

**PENDLETON COUNTY SCHOOLS
ELEVENTH COUNTY BOARD MEETING
TUESDAY, DECEMBER 5, 2017**

The Pendleton County Board of Education convened in Regular Session on Tuesday, December 5, 2017, at Brandywine Elementary School at 6:00 p.m. The following members were present: J.D. Wilkins - President, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, Travis Heavner and Lisa Jamison. Others in attendance were: Katie McDonald, and Shawn Stinson. All of the BES staff members and numerous students and parents attended the award presentation, as well as the LSIC presentation prior to the Board meeting. At 5:30 p.m., prior to the meeting, the Board and Central Office Administrative Staff enjoyed a meal prepared and served by the BSA. At 6:00 p.m. Ms. Katie McDonald, Principal at BES, welcomed the Board students and parents to the awards ceremony and school presentation. Ms. McDonald and Mr. Hedrick presented Award Certificates to all the BES students who excelled in the WV Summative Assessment tests in the 2016-2017 School year. Twenty-seven students were recognized for their skills in ELA, Math and Science.

The Board then heard from Ms. Katie McDonald, Principal, BES. She shared the school's progress for past goals, which included establishing a Student Council and conducting school wide SAT meetings for identified students. She noted that both goals have been met and are continuing to move forward. She shared student programs that are still going strong, which included Brag Tags, PBS Program, AR Program with 17 million words read so far this year, and Elementary athletics, specifically Girls Basketball that took 1st place in the county.

Ms. McDonald discussed what was "New this year at BES", which included herself as the new Principal, a new school website, new twitter account, freedom week, college and career exploration week and anticipated Language Arts Fair in the spring. She discussed the school's strategic plan and their new goals. They included: Students in grades 1-6 scoring at or above the 60th percentile on the STAR Math and STAR Reading assessments, All BES students in grades 4-6 being able to access their Office 365 account and able to successfully use the Microsoft Word and OneDrive components, and to reach and maintain an attendance rate of 96%.

Ms. McDonald discussed the High priorities for the school, which included Attendance and Technology. To aid with attendance, they have put in place an attendance reward program that includes a highly coveted School Attendance Flag, awarded to the class with the best monthly attendance rate, a monthly reward for the winning class, and an "Attendance Wall" where students with perfect attendance get to hang their name. They have also instituted a more frequent line of communication with parents of students whose attendance is or may become problematic to encourage regular attendance that plays a major role in their success. To enhance technology, they have begun actively working with grades 4, 5 and 6 to train them and have them actively using office 365 tools. They have purchased a new mobile lab with touchscreen tablet laptops and added additional technology resources for use in the classrooms to enhance student engagement. They have also increased opportunities for professional development for teachers to aid them in working with students and improved parent communication by adding a new school website and Twitter account. Two fourth grades students read essays about why they love technology in their classroom and several 4th grade students assisted the Board and Central office staff with a quick game of Kahoot on their laptops.

Amy Eason spoke on behalf of the LSIC and BSA. She discussed their needs and future goals, which included Fencing for the Pre-k playground, more technology for increased classroom integration and differentiated instruction (iPads), holding a Language Arts fair in the spring, obtaining a new sound system for the gym, and rehiring an Intervention/Specialist. She noted that they are applying for a Lowes Grant and a Home Depot grant to help with those projects and have parents who are willing to donate time and supplies for these projects. She discussed the success of their May School Survey; with a

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56% return rate and little to no negative responses. She also spoke on behalf of the BSA. She noted that they continue to fund the AR program and provide ongoing support for any projects that the school requests. They are looking at new ideas for fund raising next year.

2016-2017 Calendar Hearing #1

The Board held its first public hearing regarding the 2018-2019 calendar as required by state law. Ms. Hevener discussed the guidelines and three calendar choices that will be presented for voting. There was no public present for comment.

Call to Order by the President

President Wilkins called the Board meeting to order at 7:18 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Student/Staff Recognition

Mr. Hedrick shared information regarding the State Superintendent's U.S. Presidential Scholar nominees. School districts from all 55 counties submit two possible nominees. The state Superintendent then selects his nominees from that pool. Out of 21 nominees from the state of WV, two nominees were from Pendleton County. They have been submitted to the President for consideration.

Minutes of the November 7, 2017 Board Meeting/Executive Sessions

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Resignations/Retirements

Randall Smith – Resignation/Extra-Curricular Contract Only

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the above resignation with regret.

Employment of Personnel

Donald Lee Kopp, II Substitute Teachers

TBD Itinerant Nurse/Supervisory Aide

Claudia Evick (pending license for WV) Substitute Nurse/Supervisory Aide

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve personnel as presented.

Permission to Post

Itinerant Elementary Reading Interventionist

Mr. Travis Heavner explained the need for posting. Ms. Hevener asked the Board for Permission to Post this position.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve Permission to Post as presented.

Approval of Volunteers/Chaperones

BES Volunteers: Shawn Bowers

Kenneth Gibson

BES Chaperones: Shawn Bowers

Kenneth Gibson

FES Volunteers: James D. Hess

Joshua Redman

Mike Farrell

Mallory Roberson

Megan Evick Johnson

NFES Volunteers: Isabelle Eastham

Shawn Turner

Kevin Kisamore

Lisa Bennett

Justin Johnson

Vanessa Harper

Lara Hedrick

PCMHS Volunteers: None

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to enter executive session at 7:35 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel.

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Upon a motion by Ms. Heavner, seconded by Ms. Kimble, the Board returned to regular session at 7:45 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted 3-0 to approve the Volunteers and Chaperones as presented. Mr. O'Neil abstained from the vote.

Approval of Contracts: There were no contracts for approval.

Leaves of Absence: There were no Leaves of Absence for approval.

Finance:

Treasurer's Report November 2017

Mr. Hedrick presented the November 2017 Treasurer's Report to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the November 2017 Treasurer's report as presented.

Bills for Approval November 2017

Mr. Hedrick presented the November 2017 Bills to the Board for approval. Bills totaled: \$538,340.29.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the November 2017 Bills as presented.

Budget Revisions There were no budget revisions.

Financial Update

Mr. Hedrick updated the Board on the following financial items: Food Service Revenue, Surplus Sales for Vehicles and Equipment, Forest Land Funding, School Construction Policy changes, Unaudited Fund Balance changes statewide by county.

Old Business:

Facilities

Mr. Linaburg updated the Board on the following facility items: MIP grant and projected dates of completion for the HVAC projects, Needs Grant awards to be made on December 11.

New Business

Policy Review – 2nd Reading

Ms. Hevener presented the policies for review to the Board for the second reading.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to accept this as the second reading of the policies for review as presented.

Other:

Conference/Meeting Update

Mr. Hedrick and Mr. Linaburg will be in a meeting with Jamie Rossie of WVDOH on December 7, Mr. Hedrick and Mr. Mowery will be in Charleston on December 11 for the Needs Grant Recipient Announcement, and Mr. Hedrick will be in Mineral County on December 15 for a joint four county Superintendent's meeting.

The next regular meeting of the Pendleton County Board of Education will be held on

Tuesday, December 19, 2017 at the Pendleton County Board of Education Annex at 6:00 p.m.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the meeting adjourned at 8:15 p.m.

**PENDLETON COUNTY SCHOOLS
TWELVTH COUNTY BOARD MEETING
WEDNESDAY, DECEMBER 6, 2017
SPECIAL SESSION**

The Pendleton County Board of Education convened in Special Session on Wednesday, December 6, 2017 at the Franklin Elementary School beginning at 6:00 p.m. to conduct student expulsion hearing according to WV State Code 6-9A-4b-3. The following members were present: J.D. Wilkins - President, Rick Gillespie, Teresa Heavner, Betty Kimble and Sonny O'Neil. Central Office staff in attendance were: Charles Hedrick, Superintendent, and Lisa Jamison. Others in attendance were: Lori Hull, Principal, PCMHS, student #2017-2018-2, parents and grandparents.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Student Hearings:

Student #2017-2018-2

At 6:00 p.m., the Student Hearing convened. Mr. Wilkins explained the rules of the hearing and the options for open or closed session. The student requested that the Session be closed. The Board entered closed session at 6:03 p.m. Mr. Gillespie abstained from participating in the closed session and executive session and left the room. Ms. Lori Hull, Principal, Pendleton County Middle High School, gave testimony and a summary of student #2017-2018-2's discipline records, attendance records, and transcripts and statements from the student and other witnesses. Ms. Hull recommended student be expelled for one year (365 days), according to WV Code 18A-5-1a. The parents and grandparents addressed the Board in regard to the allegations. The Board members then asked questions of the student.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to go into Executive session at 6:12 p.m. to conduct a hearing according to WV State Code 6-9A-4b-3. Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board returned to regular session at 6:22 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously, to suspend Student #2017-2018-2 for one year (365 days) according to WV State Code 6-9A-4b-3 effective November 17, 2017. Mr. Gillespie abstained from the vote. The student will receive homebound instruction to continue their education. The student will not be allowed on school grounds or to attend any school functions during the suspension.

The Board members encouraged the student to continue with their education and look forward to her graduation.

Upon a motion by Ms. Kimble, seconded by Ms. Heavner, the special meeting adjourned at 6:26 p.m.