

**PENDLETON COUNTY SCHOOLS
FIFTEENTH COUNTY BOARD MEETING
TUESDAY, MARCH 22, 2011**

The Pendleton County Board of Education convened in Regular Session on Tuesday, March 22, 2011, at the Franklin Elementary School. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President (Mr. Gillespie participated by phone), Teresa Heavner, Sonny O'Neil, Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, J. P. Mowery, Charles Hedrick and Nancy R. Blankenship. Also Present - Bob Tuckerman and Rick Linaburg.

At 5:30 the Board enjoyed a meal hosted by Franklin Elementary School Staff. The Board then met with the Franklin Elementary School LSIC/Faculty Senate/PTO. There was a student recognition session recognizing students who scored "Distinguished" on the Spring WESTEST 2. This part of the meeting was concluded at 7:00 P.M.

Call to Order by the President: President Wilkins called the meeting to order at 7:07 P.M.

Pledge of Allegiance and Invocation: The Franklin Elementary Students had led the group in the Pledge of Allegiance during the school presentation. Mr. Wilkins led the group in prayer.

Public Comment: Bob Tuckerman, Pendleton County Library was present. He came before the Board last month requesting funds for the library. He had read the article in the Pendleton Times regarding funds on hand for the Library, County Commission and Pendleton County Board of Education. He had gone to the County Commission to see how their cash flow works. He also talked about the Library's equity funds.

Consent Agenda Items:

The minutes of the March 8, 2011, Board Meeting: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel:

Retirements/Resignations: Andrea Hodgeman-English/Language Arts Teacher-PCMS. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the above retirements/resignations with regret.

Employment of Personnel: Substitute Teachers: Rebecca Ours, Heidi Davis, Richard Byrd. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the above employment of personnel.

Approval of Probationary Contract Personnel: Service: Lorrinda Carr, Tina Eye, Samuel Harper, James Waybright. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. O'Neil the Board voted unanimously to approve the above probationary contract personnel with Ms. Heavner abstaining.

Professional: Pamela Bailey, Julie Barb, Mary Brenneman, Deona Champ, Christopher Falbo, Rachel Felicio, Natasha Fields, Andrew Hawk, Rebecca Heavner, Heidi Kimble, Derek Lambert, Cassie Mallow, Lori Moore, Lance Moran, Sarah Payne, Sean Rice, Jean Schelb, Michael Vargo, Richard Wolf, Timothy Woodward. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. Gillespie the Board voted unanimously to approve the above probationary contract personnel.

Approval of Continuing Contract Personnel: Service: Tim Rodgers, Lynn Warner.

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the above continuing contract personnel.

Professional: Heather Adams, Brian Bland, David Eason, Joseph Eason, Shanna Eye, Allison Vincell. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. O'Neil the Board voted unanimously to approve the above continuing contract personnel with Ms. Heavner abstaining.

Volunteers for Approval: PCM/HS: Sharey Sponaugle-Chaperone for FFA Trips, Kathryn

Davis - Chaperone for Choir Trip, Kristi Manly - Chaperone for Band and Choir Trips, Elizabeth Seegar - Tutoring. NFES: Brandy Goldizen-Observe Class for College Requirement. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavner the Board voted unanimously to approve the above volunteers.

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to go into Executive Session at 7:30 P.M. according to WV State Code 6-9A-4-2a. The Board returned to regular session at 7:55 P.M. with no action taken.

Finance:

Audit Selection: According to WVC §6-9-7(c), the election by a board of education to have its annual audit conducted by a CPA firm must be made by May 1 of the year to be audited. One of the requirements is that the governmental entity must appoint an audit committee before beginning the procurement process. The committee must consist of at least three members but not more than five with at least one member from the entity's governing body. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Bowers the Board voted unanimously to put out for bid for a CPA firm to conduct the annual audit.

Bank Depository: Mr. Mowery gave the Board Members a copy of correspondence from Bill Loving, Pendleton Community Bank stating that Pendleton Community Bank would be willing to extend the present bank depository contract for another term under the same term and conditions of the existing contract. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. O'Neil the Board voted unanimously to approve the extension of the present bank depository agreement with Ms. Heavner abstaining.

Bus Driver Physicals: Mr. Mowery gave the Board Members a copy of the correspondence from Pendleton Community Care stating that they will continue the terms of the agreement with PCBOE regarding bus driver physicals for the July 1, 2011 through June 30, 2012 fiscal year. The price of \$75.00 and all other terms of the agreement will remain the same. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the extension of the present agreement with PCC for Bus Driver Physicals with Ms. Heavner abstaining.

Web Site Support Agreement: Mr. Mowery gave the Board Members a copy of the Spruce Knob Seneca Rocks Telephone Inc. Memorandum of Understanding with the Pendleton County Board of Education to provide Domain Name Registration, Web Hosting, and Editing Services for the website: <http://www.pendletoncountyschools.com>. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the Web Site Support Agreement with Mr. O'Neil abstaining.

PCM/HS Sign: Mr. Mowery gave the Board Members a photo copy of the type of sign proposed for PCM/HS. A purchase order has been issued from the Pendleton County Board of Education for the sign.

Financial Update: Mr. Mowery talked to the Board Members about SBA Review; Ken Hughart WVDE Energy Efficiency; Energy Usage; loading information on the website in lieu of what Maggie Hooton used to do; WVDOH re school zone flashing lights; Network Design Workshop; ID cards for PCC; RESA Cooperative agreement for shipping/freight costs to school systems; geothermal heating in West Virginia; and various charts on the public school support program for the 2011-2012 school year. The SBA Project will be on the next Board Agenda.

Old Business: There was no old business.

New Business:

Out-of-County Transfer Request: Mr. Lambert presented an out-of-county transfer request from Joyce Champ for Marissa Champ to attend Pre-K in Grant County Schools for the 2011-2012 school year. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the out-of-county transfer request.

Job Shadowing Sites: Mr. Lambert gave the Board Members a copy of the correspondence from Pam Boggs at Pendleton County Middle/High School with a list of the job shadowing sites seniors had given to her as potential locations that they wish to shadow an employee for their required work-based experience. The locations are: Tiny Tots Day Care in Franklin, Rockingham Memorial Hospital in Harrisonburg, Basagic's Funeral Home in Franklin, Jeff Bowers' Law Office; Sheriff Kevin Puffenbarger, Head 2 Toe Beauty Salon in Greenbrier County, and there are a few students who plan to job shadow on-site at school for teachers or Holly See, Nurse. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the job shadowing sites with the exception of Head 2 Toe Beauty Salon in Greenbrier County pending Mr. Lambert's satisfaction that this facility has been checked on.

Kline Building: Mr. Mowery gave the Board Members a copy of the draft lease agreement for part of the Kline Building to C.A.N. There was discussion about the lease.

Surplus Property: Mr. Mowery gave the Board Members a copy of the advertisement for bids for scrap metal at the bus garage and a copy of the policies and procedures for disposal of surplus real and personal property. Mr. Lambert has offered to the Student Council to have a yard sale with the items that are remaining in the Kline Building with the proceeds to go to the Student Council for the sign for the school.

Other:

2010-2011 Cancelled Instructional Days/Two Hour Delays: Mr. Lambert gave the Board Members a list of the 2010-2011 Cancelled Instructional Days and Two Hours Delays and also a chart showing the days for Grant and Hardy Counties. Mr. Lambert also showed the Board Members draft calendars for the 2011-2012 school year. Pendleton County has to show eight make-up days in their school calendar.

Eligibility Standards: Mr. Lambert gave the Board Members a copy of the Superintendent's interpretation for eligibility of home-schooled students for extracurricular activities.

Conference/Meeting Update: Mr. Lambert will be out of town over spring break.

The next regular meeting of the Pendleton County Board of Education will be held on Monday, April 11, 2011, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Mr. O'Neil seconded by Ms. Heavner the meeting was adjourned at 9:07 P.M.