or inquiries pan out we will see eight new enrollments. Balancing that off of a handful of known, rumored, and/or potential transfers out of the district leaves me hopeful that we will have a 'good' problem at the high school in that enrollment at HHS to start the year very well could require every last one of our 180 lockers.

ATTENDANCE

- [Student Attendance Summary by Grade - Final 2022-2023](#)
The final Average Daily Attendance (ADA) percentage for the 2022 - 2023 school year was 94.68% and our ADA was 157.72.

During the previous school year, 2021 - 2022, our numbers were almost exactly one percentage point higher with a 95.62% ADA.

Although our ADA was down slightly I am pleased that it isn't worse.

To be perfectly blunt and honest, I'm astounded considering the excessive number of absences accumulated by a handful of students, particularly in the second semester.

Attendance improvement will be a point of emphasis in the 2023 - 2024 school year. I anticipate this will be a part of Dr. Lukens' goals and guardrails.

- [Staff Attendance](#)
 - Total staff attendance for the year was 93%. Sixty percent of the staff leave days were sick leave.

ACADEMICS & TESTING

- [ACT](#): Mr. Stutlien reported ACT results at the May board meeting. They are being included again now for comparison alongside other testing data that was not available at that time.
[ACT Summary 2022 - 2023](#)
[ACT Summary 2018 - 2023](#)
- [NDSA: HHS School Summary Spring 2022 - 2023](#)
- The North Dakota State Assessments is administered annually as follows:
 - Grades 7-8 Language Arts and Math
 - Grades 8 and 10 Science
 - On each chart the colored scale is organized as follows:
 - Red - Does Not Meet Standards
 - Orange - Partially Meets Standards
 - Green - Meets Standards
 - Blue - Exceeds Standards
- [NWEA: HHS School Summary](#)
- The Northwest Evaluation Association Measure of Academic Progress test is administered twice annually (fall and spring) to students as follows:
 - Grade 7-11 Math, Reading and Language Usage
 - Each sheet (tab) summarizes the noted testing window.
 - On each chart the colored scale is organized as follows:
 - Red - Low Proficiency
 - Orange - Low Average Proficiency
 - Yellow - Average Proficiency
 - Green - High Average Proficiency
 - Blue - High Proficiency

STUDENT ENGAGEMENT SURVEY

Please find attached summary documents of the annual North Dakota Student Engagement Survey results for our students in grades 6 - 8 and 9 - 12.

- [North Dakota Student Engagement Survey HHS Summary Spring 2022 - 2023 Grades 6 - 8](#)

- [North Dakota Student Engagement Survey HHS Summary Spring 2022 - 2023 Grades 9 - 12](#)

LIFETRACK

LifeTrack Services, Inc., located in Clarkston, WA, provides graduate follow-up surveys to schools throughout the country. Graduates' success is measured by surveying seniors and graduates with the proven Graduate Survey Program. Surveys are completed at the end of the Senior year (Senior Exit Survey), six to eighteen months (Post Graduate Survey), and five years after graduation (Five Year Culmination Survey.) This program is new to me, but the data seems to be well organized and valuable. Attached below are the results of the most recent surveys:

- [LifeTrack HHS Class of 2020 Postgraduate Survey Summary](#)
- [LifeTrack HHS Class of 2023 Exit Survey Summary](#)

2022 - 2023 CLASS SCHEDULE

The 2023 - 2024 class schedule has been finalized pending any potential last minute tweaks needed following final registration.

Sincere appreciation and thanks to the members of the scheduling committee (Ms. Free, Mrs. Storbeck, Mrs. Ketterling, and Mr. Faul) for many extra hours of time and effort in putting this schedule together. Thanks too to Mrs. Olson for days of extra time and effort getting both the schedule and student course selections entered into Powerschool. These are not easy or quick tasks. You are all wonderful and very much appreciated.

- [2023 - 2024 Master Schedule](#)

STUDENT PARENT HANDBOOK UPDATES:

Handbook updates are made annually to coincide with the beginning of each new school year. Handbook changes represent procedural changes that occurred during the preceding year, updated school board policies, and/or are designed to meet the ever changing needs of the students, families, and staff at HHS.

At this time only necessary edits are being made to the handbook.

Portions of the handbook being edited/updated at this time are linked below. The complete handbook can be viewed via the HPS website here: [HHS Student Parent Handbook](#).

- [Academic Eligibility](#)
- [Attendance](#)
- [Breakfast and Hot Lunch Program](#)
- [Incomplete Grades & GPAs](#)
- [Lockers and Student Valuables](#)
- [North Dakota Academic and CTE Scholarship Requirements](#)
- [Open Campus, Open Mods, and Leaving Campus During the School Day](#)

- [Telephone Use and Electronic Devices](#)

With the board adopting a completely updated policy manual it will take some time to coordinate all the updated policies with the handbook. This will be a welcome task as over the past two years working with an ever changing, inconsistent, and confusing board policy structure has been difficult. The process will however take time.

EMPLOYMENT, PERSONNEL, AND POLICY MANUAL

During our administrative retreat in late July Dr. Lukens brought several concerns of the board to my attention in regard to Section VII - District Policies Specific to Certified Staff, of the Employee, Personnel, and Policy Manual. The specific concerns were identified as being in regard to items 10, 26, and 27 of Section VII.

10. Year-End Reports and Procedures: At HHS an End-of-Year checkout form is utilized to ensure all staff responsibilities are met at the conclusion of the school year.

- [2022 - 2023 End of Year Checkout Form](#)

26. Corridor Passes: There is currently nothing in the student handbook or specific procedure at HHS in regard to hall passes. This is something that, in some regard, our flex mod schedule makes unique to us. Classroom teachers individually manage student traffic during instructional time.

27. Leaving the Building: This item as presented in the Employee, Personnel, and Policy Manual is not current. The procedure for students leaving the building during the school day is included in the student handbook.

- [Open Campus, Open Mods, and Leaving Campus During the School Day](#)

Generally speaking, this entire section of the Employee, Personnel, and Policy Manual, and other sections as well I'm guessing, have not been updated in recent years. This is something that needs to be addressed. As with the student handbook, this should now be done in conjunction with the adoption of an updated board policy manual.

HHS DAILY LIFE :

EXTRA CURRICULARS, EVENTS, AND ACTIVITIES

- All fall sports have, or soon will be, starting practice.
- Mr. Prom will have a complete report on all activities.

COMING EVENTS

- Thursday and Friday, August 10th and 11th: Senior Registration
- Monday, August 14th: Junior Registration
- Tuesday, August 15th: Sophomore Registration

- Wednesday, August 16th: Freshmen Registration
- Thursday, August 17th: Jr. High Registration
- Friday, August 18th: Alternate Registration Day
- Monday and Tuesday, August 21st and 22nd: HPS Staff Inservice Days
- Wednesday, August 23: First Day of School

HHS STAFF:

PROFESSIONAL DEVELOPMENT

- HHS staff will attend inservice on Monday and Tuesday, August 21st and 22nd.
 - [HPS 2023 - 2024 Fall In-service Schedule](#)