

**PENDLETON COUNTY SCHOOLS
FOURTH COUNTY BOARD MEETING
WEDNESDAY, AUGUST 7, 2013**

The Pendleton County Board of Education convened in Regular Session on Wednesday, August 7, 2013, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Sonny O'Neil, Betty Kimble, Teresa Hevener. Central Office Staff present: Douglas Lambert, Superintendent, J. P. Mowery, Charles Hedrick, Donald Bucher and Nancy R. Blankenship. Also Present: Roger Dahmer, Rick Linaburg, Sandra Simmons, Doug Simmons, Richard Forren and David Snyder from OMNI Associates, Dana Womack from the School Building Authority and David Sneed from P.C.C.

Call to Order by President: President Wilkins called the meeting to order at 6:00 P.M.

Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment: Roger Dahmer was present to talk to the Board about bullying in the Pendleton County Middle/High School.

Consent Agenda Items:

The minutes of the July 2, 2013, July 18, 2013 and July 31, 2013 Board Meetings/Executive Sessions: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meetings.

6.a and 7.a and 7.b. were discussed at this point. Minutes are in chronological order below.

Personnel: Upon a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to go into Executive Session at 7:10 P.M. to discuss personnel according to WV State Code 6-9A-4B-2a. The Board returned to regular session at 7:26 P.M. with no action taken. Mr. Wilkins recused himself from the Personnel Section of the Meeting.

Retirements/Resignations: There were no retirements/resignations.

Employment of Personnel: Deborah Thompson - Substitute Teacher, Sherry Howard - Special Ed Aide NFES, Kim George - Second Grade Teacher FES, Crystal Wooldridge - Preschool Teacher FES, Christine Curtis - Reading Interventionist BES. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the employment of the above personnel. Ms. Heavner abstained from this section of the employment of personnel.

Mentor Teachers: Patricia Sickler - Reading Interventionist BES, Regina Hedrick - Special Education FES, Carol Morgan - Preschool Special Needs FES, Cindy Wilkins - Special Education NFES, Dave Eason - Social Studies PCMS, Mary Beth Lambert - Science - PCMS, Wilma Pitsenbarger - Special Education PCMS, JoLynn Mitchell - Reading Interventionist PCHS, Beverly Eye - Math PCHS. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the employment of the above personnel.

Approval of Contracted Services: Beth Henry - Contracted Sign Language Interpreter, Donna Gardner - Contracted Sign Language Interpreter. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the above contracted services.

Approval of Volunteers/Chaperones: There were no volunteers/chaperones to be approved.

Finance:

Bills Submitted for Approval Month/Year Ended June 30, 2013: Mr. Mowery presented the bills for approval for the month/year ended June 30, 2013, in the amount of \$403,687.21. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Kimble the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month/Year Ended June 30, 2013: Mr. Mowery gave a Treasurer's Report for the month/year ended June 30, 2013, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. O'Neil the Board voted unanimously to approve the Treasurer's Report as presented.

Bills Submitted for Approval Month Ended July 31, 2013: Mr. Mowery presented the bills for approval for the month ended July 31, 2013, in the amount of \$345,607.53. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended July 31, 2013: Mr. Mowery gave a Treasurer's Report for the month ended July 31, 2013, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Kimble the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Supplements: Mr. Mowery presented Budget Supplements #101-\$27,307.00; #102-\$2,500.00; #103-\$8,349.00; #103-(\$2,095.00). Total: \$36,061.00. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the Budget Supplements as presented.

Budget Transfers: There were no budget transfers presented.

Financial Update: Mr. Mowery showed the Board the public surplus auction website with the surplus buses, refrigerated truck and Atlantic Oil Signs are for sale.

Old Business:

FES Project: Richard Forren and David Snyder addressed the Board Members about concerns that had been raised about the new Franklin Elementary School. They showed the group a preliminary drawing depicting placement of the school, parking, bus route and playground areas on the building site. There was discussion about going on August 24th to visit a construction site that is utilizing the CLT process.

New Business:

Approval of Short List of Design Build Teams - Contractors/Architects: Mr. Lambert told the Board Members that the team had met to go over the bids for Contractors/Architect to develop a short list. The shortlist of Design Build Teams - Contractors/Architects will include: City Construction/Blackwood, GG Builders/Williamson-Shriver, Massaro/McKinley. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the above short list of Contractors/Architects.

Approval of Educational Specifications/Criteria Developed Reference Document: There was extensive discussion about the Franklin Elementary School Project. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the Educational Specifications/Criteria Developed Reference Document.

Other:

Beginning of School Year Breakfast: The beginning of school year breakfast sponsored by Pendleton Community Bank will be held on Monday, August 12th beginning at 7:00 A.M. Board Members and Central Office personnel will be at Pendleton County Middle/High School Kitchen at 5:30 A.M. to prepare and serve the breakfast to employees.

WVSBA Fall Conference: The WVSBA Fall Conference will be held at Days Inn in Sutton on Saturday, September 7th. Mr. Lambert and all Board Members will attend. Nancy Blankenship will attend the Superintendent Secretaries part of the meeting.

August 24, 2013 Special Meeting - Romney D & B: There will be a special board meeting on August 24, 2013 at Romney D & B.

Conference/Meeting Update: Mr. Lambert and Mr. Mowery will be testifying before the Joint Senate in Charleston on August 19th.

The next regular meeting of the Pendleton County Board of Education will be held on Wednesday, August 21, 2013, at Pendleton County Board of Education Annex at 6:00 P.M. This will be a joint meeting with the Pendleton County Commission. A special meeting will be held on Tuesday, August 13, 2013 to be convened at the Board of Education Annex at 6:45 P.M. and then moved to the Franklin Town Office. A special meeting will be held on Saturday, August 24, 2013 at Romney School for the Deaf and Blind at 10:00 A.M. Upon a motion by Ms. Heavner seconded by Ms. Kimble the meeting was adjourned at 8:20 P.M.