

**PENDLETON COUNTY SCHOOLS
TWENTY-FOURTH COUNTY BOARD MEETING
TUESDAY, JUNE 6, 2017**

The Pendleton County Board of Education convened in Regular Session on Tuesday, June 6, 2017, at the Franklin Elementary School beginning at 6:54 p.m. The following members were present: J.D. Wilkins - President, Richard Gillespie, Teresa Heavner, Betty Kimble and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, J. P. Mowery and Lisa Jamison. Others in attendance were: Lori Hull, Travis Heavner, Sandra Simmons, Randolph West, Shirley Nagle, Elizabeth Mitchell, Nancy Bowers, Vicki Hammer, Richard Mallow, Crystal Huffman-Warner, Richard Wolf, Carrie Nesselrodt, Bill Loving, Josh Byers, Shawn Stinson, and numerous family members of retirees and Teacher/Service Employee Award winners.

Prior to the Board Meeting, the Board, retiring employees and their families and Teacher/Service Employee award winners enjoyed a dinner prepared by the Potomac Valley Rec Center and provided by Pendleton Community Bank and awards were presented.

Presentations of Teacher/Service of the Year Winners and Awards

The following employees were awarded Teacher/Service Personnel of the Year Awards for their department or School:

Vicki Hammer – Service Personnel of the Year – Central Office

Richard Mallow - Service Personnel of the Year – Transportation/Maintenance

Crystal Huffman-Warner - Service Personnel of the Year – BES

Richard Wolf – Teacher of the Year – BES

Nancy Bowers – Service Personnel of the Year – FES

Beth Sites – Teacher of the Year – NFES

Carrie Nesselrodt – Teacher of the Year – PCMHS

No applications were received for Service Personnel for NFES or PCMHS. No applications were received for Teacher of the Year for FES.

The following employees were awarded County Teacher/Service of the Year Awards and their applications will be submitted on to the State for consideration:

Richard Mallow - Pendleton County Service Personnel of the Year

Carrie Nesselrodt – Pendleton County Teacher of the Year

Retirement Recognitions

The Board recognized the following employees for their years of service and dedication to their students and to Pendleton County Schools. Plaques were presented to all retirees present as follows: Shirley Nagle – 5.5 years, Elizabeth Mitchell – 40 years, Nancy Bowers – 26 years. Retirees honored but not in attendance were: Ann Bennett – 26 years, Diana Smith – 32 years, Sheila Ruddell – 36 years, Patrick Godfrey – 32 years, Patricia Sickler – 17 years.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:54 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Student Recognition There was no student recognition.

Consent Agenda Items:

Minutes of the May 16, 2017 Board Meeting/Executive Sessions

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Resignations/Retirements

Ann Bennett – Director – Retirement

Bill Beatty – Substitute Teachers – Resignation

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Shirley Sisson – Substitute Cook – Resignation
Krystal Raymond – Track Coach – Resignation
Paula Waggy – Substitute Teacher - Resignation

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Heavner, the Board voted unanimously to approve the above retirements/resignations with regret.

Employment of Personnel

TBD Science Teacher (7-12) - PCMHS

Matthew Paris - English/Language Arts Teacher (7-12) - PCMHS

TBD Math Teacher (7-12) - PCMHS

TBD Substitute Cooks

TBD Extra-Curricular Asst. High School Football Coach - PCMHS

TBD Itinerant Preschool Special Needs/Early Childhood Education Teacher with Autism

TBD Substitute Teachers

Crystal Warner - Itinerant Special Educ. Multi-categorical (LD/MI/BD) Teacher and Autism

Beth Kimble - Preschool Special Needs Aide

TBD Substitute Secretary

TBD Substitute Nurse/Supervisory Aide

Brittany Alexander - Extended School Year Service Providers

TBD Director of Curriculum and Instruction

TBD Extra-curricular Middle School Volleyball Coach - PCMHS

Upon Mr. Hedrick's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to go into executive session at 6:58 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel. Ms. Heavner recused herself and left the room. The Board returned to regular session at 7:13 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the employment of all personnel excluding, Director of Curriculum.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to approve Travis Heavner as Director of Curriculum. Ms. Heavner recused herself, left the room, and abstained from the vote.

Approval of Volunteers/Chaperones There were none for approval.

Leaves of Absence There were none for approval.

Finance:

May 2017 Bills for Approval

Mr. Mowery presented the May 2017 Bills in the amount of \$430,613.72 to the Board for Approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the May Bills as presented.

May 2017 Treasurer's Report

Mr. Mowery presented the May 2017 Treasurer's Report to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Gillespie, the Board voted unanimously to approve the May Treasurer's as presented.

Budget Revisions

Mr. Mowery presented the following Budget Revisions to the Board for approval: #121 - \$5,000.00. Total Revisions: \$5,000.00.

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Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Budget Revisions as presented.

Year End Budget Revisions

Mr. Mowery requested that the Board preapprove any needed Year End Budget Revisions occurring after the June 20 meeting through the end of the fiscal year, June 30, 2017, to be reported at the first July Board meeting.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to preapprove the Year End Budget Revision request as requested.

Financial Update

Mr. Mowery updated the Board on the following financial information: Application for Alternative use of Bus Replacement funding for 2017-2018; Proposed revisions to PSSP; Statewide Operation/Maintenance expenses per square foot by county.

Old Business:

2017-2018 Board Schedule for Approval

Mr. Hedrick presented the Board with a revised Board Meeting Schedule for approval requesting that the first meeting in October be moved to Wednesday and be held jointly with Grant and Hardy County at the SBCTC and the second meeting in September to the 4th Tuesday, September 26, 2017.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the 2017-2018 Board Meeting Schedule as revised.

Facilities

Mr. Linaburg updated the Board on the following Facilities information: MIP Grant update and Needs Grant submission date. There was discussion regarding patching of access roads to NFES and PCMHS and relining the parking lot at FES.

New Business There was no new business to discuss.

Other:

9th and 10th Month Attendance Reports

Mr. Linaburg presented the 9th Month, 10th Month and 2016-2017 Annual Attendance Reports to the Board for review.

Conference/Meeting Update

Mr. Hedrick will be in Romney on June 14 with Mr. Mowery for a RESA Meeting with Superintendents and Business Managers in the region. Mr. Hedrick and Ms. Hevener will be at Stonewall Resort on June 21, 22, 23 for the WVASA Meeting.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, June 20, 2017, at the Pendleton County Board of Education Annex at 6:00 P.M.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the meeting was adjourned at 8:02 p.m.