

**PENDLETON COUNTY SCHOOLS  
FOURTEENTH COUNTY BOARD MEETING  
TUESDAY, MARCH 8, 2011**

The Pendleton County Board of Education convened in Regular Session on Tuesday, March, 2011, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner, Sonny O'Neil, Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, J. P. Mowery, Charles Hedrick and Nancy R. Blankenship. Also Present – Patrick Godfrey, JoLynn Mitchell.

**Call to Order by the President:** President Wilkins called the meeting to order at 6:00 P.M.

**Pledge of Allegiance and Invocation:** Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment:** Mr. Godfrey came before the Board to express his appreciation of Mr. Woodward and Mr. Moran and the way they are performing their jobs at Pendleton County Middle/High School.

**Presentations: Mid-Year School/County Strategic Plan Review:** Mr. Hedrick presented the mid-year school/county strategic plan review to the board.

**Consent Agenda Items:**

**The minutes of the February 22, 2011, Board Meeting and Special Session:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meeting with noted corrections.

**Personnel:**

**Retirements/Resignations:** There were no retirements/resignations.

**Volunteers for Approval:** PCM/HS: Karen Holston - Title V Custodian, Julie Cook - WV Travel Field Trip, Karen Pitsenbarger - WV Travel Field Trip. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the above volunteers.

BES: Martha Helmick-Assist in 2<sup>nd</sup> Grade, Paula Mitchell-Read Aloud Volunteer, Starla Wezik-JV Cheerleader Coach, Ellen Mitchell-Read Aloud Volunteer, Brenda Embry-Assist in 1<sup>st</sup> Grade, Jamie Clark-Assist with 2<sup>nd</sup> Grade Crafts, Shannon Gahagan-Tutor, Brandon Lewis-Morning Tutoring & Reading, Denise Renaud-Assist in 1<sup>st</sup> Grade & Other Activities. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the above volunteers.

**Finance:**

**Bills Submitted for Approval Month Ended February 28, 2011:** Mr. Mowery presented the bills for approval for the month ended February 28, 2011, in the amount of \$494,831.71. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the Bills as presented.

**Treasurer's Report Month Ended February 28, 2011:** Mr. Mowery gave a Treasurer's Report for the month ended February 28, 2011, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the Treasurer's Report as presented.

**Budget Supplements:** There were no budget supplements.

**Budget Transfers:** Mr. Mowery presented the following Budget Transfers for

approval: #201-\$16,000.00 - Total: \$16,000.00. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the budget transfers as presented.

**FY 2011-2012 Preliminary Budget:** Mr. Mowery is continuing to work on the FY 2011-2012 Preliminary Budget. He gave the Board Members a chart of the Pendleton County Tax Values 2000-2011. He also showed the Board Members a the Pendleton County Commission Balance Sheet for June 30, 2010, the Pendleton County Board of Education Balance Sheet for June 30, 2010, and the Pendleton County Library Balance Sheet for June 30, 2009.

**FY 2011-2012 Schedule of Proposed Levy Rates:** Mr. Mowery presented the FY 2011-2012 Schedule of Proposed Levy Rates. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the FY 2011-2012 Schedule of Proposed Levy Rates

**Financial Update:** Mr. Mowery gave the Board Members a copy of a memo from Senator Rockefeller's office regarding Secure Rural Schools and forest land money.

**Old Business:** There was no old business.

**New Business:**

**PCM/HS Sign:** Ms. JoLynn Mitchell and one of her students, the President of the Student Council, came before the Board to talk about a sign being needed for Pendleton County Middle/High School. The Student Council has raised approximately \$1800 and have several fundraising activities planned for the remainder of the year – a total of \$5,024 is needed. The student council is asking for help from the Board for electrical work through Doug Simmons and Mike Hammer. They have contacted South Branch Vo-Tech to have the brickwork done. There was discussion about the Board loaning the Student Council the remainder of the money. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve loaning the remaining \$3,400 for the sign to the PCM/HS Student Council to be repaid within two years. Mr. Gillespie will represent the Board to help with sign replacement and Doug Simmons and Mike Hammer will also be involved the planning of the erection and placement of the sign.

**Other:**

**Kline Building:** Mr. Mowery, Mr. Lambert and Mr. Simmons met on March 4<sup>th</sup> with Tom Firor representing C.A.N. (Christian Alliance Network) to discuss the Kline Building. Mr. Mowery provided the Board Members with a diagram of the Kline Building with the proposed C.A.N. area. Mr. Mowery also provided the Board Members with a copy of the memo from Dinsmore & Shohl, Attorneys regarding the Board of Education renting/leasing property and some follow-up questions.

**Open Governmental Proceedings Act:** Mr. Mowery provided the Board Members with correspondence from Dinsmore & Shohl, Attorneys on the Open Governmental Proceedings Act.

**Conference/Meeting Update:** Mr. Lambert will be in Charleston on March 10/11 for Superintendent's Meetings.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, March 22, 2011, at Pendleton County Board of Education Annex at 6:00 P.M. At 7:29 P.M. this meeting stands adjourned until April 19, 2011.**