

**PENDLETON COUNTY SCHOOLS  
TWENTY-THIRD COUNTY BOARD MEETING  
TUESDAY, MAY 16, 2017**

The Pendleton County Board of Education convened in Regular Session on Tuesday, May 16, 2017, at the Pendleton County Board of Education Annex. The following members were present: JD Wilkins, Richard Gillespie, Teresa Heavner, and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener, Rick Linaburg, and Lisa Jamison. Others in attendance were: Terri McCoy and Shawn Stinson.

**Call to Order by the President**

President Wilkins called the meeting to order at 6:02 P.M.

**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment** There was no public comment.

**Student Recognition**

Mr. Hedrick had no student recognition, but updated the Board on the following staff recognition: Diana Smith, Pendleton County School Psychologist, received the Fred Jay Krieg, Ph.D., Lifetime Achievement Award from the WV School Psychologist Assoc. in recognition of a Legacy of Professional Dedication in the field of school psychology.

**Consent Agenda Items:**

**Minutes of the May 2, 2017 Board Meeting/Executive Session**

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meetings.

**Personnel:**

**Resignations/Retirements:**

**Rosemary Thompson** – Substitute Teacher

**Sharon Harr** - Substitute Teacher

**Deborah Thompson** – Substitute Teacher

**Michelle Clark Sites** – Substitute Teacher

Ms. Hevener presented the resignations to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Employment of Personnel as presented.

**Employment of Personnel:**

**TBD** Science Teacher (7-12) - PCMHS

**TBD** English/Language Arts Teacher (7-12) - PCMHS

**TBD** Math Teacher (7-12) - PCMHS

**TBD** Substitute Cooks

**TBD** Extra-Curricular Asst. High School Football Coach - PCMHS

***Colin Reily*** - Itinerant Math Interventionist (5– 12) - PCMHS

**TBD** Itinerant Preschool Special Needs/Early Childhood Education Teacher with Autism

**TBD** Substitute Teachers

**TBD** Itinerant Special Educ. Multi-categorical (LD/MI/BD) Teacher and Autism

**TBD** Preschool Special Needs Aide

**TBD** Substitute Secretary

**TBD** Substitute Nurse/Supervisory Aide

**TBD** Extended School Year Service Providers

Ms. Hevener presented the Employment of Personnel to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Heavner, the Board voted unanimously to go into Executive Session at 6:07 p.m.

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according to W. Va. Code 6-9A-4(b)(2)(A), for the purpose of personnel matters. The Board returned to regular session at 6:14 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the Employment of Personnel as presented.

**Approval of Volunteers/Chaperones:**

<b>BES Chaperone -</b>	Carl Victor Williams	
<b>FES Volunteer -</b>	Kami Keyser	
<b>NFES -</b>	<b>None</b>	
<b>PCHS Volunteer -</b>	Alta Faye Shaver	Jamie Hudson
	Heather Aumann	
<b>PCHS Chaperone-</b>	Jamie Hudson	Heather Aumann

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the above Volunteers/Chaperones for Countywide use.

**Approval of Positions Closing**

**Reading Interventionist – BES  
School Psychologist**

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Position Closings as presented.

**Approval of Contracted Services**

**Contract Bus Drivers:** April Poling, David Traub, William Beatty, Jenny Rodgers, Kathy Eye, Lisa Harper, Virginia Rodgers, Tim Rodgers, Mike Eye

**Contracted Services:**

**Amy Eason** – Physical Therapy to Specified Students, School Therapy Services  
– Occupational Therapy for Specified Students

**Linda Teter** – Contracted Speech/Language Services

**Donna Gardiner** – Substitute Contracted Sign Language Interpreter Services

**Debora Adams** – Contracted Vision Therapy Services

**Debora Adams** – Contracted Extended School Year Vision Therapy Services  
7/1/17 – 7/31/17

**Pendleton County Health Department** – Nurse Services

**MMW Excavating (Matt Waggy)** – Snow Removal

**Underground Dynamics (Jonathan Eye)** – Snow Removal

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the Contracted Services as presented. Ms. Heavner abstained from the vote.

**Leave of Absence** There were no Leaves of Absence for approval.

**Finance:**

**FY 2017-2018 Budget Hearing**

There was no one present for the Budget Hearing.

**FY 2017-2018 Budget for Approval**

Mr. Mowery presented the FY 2017-2018 Budget to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Gillespie, the Board voted unanimously to approve the Budget for FY 2017-2018.

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**Treasurer's Report Month End April 30, 2017**

Mr. Mowery presented the Treasurer's Report for Month End April 30, 2017 for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve Treasurer's Report for Month End April 30, 2017 as presented.

**Lease Purchase Refinance**

Mr. Mowery presented the proposed Lease Purchase Refinance agreement to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve Lease Purchase Refinancing as presented. Ms. Heavner abstained from the vote.

**Budget Revisions** There were no budget revisions for approval.

**Financial Update** There was no financial update.

**Old Business:**

**Facilities**

Mr. Linaburg updated the Board on the following Facilities Information: Resubmission of the MIP Grant with the local share added; Summer work schedule for ground maintenance.

**New Business**

**Out-of-County Transfer request**

Mr. Hedrick presented the following Out-of-County Transfer request for the 2017-2018 school year to the Board for approval.

Parent Name	Student Name	Grade	Transfer School	Renewal or NEW
Ketterman, Marilyn	Justin Ty	9	Grant	NEW

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the Out-of-County Transfer request as presented.

**2017-2018 Board Meeting Schedule**

Mr. Hedrick presented the 2017-2018 Board Meeting Schedule draft to the Board for input and review. The finalized schedule will be presented at the next meeting for approval.

**Other:**

**WVDE Missed Instructional Days**

Mr. Hedrick shared the WVDE Missed Instructional Day statewide data for the 2015-2016 school year and the days missed for the 2016-2017 school year in Pendleton County with the Board.

**Conference/Meeting Update**

Mr. Hedrick hosted a Superintendent forum with four Superintendents from surrounding counties on May 8. He will be in Martinsburg on May 18 and Washington, DC on May 25 for meetings.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, June 6, 2017 at the Franklin Elementary School to begin after the retirement dinner.**

**Upon a motion by Mr. O'Neil, seconded by Ms. Heavner, the meeting adjourned at**

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**7:00 p.m.**