

MIDD-WEST SCHOOL DISTRICT

Work Session

Virtual Meeting via Zoom

Monday, February 8, 2021

A QUALITY EDUCATION FOR ALL, FOR LIFE

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

BOARD OF SCHOOL DIRECTORS

PRESENT **ABSENT**

LATE ARRIVAL

Mr. Victor L. Abate, President
Mr. Donald D. Pinci, Vice President
Mr. Shawn A. Sassaman, Treasurer
Mr. Terry L. Boonie
Mrs. Julie R. Eriksson
Mr. Justin T. Haynes
Mrs. Wyona P. Lauver
Mr. Christopher T. Nesbit
Mrs. Sherryl L. Wagner
Mr. Richard J. Musselman, Superintendent (Non-Voting Member)
Ms. Allyson L. Folk, Secretary (Non-Member)

OTHERS

Mr. Joseph W. Stroup, Director of Curriculum and Instruction
Mr. Ryan L. Wagner, Business Manager
Attorney Orris C. Knepp, III, Solicitor

IV. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

V. **ITEMS FOR WORK SESSION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the January 25, 2021, regular meeting of the Midd-West School District Board of School Directors.
- b. Approval is recommended of the minutes of the February 8, 2021, work session of the Midd-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period January 25, 2021, through February 19, 2021.

3. **TREASURER’S REPORTS**

Approval is recommended for the Treasurer’s Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending January 31, 2021.

4. **BUS DRIVER**

Approval is recommended for the following individual as a bus driver for the 2020-2021 school year:

Weikel Busing, LLC

Catherine R. Branthoover to be effective January 25, 2021

5. **BUS STOPS**

Approval is recommended for the following bus stops:

6. **SPRING ATHLETIC TRANSPORTATION BIDS**

Approval is recommended of the spring athletic transportation bids in the amount of \$_____ as follows:

Hunters Valley, Inc.	\$ _____
Rohrer Bus Service	\$ _____
Spade Busing, LLC	\$ _____
Strawser Busing, LLC	\$ _____
Weikel Busing, LLC	\$ _____

7. **TRANSPORTATION SERVICE FOR BASEBALL PRACTICES AND HOME GAMES**

Approval is requested to accept the quote from _____ in the amount of \$_____ per round-trip transport to provide transportation service to West Snyder Elementary School for baseball practices and home games for the 2020-2021 school year.

8. **2021-2022 SUN AREA TECHNICAL INSTITUTE GENERAL OPERATING BUDGET**

Approval is requested of the 2021-2022 SUN Area Technical Institute General Operating Budget in the amount of \$7,345,146.00. *{The 2020-2021 budget was \$7,521,519.00.}*

9. **2021-2022 CENTRAL SUSQUEHANNA INTERMEDIATE UNIT
PRELIMINARY GENERAL OPERATING BUDGET**

Approval is requested of the 2021-2022 Central Susquehanna Intermediate Unit Preliminary General Operating Budget in the amount of \$702,660.00. *{The 2020-2021 budget was \$886,527.00.}*

B. **POLICY AND PROGRAMS**

Mr. Donald D. Pinci

1. **FIELD TRIPS**

Approval is recommended of the following field trips:

- a. DECA Club – Mid-West High School – February 17, 2021, through February 19, 2021 – Hershey, PA – 1 Student/1 Adult – Cost to Organization: \$0.00 – Cost to District: \$263.22
- b. Senior Class – Mid-West High School – _____, 2021, through _____, 2021 – _____, PA – __ Students/___ Adults – Cost to Organization: \$_____ – Cost to District: \$_____

2. **2021-2022 SCHOOL CALENDAR – FIRST READING**

Approval is recommended of the 2021-2022 school calendar on first reading.

3. **PRACTICUM ARTICULATION AGREEMENT – LIBERTY UNIVERSITY**

Approval is requested of a Practicum Articulation Agreement between Liberty University and the Mid-West School District for candidates to complete a variety of course-embedded practicums as part of their degree program for the period from February 22, 2021, to June 30, 2023.

4. **MEMORANDUM OF UNDERSTANDING – FOSTER GRANDPARENT PROGRAM**

Approval is recommended of the Memorandum of Understanding between the Foster Grandparent Program of Central Pennsylvania and the Mid-West School District to be effective October 1, 2020, to October 31, 2023, self-certifying that Mid-West School District meets the requirements necessary to become a Foster Grandparent Program Volunteer Station.

5. **WAIVER TO POLICY GUIDE 121 – FIELD TRIPS**

Approval is recommended to waive Policy Guide 121, Field Trips, to allow less than fifty percent (50%) of the members of the senior class participate in the trip.

6. **WAIVER TO POLICY GUIDE 217 – GRADUATION REQUIREMENTS**

Approval is recommended to waive Policy Guide 217, Graduation Requirements, to allow any ninth through twelfth grade student participating in at least three (3) marking periods during the 2020-2021

school year in Mid-West School District's virtual program to earn 24.5 credits to be eligible for graduation provided they have met all other state and local District requirements. *{Twenty-seven (27) credits is required for graduation.}*

7. **REVISED POLICY GUIDE 815 – ACCEPTABLE USE AND INTERNET SAFETY**

Approval is recommended of revised Policy Guide 815, Acceptable Use and Internet Safety, on second and final reading.

8. **NEW POLICY GUIDES**

Approval is recommended of the following new policy guides on first reading:

- 304 – Employment of District Staff
- 305 – Employment of Substitutes
- 306 – Employment of Summer School Staff
- 307 – Student Teacher/Interns
- 318 – Attendance and Tardiness

9. **REVISED POLICY GUIDES**

Approval is recommended of the following revised policy guides on first reading:

- 301 – Creating a Position
- 302 – Employment of Superintendent/Assistant Superintendent
- 308 – Board Resolution *{Formerly titled Employment Contract}*
- 309 – Assignment and Transfer
- 311 – Reduction in Staff *{Formerly titled Suspensions and Furloughs}*
- 312 – Performance Assessment of Superintendent/Assistant Superintendent *{Formerly titled Evaluation of Superintendent}*
- 313 – Evaluation of Employees *{Formerly titled Evaluation of Administrative Employees}*
- 314 – Physical Examination
- 314.1 – HIV Infection
- 317 – Conduct/Disciplinary Procedures
- 319 – Outside Activities
- 320 – Freedom of Speech in Non-School Settings
- 321 – Political Activities
- 322 – Gifts
- 323 – Tobacco and Vaping Products *{Formerly Tobacco/Nicotine Use}*
- 324 – Personnel Files

10. **REPEALED POLICY GUIDES**

Approval is recommended to repeal the following policy guides:

- 303 – Employment of Administrators
- 310 – Abolishing a Position
- 316 – Non-tenured Employees
- 327 – Management Team
- 401 – Creating a Position

- 404 – Employment of Professional Employees
- 405 – Employment of Substitute Professional Employees
- 406 – Employment of Summer Staff
- 407 – Student Teacher Interns
- 408 – Employment Contract
- 409 – Assignment and Transfer
- 410 – Abolishing a Position
- 411 – Suspensions and Furloughs
- 412 – Evaluation of Professional Employees
- 413 – Evaluation of Temporary Professional Employees
- 414 – Physical Examinations
- 414.1 – HIV Infection
- 416 – Non-tenured Staff Member
- 417 – Conduct/Disciplinary Procedures
- 418 – Penalties for Tardiness
- 419 – Outside Activities
- 420 – Freedom of Speech in Non-Instructional Settings
- 421 – Political Activities
- 422 – Gifts
- 423 – Tobacco/Nicotine Use
- 424 – Personnel Files
- 501 – Creating a Position
- 504 – Employment of Classified Employees
- 505 – Employment of Substitute and Short-Term Employees
- 508 – Employment Contract
- 509 – Assignment and Transfer
- 511 – Suspensions and Furloughs
- 512 – Evaluation of Classified Employees
- 514 – Physical Examination
- 514.1 – HIV Infection
- 517 – Conduct/Disciplinary Procedures
- 518 – Penalties for Tardiness
- 519 – Outside Activities
- 523 – Tobacco/Nicotine Use
- 524 – Personnel Files

C. **PERSONNEL**

Mr. Donald D. Pinci

1. **EMPLOYMENTS – CERTIFICATED**

Approval is requested to employ the following individuals:

- a. Extended-rate Substitute – Andrew L. Wagner – Mathematics Teacher – Midd-West Middle School – Effective: November 16, 2020, and continuing until a date unknown – \$100.00 per day for the first thirty (30) consecutive days and \$254.11 per day for the remainder of the assignment *{Replacement/Aucker}*
- b. Extended-rate Substitute – _____ – Vocal Music Teacher – Middleburg Elementary School – Effective: _____, 2021, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$90.00 per day for the first thirty (30) consecutive days and \$254.11 per day for the remainder of the assignment *{Replacement/Lohr}*

2. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Classified Employee – _____ – Personal Care Assistant – School-to-Work Transition Program – Midd-West High School – Effective: _____, 2021, pending receipt of Act 34, 151, 114, 24 and 31 – Salary: \$13.50 per hour {Replacement/Bzdil-Edmiston}

3. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individuals for the 2020-2021 school year:

_____	Assistant Junior Varsity Baseball Coach	MWHS	\$_____
Jacob T. Keister	Junior High Boys Soccer Coach	MWMS	\$2,032.00

b. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2020-2021 school year:

Alisha A. Kurtz	Assistant Softball Coach	MWHS	\$3,203.00
_____	Assistant Baseball Coach	MWHS	\$_____
Kelcie M. Crabb	Assistant Junior Varsity Softball Coach	MWHS	\$3,203.00
Chelsey R. Beaver	Assistant Track & Field Coach	MWHS	\$3,203.00
John J. Daku	Assistant Track & Field Coach	MWHS	\$2,947.00
Stanley L. Share	Assistant Track & Field Coach	MWHS	\$3,203.00
Lori A. Goodling	Junior High Girls Soccer Coach	MWMS	\$2,209.00
Jodie L. Sheaffer	Junior High Field Hockey Coach	MWMS	\$2,209.00

c. **EXTRA-CURRICULAR – VOLUNTEERS**

Approval is recommended of the following individuals as volunteers for the 2020-2021 school year:

Mark P. Ferster	Volunteer Wrestling Coach	MWHS
Nicole B. Horst	Volunteer Lacrosse Coach	MWHS
Katie M. Kreider	Volunteer Lacrosse Coach	MWHS
Kailey M. Wagner	Volunteer Lacrosse Coach – Head	MWHS

4. **ADDITIONS TO SUBSTITUTE LIST**

a. **CERTIFICATED**

Approval is recommended of the following individuals as certificated substitutes at a rate of \$90.00 per day for the 2020-2021 school year:

Area of Certification

_____	_____
_____	_____

5. LEAVES OF ABSENCE

Approval is recommended of the following medical leaves of absence:

- a. Middleburg Elementary School – Effective: February 1, 2021, through June 1, 2021, or the last day of the 2020-2021 school year
- b. Middleburg Elementary School – Effective: February 5, 2021, through approximately February __, 2021
- c. West Snyder Elementary School – Effective: March 8, 2021, through approximately March 28, 2021

6. EXTRA-CURRICULAR TERMINATION

Approval is requested to terminate the employment of Employee 11510 as assistant wrestling coach at Mid-West High School to be effective on January 26, 2021, through the remainder of the 2020-2021 season.

7. RESIGNATION

Approval is requested to accept the following resignation:

Jamie A. Portzline	Effective: January 26, 2021
Assistant Junior Varsity Baseball Coach	
Mid-West High School	

D. **OTHER** Mr. Victor L. Abate

1. STUDENT DISCIPLINE

The Administration recommends adoption of the student discipline recommendation and directs the Superintendent to give notice of the action to Student 01-2021 and the parents and advise them of the disciplinary recommendation.

2. DISCUSSION ON PER CAPITA TAX

VI. CLOSING CEREMONIES

VII. **PUBLIC COMMENT** Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

VIII. **SCHEDULED SPEAKERS** Mr. Victor L. Abate

IX. REPORTS

- 1. **SUPERINTENDENT** Mr. Richard J. Musselman
- 2. **DIRECTOR OF CURRICULUM AND INSTRUCTION** Mr. Joseph W. Stroup
- 3. **BUSINESS AND FISCAL** Mr. Ryan L. Wagner

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| 4. | STUDENT ATHLETIC ACTIVITIES | Mrs. Bree A. Solomon |
| 5. | FOOD SERVICE OPERATIONS | Mr. John S. Rosselli |
| 6. | CENTRAL SUSQUEHANNA INTERMEDIATE UNIT | Mr. Victor L. Abate |
| 7. | SUN AREA TECHNICAL INSTITUTE | Mrs. Julie R. Eriksson |
| 8. | PSBA LIAISON | Mr. Donald D. Pinci |
| 9. | POLICY COMMITTEE | Mrs. Julie R. Eriksson |
| 10. | BUILDINGS AND GROUNDS COMMITTEE | Mr. Terry L. Boonie |
| 11. | TECHNOLOGY COMMITTEE | Mr. Justin T. Haynes |
| 12. | FINANCE/BUDGET COMMITTEE | Mr. Shawn A. Sassaman |
| 13. | PROFESSIONAL STAFF NEGOTIATION COMMITTEE | Mr. Shawn A. Sassaman |
| 14. | SUPPORT STAFF NEGOTIATION COMMITTEE | Mr. Donald D. Pinci |
| 15. | TRANSPORTATION COMMITTEE | Mr. Terry L. Boonie |
| 16. | BOARD AND/OR ADMINISTRATOR COMMENTS | Mr. Victor L. Abate |
| X. | ADJOURNMENT | Mr. Victor L. Abate |

There being no further business, the work session was adjourned at _____ p.m.