

**PENDLETON COUNTY SCHOOLS  
FOURTEENTH COUNTY BOARD MEETING  
TUESDAY, FEBRUARY 7, 2017**

The Pendleton County Board of Education convened in Regular Session on Tuesday, February 7, 2017, at the Pendleton County Board of Education Annex. The following members were present: Richard Gillespie – Vice-President, Teresa Heavner, Sonny O’Neil and Betty Kimble. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener, Rick Linaburg and Lisa Jamison. Others in attendance were: Terri McCoy, Rebecca McConnell, Jack and Cindy Bowers.

**Calendar Hearing:** At 5:45 p.m., Ms. Nicole Hevener completed the second public hearing for the 2017-2018 Calendar. The calendar hearing ended at 5:50 p.m.

**Call to Order by the President**

Vice-President Gillespie called the Board meeting to order at 5:52 P.M.

**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. O’Neil led the group in prayer.

**Item 8a was moved to this point in the meeting. Minutes are in chronological order.**

**Public Comment** There was no public comment.

**Student Recognition**

Mr. Hedrick shared information from the State Superintendent concerning a Perfect Attendance recognition for students who had perfect attendance at the 100<sup>th</sup> day of school. He shared the names of students from Pendleton County who met that goal.

He also recognized the winners of the County Math Field day and recent Geography Bee, as well as two students from PCMHS who received the January James Huffman Responsible Student of the Month Award and the January Academic Student of the Month Award.

**Consent Agenda Items:**

**Minutes of the January 17, 2017 and January 18, 2017 Board Meeting/Executive Session**

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meetings.

**Personnel:**

**Resignations/Retirements:**

**Richard Wolf** – Itinerant ESL Teacher – Resignation

**Kevin Raymond** – Physical Education Teacher – PCMHS - Resignation

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the above retirement/resignations with regret.

**Employment of Personnel:**

**TBD** Math Interventionist (9– 12) PCMHS

**TBD** Substitute Bus Drivers

**Sean Rice** - Assistant Track Coach – PCMHS

**TBD** Long-Term Substitute Teachers

**TBD** Short-Term Substitute Teachers

**TBD** Itinerant Special Education

**Jeremy Townsend** - Assistant Softball Coach – PCMHS

**TBD** Substitute Instructional Aide

**Ashley VanMeter** - Long-Term Substitute Kindergarten Instructional Aide BES

**TBD** Substitute Nurse/Supervisory Aide

**TBD** Science Teacher (9-12) – PCMHS

**Zac Smith** - Extra Curricular Coaching –High School Head Football Coach

**TBD** Substitute Contract Bus Drivers

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**Brittany Alexander** - Long Term Substitute Special Ed Autism Teacher FES

Upon a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to go into Executive Session at 6:15 p.m. according to W. Va. Code 6-9A-4(b)(2)(A), for the purpose of personnel matters. The Board returned to regular session at 6:27 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the employment of the above personnel.

**Contracted Services**

There was no discussion on this matter. It will be placed on the next Board agenda.

**Approval of Volunteers/Chaperones** No Volunteer/Chaperones were submitted for approval.

**Leave of Absence** There were no Leave of Absences for approval.

**Finance:**

**Treasurer's Report for Approval Month Ending January 31, 2017**

Mr. Mowery presented the January 31, 2017 Treasurer's Report to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the Treasurer's Report as presented.

**Bills to Approve**

Mr. Mowery presented the Bills for Approval for Month End January 31, 2017. Bills totaled \$485,502.55.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Bills as presented.

**Budget Revisions** There were no Budget Revisions to present.

**Section 125 Plan Update/Amendment**

Mr. Mowery presented the 125 Plan Update/Amendment to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the updated plan as amended.

**Financial Update**

Mr. Mowery had no financial updates. He will update the Board on financial matters after the next Legislative Session.

**Old Business:**

**Facilities**

Mr. Linaburg updated the Board on the following Facilities information: MIP grant update, Radon Testing in schools and Safe Schools facility upgrades.

**Budget Work Session**

Mr. Mowery and Mr. Hedrick asked the Board to confirm a date for the upcoming Budget Work Session. The Board recommended that the session take place on Saturday, April 22, 2017, beginning at 8:00 to 11:30 a.m. at a place to be determined.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the addition of the work session to the Board calendar.

**Navy Base**

The Board discussed the recent press release concerning the Navy Base.

**New Business:**

**Pendleton County Library**

Becky McConnell, Jack Bowers and Cindy Bowers from the Pendleton County Public Library addressed the Board. Ms. McConnell shared the numerous projects that they

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offered over the past year for the students and residents of Pendleton County. They thanked the Board for their continued support, which allows them to continue providing these programs and services and to provide student support throughout the year.

**Policies for 2<sup>nd</sup> Reading and Approval**

Mr. Mowery presented the following policies to the Board for the 2<sup>nd</sup> and final reading: Fundraising Policy, Personal Leave and Vacation Policy.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the 2<sup>nd</sup> and final reading of the policies as presented.

**Board Meeting Calendar Adjustments**

Mr. Hedrick recommended that the Board consider making the following changes to the 2016-2017 Board Meeting Schedule:

Move the PCMHS LSIC/FS meeting to February 21, 2017 due to the scheduled date falling during the currently scheduled Spring Break.

Move the venue of the March 21, 2017 meeting to Pendleton County Middle High School to hold the county Teacher and Service Personnel of the year awards ceremony.

Move the venue of the June 6, 2017 meeting to FES to hold the annual Retirement Dinner.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to make all the changes to the Board Calendar.

**Other:**

**Conference/Meeting Update.**

Mr. Hedrick and Ms. Hull, principal of PCMHS, will be in Charleston on February 10 for a meeting with Governor Justice, who will be recognizing all WV High Schools with graduation rates over 90%. They will again travel to Charleston March 7, along with Travis Heavner for another ceremony recognizing all A rated WV schools. Both BES and PCMHS received this rating.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, February 21, 2017 at the Pendleton County Middle/High School at 6:00 P.M.**

**Upon a motion by Mr. O'Neil, seconded by Ms. Kimble, the meeting adjourned at 7:20 p.m.**