

**PENDLETON COUNTY SCHOOLS
NINETEENTH COUNTY BOARD MEETING
TUESDAY, MAY 24, 2011**

The Pendleton County Board of Education convened in Regular Session on Tuesday, May 24, 2011, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner, Betty Kimble, Sonny O'Neil. Central Office Staff present: Douglas Lambert, Superintendent, Donald Bucher, J. P. Mowery, Charles Hedrick, Ann Bennett, Lorna Judy and Nancy R. Blankenship. Also present: Rick Linaburg, Derek Lambert, Frisky Lambert, Sandra Pope, PCHS students

Call to Order by President: President Wilkins called the May 24, 2011, meeting to order at 6:00 P.M.

Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge and Mr. Wilkins led the group in prayer.

Presentations:

PCHS English Class Trip: Derek Lambert and five students came to the Board Meeting and gave a powerpoint presentation on the English Class Trip to Ireland, England and Wales. Thirty-five students, parents and teachers went on the trip.

Afterschool Exergaming Research Project: Mr. Linaburg, Principal at Franklin Elementary School came to the Board to talk about the Afterschool Exergaming Research Project. Dr. Jillian Rodgers, a WVU Medical Student contacted Mr. Linaburg about doing a residency research project. Dr. Rodgers wants to come in to the school and do this project after school two evenings a week and study the effects of the afterschool exergaming. This project stresses exercise and physical well-being of students. This project is at no cost to Pendleton County Schools, Franklin Elementary School or to the students and is a voluntary program.

Public Comment: Sandra Pope came to the Board to talk about the Mt. Hiser Cemetery Project, give an update on the project and made some additional requests of the Board. This item will be on the next agenda.

Consent Agenda Items:

The minutes of the May 3, 2011, Board Meeting/Executive Session: Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel:

Retirements/Resignations: Deborah M. Glover - Teacher FES, Gary Smith - Teacher PCM/HS, Lorrinda Carr - Nurse/Supervisory Aide FES. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavner the Board voted unanimously to approve the retirement/resignation of the above personnel with regret.

Employment of Personnel: Jennifer Anderson - Math Interventionist PCM/HS; Jason Bowers- Bus Driver Beginning on Hunting Ground Area to Teter Gap Area, to North Fork Elementary School, then to Upper Timber Ridge and return to North Fork Elementary School; Joyce Burgoyne - Substitute Teacher pending receipt of certificate. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the employment of the above personnel.

Volunteers for Approval: There was discussion and recommendations about the volunteer form. Upon the Superintendent's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to go into executive session at 6:58 P.M. to discuss volunteers. The Board returned to regular session at 7:01 P.M. with no action taken.

NFES: William Waybright, Wanda Harper. **PCM/HS:** Rebecca Miller, Jennifer Raines, Susan Miller, Angela Bowers, Chadwick Bowers, Tammy Smith, Robert Keesecker, Jr., Jeremy Keplinger, Connie Sites, Kevin Turner, Virginia Smith, Douglas Shriver, Lori Trail. **FES:** Amy Berg, Daniel Boone, Hillary Claypool, Nathanua Coleman, Tara Cook, Robert Cook, Kimbra

Day, Bonzell Harvey, Rodney Sterry, Connie Dyche, Tina Mitchell, Jose Pomales, Chanda Roberts, Bonnie Davis, Robin Simmons, Chris Simmons, Teri Thompson, Brenda VanMeter, Mark VanMeter, Barbara Vargo, Patricia Raines, Denise Alt, Robin Alt, Scott Arbaugh, Betty Shifflet, Brady Bland, Shane Copley, Jo Ellen Firor, Scott Green, Sherry Halterman, Lisa Harper, Katrina Moyers, Elizabeth Herb, Jamie Hudson, Matt Kile, Cathy Kile, Amy Johnston, Sam Johnston, Kathy McConnell, Kristi Miller, Amanda Morgan, Jamie Pitsenbarger, Walter McGee, Martha McGee, Jodi Greene. **BES:** Mark Swigunski, Matthew Hedrick, Tonia Hedrick, Michele Copley, Joseph Deavess, Melinda Walker, Scott Rightsell, Trisha Anderson. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the above volunteers.

Position Closings: Special Education Aide - PCM/HS, ½ English/Language Arts Teacher - PCMS, Special Education Teacher - FES. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Kimble the Board voted unanimously to approve the above position closings.

Position Openings: Head Teacher/Interventionist - FES, Full Time English/Language Arts Teacher - PCMS. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the above position openings.

Finance:

FY 2011-2012 Budget Hearing: There was no one present to comment on the budget.

FY 2011-2012 Budget Approval: Mr. Mowery went over items in the budget. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the FY 2011-2012 Budget.

Bills Submitted for Approval Month Ended April 30, 2011: Mr. Mowery presented the bills for approval for the month ended April 30, 2011, in the amount of \$519,720.71. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended April 30, 2011: Mr. Mowery gave a Treasurer's Report for the month ended April 30, 2011, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Supplements: There were no budget supplements presented.

Budget Transfers: There were no budget transfers presented

FY 2011-2012 Step 7 Plan for Instructional Improvement: Mr. Mowery presented the FY2011-2012 Step 7 Plan for Instructional Improvement.

Section 125 Plan Amendment: Mr. Mowery explained to the Board that the Section 125 Plan has to be amended yearly. There were a few changes in the Section 125 Plan for the upcoming year. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the Section 125 Plan Amendment.

FY 2009-2010 Audit Report: Mr. Mowery gave the Board Members a copy of the FY 2009-2010 Audit Report. There were three findings for FY 2010. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. Gillespie the Board voted unanimously to approve FY2009-2010 Audit Report.

Financial Update: Mr. Mowery had information on the following items: Copy of correspondence to David Sneed, SBA; copy of correspondence on Energy Summit; information on Demand Response; information on Allegheny Energy Data Services; information on WVU Energy Assessment; Computer Shut Down Schedule; Grant County Shut Down List; Propane Correspondence; Ken Price Scholarship; School Zone Flashers; Purchasing Card; BTOP; SBA Safety Project; Radio System Upgrades.

Old Business:

NFES Update: Mr. Mowery told the Board that quotes have been received for testing and a few more inquiries are being made. After consideration and upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Kimble the Board voted unanimously that in light of reported improvements in employee's health and adjustments to the NFES HVAC system, the Pendleton County Board of Education will take no additional action unless and until medical evidence is shown indicating a specific element that is causing the issue could be present in the school.

PCM/HS Sign: Mr. Mowery and Mr. Lambert told the Board that the new sign will be located on the knoll at the entrance to the Pendleton County Middle/High School property.

Mt. Hiser Cemetery Property Update: Mr. Mowery told the Board that he is awaiting survey and metes and bounds description from surveyor before bringing back to Kevin Sponaugle and then Board of Education for final approval. Mr. Sponaugle will then draw up necessary paperwork for Board of Education. The Town of Franklin agrees to the following terms: 1) have the parcel surveyed to ensure the terms of the deed are satisfactory to all parties; 2) maintain the property; 3) remove a dying pine tree from the corner of Evick Drive and Byrd Lane once the school term is ended; 4) when time and funds permit, lay stone gravel at the corner of Evick Drive and Byrd Lane, thus widening the roadway properly to aid the vehicle congestion at this intersection. On Item #4, the Board wants reasonable timelines established.

New Business:

CAN/Kline Building Renovation Agreement: Mr. Lambert and Mr. Mowery told the Board that CAN does not have the renovation agreement finalized but June 5th is the projected date. CAN did sign off on lease which had the necessary changes made at the last Board of Education Meeting.

Surplus Property Sale: The Surplus Property Sale was held on Saturday, May 14th. The proceeds of the sale (approximately \$700.00) will be used by the Student Council to pay toward the PCM/HS sign.

Volunteer Application: Mr. Lambert gave the Board Members a copy of the volunteer application so they could go over the form and make recommendations for changes in the form. This item will be on the next board agenda.

Out-of-County Transfers: Out-of-county transfers were presented for approval. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the out-of-county transfers as presented.

2011-2012 Board Meeting Schedule: Mr. Lambert presented two board meeting schedules to the Board Members for their consideration, one for the first and third Tuesday and one for the second and fourth Tuesday. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. Heavner the Board voted unanimously to approve the Board Meeting Schedule for first and third Tuesday with the understanding that there will be amendments to the schedule.

Other:

Board Self-Assessment: Mr. Lambert and the Board Members did the Board Self-Assessment.

Superintendent's Evaluation: The Board began the Superintendent's Evaluation and it will be concluded at the June 14th Board Meeting.

Conference/Meeting Update: Mr. Lambert did not have a conference/meeting update.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, June 14, 2011, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Ms. Kimble seconded by Ms. Heavner the meeting was adjourned at 10:35 P.M.