

**PENDLETON COUNTY SCHOOLS  
TWELFTH COUNTY BOARD MEETING  
TUESDAY, FEBRUARY 8, 2011**

The Pendleton County Board of Education convened in Regular Session on Tuesday, February 8, 2011, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner, Sonny O'Neil, Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, J. P. Mowery, Charles Hedrick and Nancy R. Blankenship. Also Present – Tom & Eve Firor, Luke & Jane Eye, Harvey Vance and Rev. Bob Anderson.

**Call to Order by the President:** President Wilkins called the meeting to order at 6:00 P.M.

**Pledge of Allegiance and Invocation:** Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment:** There was no public comment.

**Presentations:**

**CAN Presentation:** Tom Firor was present representing C.A.N. (Christian Alliance Network). C.A.N. needs to find a place to relocate before February 12, 2012. Mr. Firor talked to the Board about using space at the Kline Building for a C.A.N. Area. He said he was aware that the Board had applied for a grant to rehabilitate the building. In the event that the Board does not receive a grant, he said that C.A.N. has volunteers available to rehabilitate the building and provide ongoing maintenance. Volunteer include Luke and Jane Eye and Harvey Vance, leader of the Brethren Disaster Response Team for our area. C.A.N. is interested in a 10-year lease on 1/3 of the building.

**Consent Agenda Items:**

**The minutes of the January 25, 2011, Board Meeting/Executive Session:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the minutes of the above Board Meeting.

**Personnel:**

**Retirements/Resignations:** David Sponaule - Bus Operator, Nicole Hevener – Yearbook Advisor-end of 2010/2011 school year. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. Gillespie the Board voted unanimously to approve the above retirements/resignations with regret.

**Employment of Personnel:** Janel Bowers - Substitute Teacher, Sheena Dahmer – Substitute Teacher-Pending receipt of certificate. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavener the Board voted unanimously to approve the employment of the above personnel.

**Finance:**

**Bills Submitted for Approval Month Ended January 31, 2011:** Mr. Mowery presented the bills for approval for the month ended December 31, 2010, in the amount of \$439,816.92. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavener the Board voted unanimously to approve the Bills as presented.

**Treasurer's Report Month Ended January 31, 2011:** Mr. Mowery gave a Treasurer's Report for the month ended December 31, 2010, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the Treasurer's Report as presented.

**FY 2011-2012 Preliminary Budget:** Mr. Mowery is still working on the FY 2011-

2012 preliminary budget.

**Financial Update:** Mr. Mowery presented information showing that West Virginia Schools made the Top 10 out of the 55 states on the National Education Report from Education Week. West Virginia Schools made it onto the Top 10 list with an overall grade of B-1. The nation received only a C. Mr. Mowery gave the Board Members a copy of the Overall County Ranks for 2010 for West Virginia Kids Count. Pendleton County ranked Number 2 in the State – the measures for this ranking are percent low birth-weight babies; infant mortality rate; child death rate; percent eligible children served by Head Start; percent children approved for free and reduced price meals; teen birth rate; percent births to unmarried teens; percent high school dropouts; juvenile delinquency case rate; teen violent death rate; and percent births to mothers with less than a 12<sup>th</sup> grade education. Mr. Mowery also gave the Board Members charts of comparison for 2003-2004 and 2011-2012 showing dollar computations for the Step 6a Public School Support Program being basically the same throughout the past eight years. Mr. Mowery gave the Board Members charts showing average unit cost by utility 2008-2009 and 2010-2011; global building costs 2008-2011; electric, propane, water/sewer and fuel oil usage costs 2007-2011 by month.

**Old Business:** There was no old business.

**New Business:**

**Critical Skills Grant:** Mr. Hedrick provided the Board Members with a copy of the Critical Skills Grant and the Budget for the grant. This grant represents funding given by the Legislature with priority given to 3<sup>rd</sup> and 8<sup>th</sup> grades.

**Extended Day Contracts:** Mr. Lambert presented the following to the Board for consideration: **John Jenkins** – Although North Fork Elementary School is the smallest school in Pendleton County, there are still things that need to be done, therefore the request to increase Mr. Jenkins days from 2 ½ days per week to 3 days per week. **J. P. Mowery** – Mr. Mowery's educational attainment is not reflected in his salary scale and his assistance with E-rate, therefore proposing an increase in Mr. Mowery's salary to bring it closer to the state average. Mr. Mowery will still fall slightly short of the state average. **Charles Hedrick** – It has come to our attention equal work equals equal pay. All other directors are on a 261 day contract, therefore requesting increasing Mr. Hedrick 21 days to a 261 day contract. **Timothy Woodward** – In order to bring Mr. Woodward's salary in line with surrounding like counties, requesting an increase of 12 days for Mr. Woodward. **Lance Moran** – In an effort to bring Mr. Moran's salary more in line with surrounding like counties, requesting an increase of 20 days for Mr. Moran and increasing his duties to include our Critical Skills/Summer School Program at PCM/HS. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. Gillespie the Board voted unanimously to approve the above extended day contracts.

**Other:**

**Special Olympics:** Mr. Lambert told the Board that a policy is being worked on for Special Olympics.

**Fifth Month Attendance:** Mr. Hedrick provided the Board Members with a Fifth Month Attendance Report and went over the results.

**Meeting Dates - April and June:** There was discussion about the April 12<sup>th</sup> and June 28<sup>th</sup> Board Meeting dates. The Brandywine Elementary Meeting will be moved to April

19<sup>th</sup>. The April 12<sup>th</sup> Meeting will be rescheduled for April 11<sup>th</sup>. The June 28<sup>th</sup> Board Meeting will be rescheduled for June 23<sup>rd</sup>. Also, school calendar changes are as follows: With make-up days for cancelled inclement weather days, the last day for students will be June 8<sup>th</sup> and last day for personnel will be June 10<sup>th</sup>.

**Five Year Plan:** Mr. Lambert has asked for mid-year reviews and will upload them for the Board Members.

**Conference/Meeting Update:** Mr. Lambert will be in Charleston on February 15, Morgantown on February 16<sup>th</sup>, and Shepherdstown on February 25<sup>th</sup>.

**Superintendent's Mid-Year Goals:** Mr. Lambert gave the Board Members a copy of his mid-year goals and went over them.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, February 22, 2011, at Pendleton County Middle/High School Library at 6:00 P.M. preceded by an Expulsion Hearing at 5:00 P.M. and a dinner sponsored by the PCM/HS staff at 5:30 P.M. Upon a motion by Ms. Heavner seconded by Ms. Kimble the meeting was adjourned at 8:05 P.M.**