

**PENDLETON COUNTY SCHOOLS
FOURTH COUNTY BOARD MEETING
TUESDAY, AUGUST 6, 2019**

The Pendleton County Board of Education convened in Regular Session on Tuesday, August 6, 2019, at the Pendleton County Board of Education Annex at 5:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Teresa Heavner, Betty Kimble and Sonny O'Neil (By phone). Central Office Staff present: Charles Hedrick, Superintendent, J.P. Mowery, Tim Johnson, Nicole Hevener, and Lisa Jamison. Others in attendance were: Shawn Stinson, Kimberlee Hevener.

Call to Order by the President

President Wilkins called the Board meeting to order at 5:30 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Student/Staff Recognition

Mr. Hedrick had no student/staff recognition to share with the Board.

Minutes of the July 24, 2019 Board Meeting

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Burgoyne, the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel

Retirements/Resignations

Mike Eye – Resignation, Contract Bus Driver

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the resignation as presented.

Employment of Personnel

Carol Clay – Principal (FES)

Heidi Davis – Third Grade Teacher (FES)

Marjorie Somerville – Math Teacher, Grades 7-12 (PCMHS)

Walter Hojka – Extra-Curricular Band Director (PCMHS)

Marsha Keller – Middle/High School Counselor (PCMHS)

Crystal Ceely – Substitute Teachers

Upon a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to enter Executive Session at 5:33 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel.

Upon a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted to return to regular session at 5:48 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Burgoyne, the Board voted unanimously to approve the employment of personnel as presented.

Approval of Volunteers/Chaperones

PCMHS Volunteer – Harry Lawrence Byers, III

PCMHS Chaperone - Harry Lawrence Byers, III

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Volunteers/Chaperones as presented.

Leaves of Absence

Jennifer Apple – Substitute Teacher

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the Leaves of Absence as presented.

Contracts for Approval

MOU with Marshall University

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the MOU with Marshall University as presented.

Finance:

Treasurer's Report June 2019

Mr. Mowery presented the June 2019 Treasurer's Report to the Board for Approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the June 2019 Treasurer's Report as presented.

Bills for Month Ending June 30, 2019

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Mr. Mowery presented the June 2019 Bills to the Board for approval. Bills totaled: \$900,103.78. Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the June 2019 Bills as presented.

Bills for Month Ending July 31, 2019

Mr. Mowery presented the July 2019 Bills to the Board for approval. Bills totaled: \$326,623.52. Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the July 2019 Bills as presented.

Budget Revisions Mr. Mowery had no budget revisions for approval.

Financial Update

Mr. Mowery updated the Board on the following financial information: Unpaid taxes and the possible effect on the School System Budget for FY19.

Old Business

Administrative Flow Chart

Mr. Hedrick presented the Administrative Flow Chart for 2019-2020 to the Board for Approval. Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Administrative Flow Chart as presented.

New Business

Out-of-County Transfer Request

PARENT	STUDENT	GRADE	TRANSFER SCHOOL
Kathryn Staub	██████	3	Grant

Mr. Johnson presented an Out-of-County transfer request to the Board for approval. Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve the Out-of-County Transfer request as presented.

EPIC MOU

Mr. Mowery presented the EPIC MOU to the Board for approval. Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the EPIC MOU as presented.

Policies for Review

Mr. Mowery presented the first draft of Policies to the Board just for informational purposes. He highlighted some pertinent information. It was not an official 1st reading, as some policies are still being revised. No action was needed at this time.

Facilities

Needs Project Update

Mr. Johnson updated the Board on the progress of the Needs project. Meetings are scheduled soon to begin the bidding process.

MIP Progress Update

Mr. Johnson updated the Board on a recent meeting the Thrasher Group regarding the MIP Project. The bidding process should begin soon.

Facilities Update

Mr. Johnson updated the Board on the following facilities information: Kline Building roofing timeline update, the Homeland Security Project update, and work on the CEFP.

Other:

School Improvement/Student Achievement

Mr. Hedrick updated the Board on the following School Improvement/Student Achievement: Preliminary tests scores have been received. They were lower than the previous year. Work on improvements and strategies will be the focus of the upcoming school year.

Superintendent’s Update

Mr. Hedrick updated the Board on the following: Rolling out the StopIt App to the elementary schools in September, Back to School breakfast August 12, CIS training attended by the leadership team and new CIS employees, and the goals of CIS to involve the community and gain community support.

Conference/Meeting Update

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Mr. Hedrick just returned from a Superintendents meeting with the State Superintendent regarding his plans for the upcoming school year. Mr. Hedrick has no other meetings prior to the next board meeting.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, August 20, 2019, at the Pendleton County Board of Education Annex at 5:30 p.m.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Burgoyne, the meeting adjourned at 7:23 p.m.