

**PENDLETON COUNTY SCHOOLS  
FIFTH COUNTY BOARD MEETING  
TUESDAY, SEPTEMBER 6, 2011**

The Pendleton County Board of Education convened in Regular Session on Tuesday, September 6, 2011, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Betty Kimble, Teresa Heavner, and Sonny O'Neil. Central Office Staff present: Douglas Lambert, Superintendent, Donald Bucher, J. P. Mowery, Charles Hedrick, and Nancy Blankenship. Also Present: Buster Waybright, Ron Hudson and FFA Chapter Members.

**Call to Order by President:** President Wilkins called the meeting to order at 6:00 P.M.

**Pledge of Allegiance and Invocation:** Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

The Board recognized Ron Hudson and his FFA Students for receiving "3 Star Status". Only two chapters in the State and 200 chapters in the Nation out of 7487 received this status.

**Public Comment:** There was no public comment.

**Consent Agenda Items:**

**The minutes of the August 16, 2011 Board Meetings/Executive Sessions:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble the Board voted unanimously to approve the minutes of the above Board Meetings.

**Personnel:**

**Retirements/Resignations:** There were no retirements/resignations.

**Employment of Personnel:** Calvin Bailey-Bus Driver Beginning on Hunting Ground Area to Teter Gap Area to NFES, then to Upper Timber Ridge and return to NFES James Waybright-Bus Driver to fill medical leave of absence. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. O'Neil the Board voted unanimously to approve the employment of the above personnel with Ms. Heavner abstaining from the vote. Mentor Teachers: Sheila Ruddle for Jennifer Anderson - Math Interventionist, Heather Adams for Richard Harper - 7/8 Science, Lori Moore for Kimberlee McPherson - 7/8 English/LangArts, Donald Wagner - for Samantha Vitale Chemistry/Biology, Nicole Hevener for Bryan Youngblood - PE/Health, Greg Smith for Krystal Price - PE/Health. Sharon Benkert - Substitute Teacher, Bob Hoops - Middle School Girls Basketball Coach PCM/HS, Krystal Price - Middle School Cheerleader Coach PCMS, Pat Godfrey - Yearbook Advisor PCM/HS. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavner the Board voted unanimously to approve the employment of the above personnel.

**Request for Leave of Absence:** Heidi Armentrout-Kimble - 6 Week Maternity Leave

**Removal from Reduction of Force:** Gena Harper - NFES Aide. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the removal from reduction in force of the above personnel.

**Permission to Post:** ½ Time Aide Position NFES. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavner, the Board voted unanimously to approve the posting of the above position.

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to go into Executive Session at 6:22 P.M. to discuss personnel according to WV State Code 6-9A-4-(2)A. The Board returned to regular session at 6:25 P.M. with no action taken.

**Finance:**

**Bills for Approval Month Ended August 31, 2011:** Mr. Mowery presented the bills for approval for the month ended August 31, 2011, in the amount of \$345,955.31. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. Gillespie the Board voted unanimously to approve the Bills as presented.

**Treasurer's Report Month Ended August 31, 2011:** Mr. Mowery gave a Treasurer's

Report for the month ended August 31, 2011, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the Treasurer's Report as presented.

**Budget Supplements:** Mr. Mowery presented Budget Supplements #101-\$500, #102-\$12,645, #103-\$740, #104-\$28,220 Total - \$42,105. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the budget supplements as presented.

**Budget Transfers:** Mr. Mowery gave the Board a copy of a Budget Transfer #301 - \$13,126 transferring money into appropriate line items. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. O'Neil the Board voted unanimously to approve the budget transfers as presented.

**Property Transfer - Mt. Hiser Cemetery:** Mr. Mowery provided the Board Members with a copy of the survey plat for the transfer of the Mt. Hiser Cemetery property. Mr. Sponaule has not finished drawing up the deed for the property so approval will take place at a later meeting. Buster Waybright representing the Town of Franklin came to the Board Meeting and there was discussion about the property and preparation/finishing of the property with stone and/or paving.

**Selection of Auditors:** Mr. Mowery worked with the Audit Committee to get bids for the Audit. The Audit Committee recommends Tetrick and Bartlett to conduct the audits for the three fiscal years ending June 30, 2011, June 30, 2012 and June 30, 2013. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to adopt the committee's recommendation.

**Financial Update:** Mr. Mowery talked with the Board Members about National Forest Money and Legislation, Medicaid Funding, Set Points, PCHS Electric Bill, EPA's Energy Star Status for NFES, Breakfast Plan, Commitment to Safe Driving Form.

**Old Business:**

**FES Building Project:** Mr. Lambert has been in contact with Williamson and Shriver to have them look at the Franklin Elementary School property.

**Kline Building:** Mr. Lambert and Mr. Bucher updated the Board Members on the Kline Building /C.A.N.. Project with discussion following.

**Pendleton County Library Funding:** Mr. Lambert gave the Board Members a copy of the letter from Pendleton County Library requesting the \$6,000 library funding be released.

**Policies for Adoption/Approval:** Mr. Mowery presented the policies for adoption/approval. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavner the Board voted unanimously to approve the policies for adoption.

**New Business:**

**Out-of-County Transfer Request:** An Out-of-County transfer request was submitted by a parent for their child who attends school in Pocahontas County to attend school in Pendleton County for the 2011-2012 school year. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. O'Neil the Board voted unanimously to approve the Out of County Transfer request.

**Other:**

**AYP/NCLB:** Mr. Hedrick gave the Board Members a copy of the notification from Charleston stating that Pendleton County is number four best performing school in the state. Mr. Hedrick gave the Board Members a copy of the WESTEST scores for Pendleton County and for each school.

**Home Schooled Students:** Mr. Hedrick gave the Board Members a list of Home-Schooled Students.

**Dolly Parton's Imagination Library Program:** Mr. Lambert gave the Board Members a copy of the letter from the State Department and the Arts stating that Pendleton County will be launching their imagination library program on September 17, 2011. This means that every child in Pendleton County under age five will have the opportunity to receive a high quality, age-appropriate book each month absolutely free of charge. The WV Department of Education and the Arts also donates a set of 28 imagination library books to each Head Start and Pre-K classroom in the county.

**Fall Work Session:** The work session will be held on Monday, October 17<sup>th</sup> beginning at 4:00 P.M. at the Pendleton County Middle/High School Library.

**WV School Board Association Fall Meeting:** The West Virginia School Board Association Fall Meeting will be held September 9/10 at the Marriott Hotel in Charleston.

**Agenda Format:** There was discussion about the agenda format.

**Conference/Meeting Update:** Mr. Lambert will be in Charleston on Sept. 7 to meet with Senator Plymale; Sept. 8-10 Charleston WVASA Meetings, Sept. 12-13-Charleston for Interim Sessions, off on Sept. 16, South Branch Meeting on Sept. 19, Eastern Meeting on Sept. 21, Growth Model Conference in Charleston on Sept. 22, WVDE Student Code of Conduct Meeting in Moorefield on Sept. 23, Marple Advisory Committee Meeting in Charleston on Sept. 29.

**The next meeting of the Pendleton County Board of Education will be held on Tuesday, September 20, 2011, at the Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Mr. O'Neil seconded by Mr. Gillespie the meeting was adjourned at 8:22 P.M.**