

**PENDLETON COUNTY SCHOOLS  
THIRTEENTH COUNTY BOARD MEETING  
TUESDAY, DECEMBER 3, 2013**

The Pendleton County Board of Education convened in Regular Session on Tuesday, December 3, 2013, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Sonny O'Neil, Betty Kimble, Teresa Hevener. Central Office Staff present: Charles Hedrick, Donald Bucher, J. P. Mowery and Nancy R. Blankenship. Also Present: Rebecca Schlaegel, Chuck Pickens-City Construction and Micheal Blankenship.

**Call to Order by President:** President Wilkins called the meeting to order at 6:30 P.M.

**Pledge of Allegiance and Invocation:** Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Mr. Lambert requested an emergency amendment to the agenda to add Request for Out of County Transfer under New Business.

**Presentations:**

**Dr. James Phares, WV Superintendent of Schools (by phone):** Dr. Phares was unable to participate in this meeting.

**Public Comment:** There was no public comment.

**Consent Agenda Items:**

**The minutes of the November 5, 2013 Board Meeting/Executive Sessions:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble the Board voted unanimously to approve the minutes of the above Board Meeting and Executive Sessions.

**Personnel:**

**Resignations:** Shauna Starr - Itinerant Guidance Counselor effective 12/20/13. The board reviewed the request of Ms. Starr to resign and be released from her contract. Following a discussion of the situation and the needs of the students, Mr. Gillespie made a motion to deny the request. Ms. Heavner seconded and the motion passed upon a unanimous vote of the Board Members.

**Approval of Volunteers/Chaperones:** FES Volunteers: Larkin Dunkle, Allen Beachler, Billy Beachler, Kent Gardiner, Melanie Ruddell, Carolyn Propst. NFES Volunteers: Wendy Feagans, Matt Harper, Debra Judy. PCM/HS Volunteers: Bert Kelly Sites. NFES Chaperones: John Ours, Karen Ours, William Mick, Kevin Nelson, Anita Nelson, Arnold Nelson, Caroline Huffman, Mildred Johnston, Kristina Bennett. PCM/HS Chaperones: Bert Kelly Sites. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner by Ms. Kimble voted unanimously to approve the above volunteers/chaperones.

**Permission to Post:** Autism Mentor/Aide BES. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble by Ms. Heavner voted unanimously to approve the above permission to post.

**Finance:**

**Bills Presented for Approval Month Ended November 31, 2013:** Mr. Mowery presented the bills for approval for the month ended November 31, 2013, in the amount of \$366,983.17. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Kimble the Board voted unanimously to approve the Bills as presented.

**Treasurer's Report for Approval Month Ended November 31, 2013:** Mr. Mowery gave a Treasurer's Report for the month ended November 31, 2013, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the Treasurer's Report as presented.

**Section 125 Plan Amendment:** Mr. Mowery gave the Board Members information on the Section 125 Plan Amendment.

**Approval of Kitchen Equipment Bid:** Mr. Mowery presented the information on the kitchen equipment bids. Mr. Mowery and Mr. Lambert asked the Board permission to award the bid to the lowest responsible bidder meeting the bid requirements. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. O'Neil the Board voted unanimously to grant permission to Mr. Lambert to award the bid upon the above conditions.

**Financial Update:** Mr. Mowery gave the Board Members information on E-rate funding; \$100,000 payment to Mountain Institute for pass-through allocations from the WV Legislature to TMI; Local Share Calculations; Options for use of surplus real estate; comparisons of formula FY 2013, 2014, 2015; Article on "Programs Provide Second Lives for Former Schools".

**Old Business:**

**FES Project:** The Groundbreaking for the new school was November 21.

**Jobsite Report/Update:** Chuck Pickens-City Construction and Micheal Blankenship, Clerk of the Works for the Jobsite were present. They updated the Board on the progress of the construction and explained different aspects of the job.

**New Business:**

**WVEA Campaign:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to support the WVEA Campaign.

**Out of County Transfer Request:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to go into Executive Session at 8:13 P.M. to discuss the out-of-county transfer request according to WV State Code 6-9A-4-B3. The Board returned to regular session at 8:24 P.M. with no action taken. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Heavner the Board voted unanimously to grant permission for the Out-of-County Transfer Request to transfer to Grant County Schools at Semester Break if so desired.

**Other:**

**Third Month Attendance Report:** Mr. Hedrick had provided the Board Members with the Third Month Attendance Report.

**January 7<sup>th</sup> Board Meeting:** Mr. Lambert asked the Board to have a Board Meeting on Tuesday, January 7, 2014.

**Conference/Meeting Update:** Mr. Lambert will be at South Branch Administrative Meeting on 12/4; WVASA Meeting on 12/5-6; SBA Meeting in Charleston on 12/9-10; RESA Superintendent's Meeting on 12/13.

**The next regular meeting of the Pendleton County Board of Education will be held on Wednesday, January 7, 2013, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Ms. Heavner seconded by Ms. Kimble the meeting was adjourned at 8:30 P.M.**