

**PENDLETON COUNTY SCHOOLS
EIGHTEENTH COUNTY BOARD MEETING
TUESDAY, MAY 3, 2011**

The Pendleton County Board of Education convened in Regular Session on Tuesday, May 3, 2011, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner, Sonny O'Neil. Absent: Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, Donald Bucher, J. P. Mowery, Charles Hedrick, Ann Bennett, Lorna Judy and Nancy R. Blankenship. Also present: Jane Lynch, Bruce Minor, Bob Horan, Pam Waybright, Buster Waybright, Rick Linaburg, Mike Mallow, Larry Hoover, Holly See, Lorrinda Carr.

Call to Order by President: President Wilkins called the May 3, 2011, meeting to order at 6:00 P.M.

Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge and Mr. Wilkins led the group in prayer.

Presentations:

RESA VIII - Jane Lynch: Jane Lynch, Director RESA VIII came to the Board Meeting. She gave the Board Members a copy of the RESA 2010-2011 Strategic Plan and updated the Board Members on services provided to County Boards of Education by RESA VIII.

Public Comment: There was no public comment.

Consent Agenda Items:

The minutes of the April 11, 2011, Board Meeting/Executive Session: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel:

Retirements/Resignations: There were no retirements/resignations.

Employment of Personnel: Sarah Payne - English/Language Arts Teacher PCM/HS, Keely Lambert - Substitute Teacher. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the employment of the above personnel.

Volunteers for Approval: NFES: Enos Horst, Deborah Horst, William Mick, Christina Kimble, Darren Daughtry, Alton Dove. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the above volunteers. BES: Michelle Davis, Meredith Mortimer, Darla Jones, Adam Pennington, Bradley Neven, Amanda Ongal, Kristina Nash, Kelsey Andra, Kathy Parker, Nathan Parker, Kyla Baker, Wendy Godlewski, Janet Burgoyne, Cheryl McClanahan, April Poling, Bobbie Armstrong, Angeline Cook, Judy Mullens, Rachel Martel. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the above volunteers with Ms. Heavner abstaining from voting for BES volunteers.

Finance:

FY 2011-2012 Preliminary Budget: Mr. Mowery went over the FY 2011-2012 Preliminary Budget with the Board Members. Mr. Mowery will have more detail at the May 24th Board Meeting. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavner the Board voted unanimously to approve the 2011-2012 Preliminary Budget with \$6,000.00 for the Pendleton County Library.

FY 2011-2012 Library Funding Request: Mr. Mowery went over the Pendleton County Library Funding Request for 2011-2012 and an e-mail correspondence from Joe Panetta at the State Department.

FY 2011-2012 Extension (4-H) Request: Mr. Mowery presented the FY 2011-2012 Extension (4-H) Request for \$4,800.00.

FY 2011-2012 Child Nutrition Budget: Mr. Mowery presented the FY 2011-2012 Child Nutrition Budget.

School Area Traffic Control Agreement: Mr. Mowery presented a two-party agreement from the West Virginia Department of Highways for the installation of School Area Traffic Control (School Zone Flashers) to be located at Brandywine Elementary School and Pendleton County High School. Upon the Superintendent's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the School Area Traffic Control Agreement.

Financial Update: Mr. Mowery did not have a financial update.

Old Business:

NFES Air Quality Report: Mr. Mowery provided the Board Members with copies of correspondence he has had regarding industrial hygiene testing at North Fork Elementary School and also an asbestos report for the school. Mr. Mowery is still pursuing finding a company to do the industrial hygiene testing.

Calendar Revision: Mr. Lambert updated the Board Members on necessary revisions to the 2011-2012 School Calendar. The February 21st ISE Day will be moved to Monday, February 20th.

New Business:

Lorrinda Carr: Lorrinda Carr and Holly See were present to discuss Lorrinda's contract/job as Nurse/Supervisory Aide at Franklin Elementary School.

Upon a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to go into Executive Session at 7:18 P.M. to discuss personnel issues according to WV Code 6-9A-4B-2a. The Board returned to regular session at 7:35 with no action taken.

Kline Building - Lease with C.A.N.: Mr. Lambert and Mr. Mowery met with Tom Firor, representative with C.A.N. on Tuesday, May 3rd. Mr. Lambert updated the Board on the progress on the lease with C.A.N. and showed the Board the proposed lease. There was discussion about the lease. Upon the Superintendent's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the Lease Renovation Agreement with the changes discussed.

Surplus Property: The Surplus Property Sale will be held on Saturday, May 14th.

School Access Safety Plan: Mr. Mowery presented a drawing and information on the school access safety plan for Franklin Elementary School.

Volunteer Application: Mr. Lambert gave the Board Members a copy of the volunteer application so they could go over the form and make recommendations for changes in the form. This item will be on the next agenda.

Out-of-County Transfer Policy Review: Mr. Lambert gave the Board Members a copy of the Grant County Transfer Policy and forms. Mr. Lambert had a meeting on Tuesday morning, May 3rd with the Superintendents from Grant, Hardy and Mineral Counties regarding the out-of-county transfer policy. The Superintendents agreed to the following items: 1) Last year's letter will be honored for transfers for 2011-2012; 2) There will be a Memo of Understanding that there will be no charge to the sending county from the receiving county for transfer students; 3) That all counties will move their timelines to an agreed upon date for students to be approved by the sending county for out-of-county transfers. This item will be on the next agenda.

2011-2012 Board Meeting Schedule: Mr. Lambert presented two board meeting schedules to the Board Members for their consideration, one for the first and third Tuesday and one for the second and fourth Tuesday.

Town of Franklin: Town of Franklin representatives Pam Waybright, Buster Waybright, Bruce Minor, Bob Horan, Larry Hoover, and Mike Mallow and Rick Linaburg, Principal of Franklin Elementary School were present to discuss the property the Board of Education owns at Franklin Elementary School that is adjacent to the Mt. Hiser Cemetery Property owned by the Town of Franklin. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavner the Board voted unanimously to agree to the proposal that the School Board work out legal arrangements with the Town of Franklin to deed the small part of land adjoining the Mt. Hiser Cemetery to the Town of Franklin with the Town of Franklin removing the tree, grading the property to widen the road as much as graves will allow and increasing the Adkins property by the designated square footage.

Other:

Attendance Report - Eighth Month: Mr. Hedrick, Attendance Director presented the Eighth Month Attendance report to the Board and went over items in the report.

Conference/Meeting Update: Mr. Lambert will be in Charleston May 8-11 for meetings.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, May 24, 2011, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Mr. Gillespie seconded by Ms. Heavner the meeting was adjourned at 8:45 P.M.