

**PENDLETON COUNTY SCHOOLS  
TWENTY-SECOND COUNTY BOARD MEETING  
TUESDAY, MAY 2, 2017**

The Pendleton County Board of Education convened in Regular Session on Tuesday, May 2, 2017, at the Pendleton County Board of Education Annex. The following members were present: JD Wilkins, Richard Gillespie, Teresa Heavner, Sonny O'Neil and Betty Kimble. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener, Rick Linaburg, Ann Bennett and Lisa Jamison. Others in attendance were: Travis Heavner, Tim Johnson, Joey Eason and Rebecca Eason.

**Call to Order by the President**

President Wilkins called the meeting to order at 6:00 P.M.

**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment** There was no public comment.

**School and Student Recognition**

Mr. Hedrick presented plaques from the WV Board of Education to Tim Johnson, Asst. Principal, PCMHS, and Travis Heavner, Principal, BES, for recognition as Schools of Excellence due to Distinctive Student Performance and their state ranking as an "A" school. He also recognized PCMHS for receiving the WV High Schools for Excellence in Graduation Rates award again this year. There was no student recognition.

**Consent Agenda Items:**

**Minutes of the April 18, 2017 Board Meeting & April 22, 2017 Special Meeting/Executive Session**

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meetings.

**Personnel:**

**Resignations/Retirements:** There were no resignations or retirements.

**Employment of Personnel:**

**TBD** Science Teacher (7-12) - PCMHS

**TBD** English/Language Arts Teacher (7-12) - PCMHS

**TBD** Math Teacher (7-12) - PCMHS

***Kathy Eye (Pending Processing)*** - Substitute Cooks

**TBD** Extra-Curricular Asst. High School Football Coach - PCMHS

**TBD** Itinerant Math Interventionist (5- 12) - PCMHS

**TBD** Itinerant Preschool Special Needs/Early Childhood Education Teacher with Autism

***Kimberly Richardson*** - Substitute Teachers

**TBD** Itinerant Special Educ. Multi-categorical (LD/MI/BD) Teacher with Autism

Ms. Hevener presented the Employment of Personnel to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the Employment of Personnel as presented.

**Approval of Volunteers/Chaperones:**

**BES - None**

**FES Volunteers - Robin Earlette Carey**

**NFES - None**

**PCMHS - None**

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the above Volunteers/Chaperones for Countywide use.

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**Approval of Substitutes for FY 18**

Ms. Hevener presented the following Substitutes for FY 18 to the Board for approval.

**Substitute Teachers:**

|                     |                   |                            |
|---------------------|-------------------|----------------------------|
| Brittany Alexander  | Patricia Hammer   | Michelle Sites             |
| Jennifer Apple      | Gena Harper       | Greg Smith                 |
| Amy Batson          | Sharon Harr       | Sharon Smith               |
| Bill Beatty         | Armanda Heavner   | Marcia Somerville          |
| Joyce Burgoyne      | Sandra Hedrick    | Majorie Somerville         |
| Lois Byers          | Margaret Judy     | Deborah Thompson           |
| Richard Byrd        | Donna Kain        | Rosemary Thompson          |
| Brent Carmanati     | Robin Kile        | Angela Vance               |
| Scherry Chambers    | Vickie N. Lambert | John Verzich               |
| Carol Conrad        | Helan Markwell    | Mary Frances Wadsworth     |
| William Jake Conrad | Ciera Martin      | Paula Waggy                |
| Kimbra Day          | Jonathan McNemar  | Mary Warner                |
| Claudia Evick       | Rhonda Nash       | Sherry Watts               |
| Deborah M. Glover   | Amber Nesselrodt  | Cynthia Wilkins            |
| Patrick Godfrey     | Jacqueline Propst | Carol Windett              |
| Teresa Godfrey      | Beverly Rexrode   | Dana Yokum                 |
| Casey Hamilton      | Sheila Ruddle     | Sam Yokum                  |
| Sharon Hamilton     | Michele Sites     | John Jenkins-Teacher/Admin |

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Substitutes Teachers for FY 18 as presented. Mr. Wilkins and Ms. Heavner recused themselves and abstained from the vote.

**Substitute Service Personnel:**

|                      |                 |                 |                  |
|----------------------|-----------------|-----------------|------------------|
| <b><u>Aides:</u></b> | April Simmons   | Mildred Propst  | Cynthia Mullenax |
|                      | Stephanie Hull  | Gena Harper     | Paula O'Neil     |
|                      | Ashley VanMeter | Adele Hanks     | Wendy Marsh      |
|                      | Nancy Scott     | Rebecca Propst  | Manda Teter      |
|                      | Nancy Bowers    | Danielle Hoover |                  |

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Substitutes Aides for FY 18 as presented. Mr. O'Neil recused himself and abstained from the vote.

|                      |                  |                  |                |
|----------------------|------------------|------------------|----------------|
| <b><u>Cooks:</u></b> | Connie Bowers    | Jeanette Ratliff | Shirley Sisson |
|                      | Amber Nesselrodt | Lula Simmons     |                |

**Cook/Aide:** Heather Porcella

**Cook/Custodian:**

|                          |                  |                |                   |
|--------------------------|------------------|----------------|-------------------|
|                          | Jessica Barkley  | Connie Hedrick | Joshua Nesselrodt |
|                          | Christine Bowers | Betty Hite     | Jeralyn Swigunski |
| <b><u>Custodian:</u></b> | Louis DiMarco    | Sharon Redman  | John Pingley      |
|                          | Lisa Vance       |                |                   |

|                            |                    |                       |                |
|----------------------------|--------------------|-----------------------|----------------|
| <b><u>Bus Drivers:</u></b> | Tim Hoover         | Kathy Eye             | Wayne Price    |
|                            | Andrew Moyers      | Kevin Smith           | Richard Mallow |
|                            | Mike Hammer        | Robert Keesecker, Jr. | Doug Simmons   |
|                            | Marvin Wimer       | David Traub           | Craig Thompson |
|                            | Allen Puffenbarger | Ron Hudson (van only) |                |

**Secretaries:** Nancy Blankenship

|                           |                 |                  |                |
|---------------------------|-----------------|------------------|----------------|
| <b><u>Nurse/Aide:</u></b> | April DePue     | Kathryn Verzich  | Tabitha Willis |
|                           | Danielle Hoover | Elizabeth Warner |                |

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Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to approve the remaining Substitutes for FY 18 as presented.

**Approval of Transfer**

**Robin Rexrode – ½ Time Cook-PCMHS / ½ Time Custodian-PCMHS**

Ms. Hevener requested the Approval of Transfer for Robin Rexrode for her new job assignment for 2017-2018.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the transfer as presented.

**Leave of Absence** There were no Leaves of Absence for approval.

**Finance:**

**Bills for Approval Month End April 30, 2017**

Mr. Mowery presented the Bills for Approval Month End April 30, 2017 to the Board for approval. Bills totaled: \$471,653.81.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Bills as presented.

**Treasurer's Report Month End April 30, 2017**

The Treasurer's report was not complete at the time of this meeting and will be placed on the next board meeting agenda for approval.

**Budget Revisions** There were no budget revisions for approval.

**FY 2017-2018 Child Nutrition Budget**

Mr. Mowery presented the FY 2017-2018 Child Nutrition Budget preliminary figures to the Board for review. No action was necessary at this time.

**FY 2017-2018 Preliminary Budget for Approval**

Mr. Mowery presented the 2017-2018 Preliminary Budget to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the FY 2017-2018 Preliminary Budget as presented.

**Lease Purchase Refinancing**

Mr. Mowery presented a Lease Purchase Refinancing agreement draft proposal to the Board for consideration. The final proposal will be presented to the Board for approval once it is received.

**Financial Update**

Mr. Mowery updated the Board on the following financial items: News articles regarding the Flexible Funding Bill; Bath County, VA, tax rate increase rejection and affect to their school system; Highland County, VA, tax rate comparison and enrollment comparison; Grant County tax spending efficiencies; Pendleton County school rankings.

**Old Business:**

**Facilities**

Mr. Linaburg updated the Board on the MIP Grant project review conducted by Dana Womack on May 2 and conversations held in response to that review. The Board was asked to consider putting local funding into the grant request. The Board discussed putting local funding into the grant project request using QZAB funds to facilitate it.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to approve placing a \$50,000 local share into the grant request utilizing QZAB funds.

Mr. Linaburg also updated the Board on repairs being done at the C.A.N. building roof to eliminate leaks.

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**Navy Base** There was no new information to discuss.

**New Business**

**Text Book Adoption**

Ms. Ann Bennett, Curriculum Director, presented the 2017-2018 Text Book Adoptions to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Text Book Adoption as presented.

**Superintendent's Evaluation**

Mr. Hedrick provided the Board with the documentation needed to complete his evaluation.

Upon Superintendent Hedrick's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to go into executive session at 7:14 p.m. to conduct the Superintendent's Evaluation according to WV State Code 6-9A-4B-2A. The Board returned to regular session at 8:30 p.m. with no action taken.

The Board issued the following statement regarding the Superintendent's Evaluation: We, the Pendleton County Board of Education, find that our Superintendent, Charles Hedrick, meets or exceeds all criteria found in the Superintendent's Evaluation Form. In addition, we commend him for his foresight and leadership in suggesting changes to the School Funding Formula.

**Other:**

**Conference/Meeting Update**

Mr. Hedrick will be in Fairmont on May 9 for the Strategic Planning session.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, May 16, 2017 at the Pendleton County Board of Education Annex at 6:00 P.M.**

**Upon a motion by Mr. Gillespie, seconded by Ms. Kimble, the meeting adjourned at 8:30 p.m.**