

**PENDLETON COUNTY SCHOOLS
EIGHTEENTH COUNTY BOARD MEETING
TUESDAY, MARCH 21, 2017**

The Pendleton County Board of Education convened in Regular Session on Tuesday, March 21, 2017, at Pendleton County Middle High School. The following members were present: JD Wilkins, Richard Gillespie, Teresa Heavner, Sonny O'Neil and Betty Kimble. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener, Rick Linaburg and Lisa Jamison. Others in attendance were: Marlena Beachler.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:00 P.M.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Student Recognition

Mr. Hedrick shared information with the Board for students who received the following recognition: Winners of the County Social Studies Fair.

Item 9a was moved to this part of the meeting. Minutes are in chronological order.

Personnel Hearing for Individuals Receiving Termination or Transfer Letters

There were no hearings scheduled for this meeting.

Consent Agenda Items:

Minutes of the March 14, 2017 Board Meeting/Executive Session

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Resignations/Retirements:

Hal Heavner – PCMHS – Math – Resignation

Carrie Bergman – PCMHS – Special Ed - Resignation

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the resignations as presented.

Approval of Position Closings

½ Time Cook - FES

½ Time Custodian - PCMHS

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to approve the closing of positions as presented.

Approval of New Positions

½ Time Cook (Alternating) – BES, NFES

½ Time Custodian – PCMHS

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the New Positions as presented.

Approval of Employees placed on Transfer

Special Ed Teachers:

BES: Richard Wolf

FES: Lynette Hull, Wilma Pitsenbarger, Rebecca Schlaegle, Colleen Smith,
Allison Ulmer

NFES: Aaron Elbin

PCMHS: Carrie Bergman, John Connor, Courtney Kimble, JoLynn Mitchell,
Amanda Rader, Matthew Vance

Special Education Aides:

BES: Crystal Huffman-Warner

FES: Beth Kimble, Jill Liggett, Mary Sawyers

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PCMHS: Jenny Waggy

Nurse/Supervisory Aides:

FES: Amber Kimble

PCMHS: Amanda Simmons

½ Time Cook:

FES: Robin Rexrode

½ Time Custodian:

FES: Robin Rexrode

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Employees placed on Transfer, excluding Richard Wolf, whose transfer hearing is pending.

Approval of Terminations

½ Time Cook - PCMHS - Charity Malcolm

½ Time Custodian – PMCHS – Charity Malcolm

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Terminations as presented.

Approval of Probationary Contracts

Probationary Personnel:

Administrative: Timothy Johnson, Randolph West

Professional: Micah Bailey, Carol Clay, Victoria Daniello, Shay Dove, Breanna Griffin, Janice Heavner, Derek Hinkle, Nancy Kimble, Jacqueline Propst, Amanda Rader, Allison Ulmer, Jennifer Willis, Darla Young

Service: Holly Champ, Charity Malcolm, Melanie Ruddell, Jennifer Waggy, Judith Warner

Continuing Personnel:

Administrative: Sandra Simmons

Professional: Jennifer Cook, Cyrena Harper, Lynette Hull, Courtney Kimble, Yasamien Kirby, Tricia Nesselrodt, Jamie Rice, Colleen Smith, Pam Waybright

Service: Lisa Jamison, Amber Kimble, Amanda Simmons

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to go into Executive Session at 6:32 p.m.

according to W. Va. Code 6-9A-4(b)(2)(A), for the purpose of personnel matters. The Board returned to regular session at 6:47 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O’Neil, the Board voted unanimously to approve the Probationary Contracts as presented. Ms. Heavner abstained from the vote.

Employment of Personnel:

TBD Math Interventionist (9– 12) PCMHS

TBD Substitute Bus Drivers

TBD Long-Term Substitute Teachers

TBD Short-Term Substitute Teachers

TBD Itinerant Special Education

TBD Substitute Nurse/Supervisory Aide

There were no applicants for approval.

Approval of Volunteers/Chaperones

BES: None

FES Chaperones: Guadelupe Casarrubias, Amy L. Hartman, Jessica Keiter, Beverly Keiter, Angie Ellis, Dave Ellis, Nancy Gonshor, Shawn Kolman, Regina

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Hedrick, Kathy McConnell, Davy McConnell, David Martin, Sharon Redman, Ashley Phillips, Christopher Phillips, Amanda Rexrode, Kitty Rexrode, Lori Roberson, Stephen Roberson, Konja Lam, Delores Lam, Lorene Warner, Roy Ruddle, Michael Ruddle, Angie Hedrick, Danny Hedrick, Angie Smith, Saprina Berkstresser, Jeremiah Berkstresser, Ruth Vanmeter, Ruthalene Vanmeter, Hillary Hartman, Matthew Waggy, Glenn Moats, Mark Rexrode, Patricia A. Rexrode
NFES Chaperones: Sherry Hedrick, Nancy Reed, Jacqueline Daughtry, Wendy S. Kisamore, Kevin P. Kisamore, Carolyn S. Bennett, Julie A. Bennett, Colin C. Hedrick, Jeremy W. Colaw, Ashley N. Hedrick

PCMHS: None

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Gillespie, the Board voted unanimously to approve the above Volunteers/Chaperones for Countywide use.

Leave of Absence There were no Leaves of Absence for approval.

Finance:

Schedule of Proposed Levy Rates

Mr. Mowery presented the Proposed Levy Rates to the Board for Approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Proposed Levy Rates as presented.

FY 2017-2018 Preliminary Budget

Mr. Mowery presented Preliminary Budget information to the Board for consideration.

Budget Revisions

Mr. Mowery presented the following Budget Revisions to the Board for approval.

Transfer #307: \$24,340.00. Total Revisions: \$23,340.00.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Budget Revisions as presented.

Financial Update

Mr. Mowery updated the Board on the following financial items: STEM Funding/Mountain Institute.

Request for Audit Bids per WV Code 6-9-7

Mr. Mowery presented the Request of Audit Bids per WV code 6-9-7 to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Gillespie, the Board voted unanimously to approve the Request for Audit Bids to have its annual audit conducted by a CPA firm for a period of three years.

Approval of Audit Committee

Mr. Mowery presented the Audit Committee to the Board for approval. Members include: J.P. Mowery, Erin Sites and JD Wilkins.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Audit Committee as presented.

Old Business:

Facilities Mr. Linaburg had no facilities update.

Navy Base There was no new information to discuss.

New Business

Pendleton County Chamber of Commerce – Springfest

Marlena Beachler appeared before the Board on behalf of the Pendleton County Chamber of Commerce to renew approval for use of the FES parking lot for the Box Car Derby during Springfest, as requested by the Board when approved in 2016.

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Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the request as presented.

Educational Leave

Mr. Hedrick presented an Educational Leave Plan for three students that exceeded the number of days that could be approved without additional Board approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Educational Leave Plan as presented.

Other:

Seventh Month Attendance

Mr. Linaburg presented the Seventh Month Attendance Report to the Board for review.

Conference/Meeting Update.

Mr. Hedrick will be in Bridgeport on March 24 for the School Strategic Plan training session.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, April 4, 2017 at the North Fork Elementary School at 6:00 P.M.

Upon a motion by Ms. Kimble, seconded by Ms. Heavner, the meeting adjourned at 7:40 p.m. to reconvene on the 3rd Tuesday of April, per WV Statute.