

**PENDLETON COUNTY SCHOOLS
TWENTY-SECOND COUNTY BOARD MEETING
TUESDAY, MAY 21, 2013**

The Pendleton County Board of Education convened in Regular Session on Tuesday, May 21, 2013 at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner, Sonny O'Neil, and Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, Charles Hedrick, Donald Bucher, J. P. Mowery and Nancy Blankenship. Also present: Rick Linaburg, Amy Rexrode, Mary Bowers, Marlene Simmons from Franklin Elementary School; Neil Phares-Nielsen Construction Company; Trey Horner from Horner Brothers Engineering; David Snead from PCS; Richard Forren from Omni Associates; and Ed Tallman-The Pendleton Times.

Call to Order by President: President Wilkins called the meeting to order at 6:00 P.M.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment: There was no public comment.

The Board moved items 7a and 7c to the beginning of the meeting - minutes of items are below in the chronological order.

Consent Agenda Items:

The minutes of the May 8, 2013 Board Meeting/Executive Sessions: Upon Mr. Lambert's recommendation and a motion by Ms. Heavner, seconded by Ms. Kimble the Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Retirements/Resignations: Anna Wright - Aide FES, Timothy Woodward - Principal PCM/HS, Krystal Price - Middle School Cheerleader Coach PCMS. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. O'Neil the Board voted unanimously to approve the above retirement/resignations.

Termination of Contract: Charity Malcolm - Substitute Cook. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the termination of the above contract.

Removal of Personnel from Reduction in Force (RIF): Jill Liggett - Aide FES, Kim Davis - Aide NFES. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. Gillespie the Board voted unanimously to approve the removal of personnel from reduction in force (RIF).

Employment of Personnel: Brian Bland - Itinerant Elementary Gifted Teacher, Michelle Sites - Art Teacher PCHS, Emmy Champ - Fifth Grade Teacher FES, Kathleen Thomas - Science Teacher PCMS, Corrie Wagoner - Preschool Teacher FES, Ashlee Mongold - Preschool Teacher FES. Upon a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to go into Executive Session at 7:12 P.M. according to WV State Code 6-9A-4B-2a to discuss personnel. The Board returned to regular session at 7:21 P.M. with no action taken.

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the employment of the above personnel.

Permission to Post: Itinerant Elementary Guidance Counselor NFES/FES. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the above permission to post.

Approval of Volunteers/Chaperones: BES Chaperones: Miranda Wagoner, Cathy Puffenbarger, Maggie Martin, Julie Bodkin. NFES Chaperones: Kelly Malcolm. FES Chaperones: Theresa Wright, Melissa Simmons, Starla Wezik, Bobby Evick, Raymond Wezik, Jennifer Mallow, Danny Pennington. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve

the above Volunteers/Chaperones.

Finance:

FY 2013-2014 Budget Hearing: There was no one present for the budget hearing.

FY 2013-2014 Budget for Approval: Mr. Mowery presented the FY 2013-2014 Budget for Approval. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the FY 2013-2014 Budget.

FY 2013-2014 Step 7 Plan for Instructional Improvement: Mr. Mowery will have the Step 7 Plan at the next meeting.

Financial Update: Mr. Mowery had no additional handouts for discussion.

Old Business:

FES Project: This item was discussed under new business.

New Business:

Out of County Transfer Requests: Mr. Lambert presented an out-of-county transfer request to attend school in Randolph County for the 2013-2014 school year. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the out-of-county transfer request.

SBCTC Pay Increase Request: Upon a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to go into Executive Session at 7:33 P.M. according to WV State Code 6-9A-4B-2a to discuss personnel. The Board returned to regular session at 7:37 P.M. with no action taken/lack of motion.

Omni Associates - Richard Foren - PCS David Snead Presentation re: FES Project: Mr. Trey Horner from Horner Brothers Engineering, Mr. David Snead from PCS and Mr. Richard Forren from Omni Associates were present to address the Board regarding the proposed building sites for the new Franklin Elementary School. Mr. Horner, the site engineer talked to the Board about earthwork-fill to be exported or imported; waterline extension; fire service pump; hydropneumatic domestic pump; sanitary sewer extension; three-phase power extension. The preliminary budget comparison for rough site development including utility extensions showed that the cost for Site A (Airport Site) would be \$421,000 and the cost for Site B (Dalen Site) would be \$157,000. Mr. Snead told the group that the first organizational committee member meeting will be next Thursday at 3:00 P.M. The committee will consist of approximately 15 staff members. Mr. Snead explained the process to the Board Members, the progression of meetings and the process of obtaining information for the new school for the design/build project.

FES Site Selection: Mr. Wilkins secluded himself from this part of the meeting. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the Dalen Site for the new Franklin Elementary School pending SBA and Design-Build approval. Mr. Lambert has a 9:00 A.M. meeting with Dr. Manchin on Friday, May 24th to discuss changing the building site for the new school.

Other:

Retirement Dinner: The retirement dinner will be held in the Franklin Elementary School Gym at 5:30 P.M. prior to the Board Meeting on June 4, 2013. Potomac Highlands Rec Center will cater the dinner which is being sponsored by Pendleton Community Bank. Pendleton Community Bank is also providing the plaques for the retirees.

2013-2014 Board Meeting Calendar: A proposed 2013-2014 Board Meeting Calendar was given to the Board. This item will be on the next agenda.

Conference/Meeting Update: Mr. Lambert will be at 5/22-South Branch; 5/23-Martinsburg; 5/24-SBA in Charleston; 5/29-Charleston; 5/31-FES Graduation; 6/2 RESA

Meeting.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, June 4, 2013, at Pendleton County Board of Education Annex. The retirement dinner will be at Franklin Elementary School Cafeteria at 5:30 P.M. and the Board Meeting will follow at approximately 6:30 P.M. Upon a motion by Ms. Heavner seconded by Ms. Kimble the meeting was adjourned at 7:47 P.M.