

**PENDLETON COUNTY SCHOOLS
TWENTY-FIRST COUNTY BOARD MEETING
WEDNESDAY, MAY 8, 2013**

The Pendleton County Board of Education convened in Regular Session on Wednesday, May 8, 2013 at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner, Sonny O'Neil, and Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, Charles Hedrick, Donald Bucher, J. P. Mowery, Lorna Judy and Nancy Blankenship. Also present: Rick Linaburg, Amy Rexrode, Neil Phares and Tony Biller, Nielsen Construction Company.

Call to Order by President: President Wilkins called the meeting to order at 6:00 P.M.
Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment: There was no public comment.

Consent Agenda Items:

The minutes of the April 16, 2013 Board Meeting and April 23, 2013 Special Board Meeting/Executive Session: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Retirements/Resignations: Debra Sites - Cafeteria Manager BES, Natasha Fields - Art Teacher PCM/HS. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Mr. Gillespie the Board voted unanimously to approve the above retirement and resignation with regret.

Employment of Personnel: Kindergarten Teacher FES - Melissa Weaver; Preschool Special Needs Teacher FES - Sharon Hamilton; Title I Reading Interventionist BES - Rachael Landes; First Grade Teacher FES - Katie Lambert. Mr. Lambert excused himself from the discussion of the first grade Franklin Elementary position.

Upon a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to go into Executive Session at 6:10 P.M. according to WV State Code 6-9A-4B-2a to discuss personnel. The Board returned to regular session at 6:19 P.M. with no action taken. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Kimble the Board voted unanimously to approve the first three personnel. Upon Mr. Bucher's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the employment of the First Grade Teacher.

Approval of Volunteers/Chaperones: Volunteers BES: Danielle Erica Carlisle, Brandi Lee Allen, Olga Djuric-Wilfong, Saprena Nesselrodt. Chaperones BES: Elizabeth Boggs, Ricky Bennett, Christina Taylor, Virginia Smith, Jason Boggs, Patricia Simmons, Kenneth Simmons, Thomas Bodkin, Kristie Ruddle, April Knuff, Saprena Nesselrodt, Olga Djuric-Wilfong. Chaperones FES: Amanda Caplinger, Robert Hall, Debbie Turner, Michael Kesner. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. Gillespie the Board voted unanimously to approve the above Volunteers/Chaperones.

Finance:

Bills Submitted for Approval Month Ended April 30, 2013: Mr. Mowery presented the bills for approval for the month ended April 30, 2013, in the amount of \$444,083.64. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended April 30, 2013: Mr. Mowery gave a Treasurer's Report for the month ended April 30, 2013, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. Gillespie the Board voted

unanimously to approve the Treasurer's Report as presented.

Budget Supplements: Mr. Mowery presented Budget Supplements #122-\$2,530.00; #123-\$470.00; #124-\$30.00; #125-\$17,600.00; #126-\$5,000.00; #127-\$2,000.00; #128-\$5,029.28. Total - \$32,659.28. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the Budget Supplements as presented.

Budget Transfers: There were no budget transfers presented.

Approval of FY 2013-2014 Library Funding Request: Mr. Mowery presented the FY 2013-2014 Library Funding Request for \$6,000.00. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the FY 2013-2014 Library Funding Request.

FY 2013-2014 4-H Funding Request: Mr. Mowery presented the FY 2013-2014 4-H Funding Request for \$4,800.00. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. O'Neil the Board voted unanimously to approve the FY 2013-2014 4-H Funding Request.

FY 2013-2014 Bus Driver Physicals: Mr. Mowery presented the FY 2013-2014 Proposal for Bus Driver Physicals from Pendleton Community Care to extend their proposal for \$75.00 per physical. Bus Drivers may go where they want to with a cap of \$95.00 allowable charge. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the FY 2013-2014 Bus Driver Physicals proposal with Ms. Heavner abstaining.

FY 2013-2014 Vocational Budget: Mr. Mowery presented the FY 2013-2014 Vocational Budget and LEA Plan. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. Gillespie the Board voted unanimously to approve the FY 2013-2014 Vocational Budget and LEA Plan.

FY 2013-2014 Preliminary Budget for Approval: Mr. Mowery presented the FY 2013-2014 Preliminary Budget for Approval. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the FY 2013-2014 Preliminary Budget.

Financial Update: Mr. Mowery gave the Board Members information on the Technology Allocation-there has been an increase. Mr. Mowery also updated the Board on the Ken Price Scholarship. Alyssa Rexrode is the recipient this year and Mr. Mowery will be making the presentation.

Old Business:

FES Project: Mr. Mowery and Mr. Lambert updated the Board Members on the FES Property and he showed the Board a plat of the current FES Property. One deed has a reversionary clause back to the Town of Franklin and Mr. Mowery and Mr. Lambert are working with the Town of Franklin to obtain a clear deed to the property. Mr. Lambert told the Board that they are still awaiting information from the Civil Engineer. Dr. Manchin has requested Mr. Lambert, Mr. Bucher and Mr. Mowery to meet with he and Scott Raines next week in Charleston on the Design Build Concept. Mr. Lambert told the Board that he is still awaiting information from David Sneed on the building sites. Mr. Lambert updated the Board on upcoming meetings he has regarding the present FES building. Mr. Gillespie had a list of questions regarding the new school. Mr. Lambert told the Board Members to let him know by Friday if there were additions to the list. Upon a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to go into Executive Session at 7:59 P.M. according to WV State Code 6-9A-4B-9 to discuss the FES property. The Board

returned to regular session at 8:09 P.M. with no action taken.

New Business:

Out of County Transfer Requests: There were no out-of-county transfer requests presented.

SBCTC Pay Increase Request: This item will be on the next agenda..

Meal Price Increase: Lorna Judy talked to the Board about proposed meal price increases as follows: Student Lunch - From \$1.60 to \$1.80; Adult Breakfast - From \$3.00 to \$3.50; Adult Lunch - From \$4.00 to \$4.50. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the Meal Price Increase as presented.

Approval of 2013-2014 School Calendar: Mr. Lambert presented the FY 2013-2014 School Calendar. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the FY 2013-2014 School Calendar.

Other:

Eighth Month Attendance: Mr. Hedrick had provided the Board Members with the eighth month attendance report showing attendance percentages, dropouts and verification of enrollment reports.

Retirement Dinner: The retirement dinner will be held in the Franklin Elementary School Gym at 6:00 P.M. prior to the Board Meeting on June 4, 2013. Potomac Highlands Rec Center will cater the dinner which is being sponsored by Pendleton Community Bank. Pendleton Community Bank is also providing the plaques for the retirees.

2013-2014 Board Meeting Calendar: There was discussion about the board meeting times for the next calendar year.

Board Meeting Changes: The second June Meeting will be changed to June 25th.

Conference/Meeting Update: Mr. Lambert will be in Charleston on May 14/15.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, May 21, 2013, at Pendleton County Board of Education Annex. Upon a motion by Ms. Kimble seconded by Ms. Heavner the meeting was adjourned at 8:25 P.M.