

**PENDLETON COUNTY SCHOOLS  
TWENTY-FOURTH COUNTY BOARD MEETING  
TUESDAY, JUNE 25, 2013**

The Pendleton County Board of Education convened in Regular Session on Tuesday, June 25, 2013 at the Pendleton County Board of Education Annex. The following members were present: Richard Gillespie- Vice-President, Teresa Heavner, Sonny O'Neil, and Betty Kimble. Absent: J. D. Wilkins, President. Central Office Staff present: Douglas Lambert, Superintendent, Charles Hedrick, Donald Bucher, J. P. Mowery and Nancy Blankenship. Also present: Timothy Woodward, Dave Eason, Lori Moore, Bobby & Julie Evick, Rick Linaburg, Ryan Lambert, Danny & Shalee Wilburn, Ed Tallman-The Pendleton Times, Mark Geary, Dr. Mark Manchin-The School Building Authority of WV, Dana Womack-SBA, David Sneed, and Richard Forren.

**Call to Order by President:** Vice-President Gillespie called the meeting to order at 6:00 P.M.

**Pledge of Allegiance and Invocation:** Mr. Lambert led the Pledge of Allegiance and Mr. O'Neil led the group in prayer.

**Public Comment:** Julie Evick addressed the Board Members about the athletic program. She said she was asking the Board to support a wrestling team. She talked about the benefits of wrestling and sports in children's lives.

**7.b.1 and 2 were moved to this part of the agenda - Minutes are below in order.**

**6.a. was moved to this part of the agenda - Minutes are below in order.**

**Consent Agenda Items:**

**The minutes of the June 4, 2013 Board Meeting:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meetings.

**Personnel:**

**Retirements/Resignations:** Richard Harris - Science/Math Teacher PCMS - pending 7/2/13 hiring by Berkeley County Schools; Robert Brooker-Reading Interventionist PCHS-pending correspondence; Julie Barb-WV History/Social Studies Teacher PCMS-pending correspondence. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner, seconded by Mr. O'Neil the Board voted unanimously to approve the above retirement/resignations with regret.

**Employment of Personnel:** Jamey Wimer - Substitute Teacher, Scherry Chambers - Substitute Teacher, Lois Byers - Substitute Teacher. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. O'Neil the Board voted unanimously to approve the employment of the above personnel. Roger Dahmer - Assistant Soccer Coach PCM/HS. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the employment of the above personnel.

Upon a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to go into Executive Session at 8:23 P.M. to discuss personnel according to WV State Code 6-9A-4B-2a. The Board returned to regular session at 8:45 P.M. with no action taken.

Jeremy Eye - Math Interventionist PCHS, Arianna Walton - Preschool Special Needs Teacher FES, Lindsey Labe - BD/Multi-Categorical Sp. Ed Teacher FES, Erin Justice - Itinerant Elementary Guidance Counselor, Lori Moore - Principal PCM/HS. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the employment of the above personnel.

**Approval of Supplemental Employment Contracts:** Greg Smith - Summer Driver's Education Teacher, Shelba Vincell/Beverly Eye - Summer Credit Recovery, Sandra Simmons - 10 extra duty days. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. O'Neil the Board voted unanimously to approve the above

supplemental employment contracts with Ms. Heavner abstaining. Mr. Lambert told the Board that Ms. Simmons has done an excellent job at FES and he recommended that 10 extra days be added to allow her to help Mr. Linaburg at FES.

**Finance:**

**Budget Supplements:** There were no budget supplements.

**Budget Transfers:** There were no budget transfers.

**Workers' Compensation Renewal:** Mr. Mowery presented the worker's compensation renewal quote with Traveler's. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to renew the Workers' Compensation with Traveler's for another year.

**Financial Update:** Mr. Mowery gave the Board Members a copy of the 2013 Curtailment Procedures for energy cutbacks for the schools for the summer.

**Old Business:**

**FES Project/Design Build Concept Update:**

**Dalen Property Final Contract Approval:** Mark Geary was present to talk about the Dalen Property and the survey of the property. He said the survey will be completed by the next week. He checked the water pressures for the Dalen Property and explained all the water tanks, capacity and PSI for the site. There is an excess capacity of water available for the site and good pressure flow. Mr. Geary is also working on the plat for the property. There was discussion about the 30 foot right of way on the property. Mr. Lambert gave the Board Members a copy of the Final Contract to be approved for the Dalen Property.

**Dr. Manchin/Dana Womack/Others:** Present at the meeting were: Dr. Manchin from the School Building Authority, Dana Womack-SBA, David Snead, Richard Fornash, and Mark Geary. Dr. Manchin talked to the Board about the extreme competitiveness for the School Building Authority money and out of approximately \$50 million, Pendleton County has received \$9 million to build the new Franklin Elementary School. He talked about the Design-Build Process and that this gave a better opportunity to be funded - **now the school has to be built**. He said the most controversial thing to be decided is where to put the new school which has been decided. This is the time for you and the community to have input into the project. He explained the process for the Design/Build project - FES will be one of two projects in the state for the Design/Build Concept. There was a question and answer session.

**Town Council Letter:** Mr. Lambert gave the Board Members a copy of the letter to the Franklin Town Council, a copy of the Deed and a copy of the Plat. He also gave the Board Members a copy of the letter back from the Town Council. The Town Council wants to meet with the Board on July 9 to know the Board's intentions for the property prior to making any decisions.

**County Commission Meeting Update:** Mr. Lambert told the Board that he had met with the County Commission today. He told them that a decision had to be made regarding facilities within the next six months.

**School Visits:** Mr. Lambert gave the Board Members a copy of the list of school visits that have been made by Mr. Bucher and the Franklin Elementary School Team. On Thursday, the team will also be visiting buildings built by Omni and Associates.

**Invitation for Proposals - Outline:** Mr. Lambert gave the Board Members a copy of the Invitation for Proposals - Outline.

**New Business:**

**Pendleton Manor Evacuation Plan:** Mr. Lambert Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the Pendleton Manor Evacuation Plan.

**Athletics:**

**Middle/High School:** Mr. Woodward thanked the Board Members for their support over the past few years. He addressed the Board about athletics at the Middle/High School. He said there is only one sport in the winter season for boys - Basketball. He said 25 students have expressed an interest in wrestling. He talked about the benefits of wrestling for students. Mr. Woodward and Mr. Yokum's proposal was that the school would pay for the wrestling program for the first two years, wrestling mats, uniforms. If at the end of those first two years, if the program was successful, then the school would ask the board to pay the coaches salaries. He said athletes make better grades and attendance is better. He said his only concern right now is soccer because of the low numbers. He hopes soccer continues to grow and that the school will be able to sustain a team. He said that sport needs to continue to be monitored. He said financially the sports program is doing ok and self-supportive with the help of the Boosters Program.

**Elementary:** Mr. Linaburg addressed the Board representing the elementary principals in the county. He talked about the elementary basketball program. He was asking to explore the possibility of creating an avenue for transferring the operation and maintenance of elementary age basketball and cheerleading from the county school system to the community. He expressed his concerns about the program being in the school - finding coaches, scheduling games and rescheduling due to snow outs and being extremely time-consuming. He presented a list of questions and said they would come back before the Board on July 2.

Ryan Lambert addressed the Board representing himself and Travis Heavner as head coaches. Ryan talked about the benefits to the students. He has talked to other counties from an athletic and educational point of view. Presently, with the games being held on school nights, the students do not get home until late. There is a lack of space to hold games and there is difficulty at the North Fork and Brandywine Elementary School filling teams and having to go down to 3<sup>rd</sup> grade to get players. With the closure of the Navy Base, Brandywine will have more difficulty having enough players for a team.

Mr. Linaburg said basically they wanted to present this and ask for permission to look into a community transition program and come back to another board meeting to present their findings. There was talk about bylaws, help setting up a program and fairness/balance in a program.

**Other:**

**Tenth Month Attendance:** Mr. Hedrick had provided the Board Members with the tenth month attendance report showing attendance percentages, dropouts and verification of enrollment reports. He also gave the Board Members a copy of the year-end rates.

**2013-2014 Board Meeting Calendar:** A copy of the 2013-2014 Board Meeting Calendar was provided to the Board Members.

**WVDE Approval of 2013-2014 School Calendar:** Mr. Lambert gave the Board Members a copy of the letter from the State Department approving the 2013-2014 School Calendar.

**Elimination of Head Start at NFES:** Mr. Lambert gave the Board Members a copy of the letter from EACH stating that the Aide Position for North Fork Elementary School will be cut for the 2013-2014 school year.

**Conference/Meeting Update:** Mr. Lambert be doing school visits on Thursday, 6/27.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, July 2, 2013, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Ms. Heavner seconded by Ms. Kimble the meeting was adjourned at 8:59 P.M.**