

**PENDLETON COUNTY SCHOOLS  
SIXTH COUNTY BOARD MEETING  
TUESDAY, SEPTEMBER 3, 2019**

The Pendleton County Board of Education convened in Regular Session on Tuesday, September 3, 2019, at the Pendleton County Board of Education Annex at 5:30 p.m. The following members were present: J.D. Wilkins – President, Sonny O’Neil, Charles Burgoyne, Teresa Heavner, and Betty Kimble. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Tim Johnson, and Lisa Jamison. Others in attendance were: Shawn Stinson.

**Call to Order by the President**

President Wilkins called the Board meeting to order at 5:30 p.m.

**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment** There was no public comment.

**Student/Staff Recognition**

**Service Personnel Proclamation**

Mr. Hedrick shared a copy of the Service Personnel Proclamation received from the Governor’s office in regard to Service Personnel Day 2019.

**Minutes of the August 20, 2019 Board Meeting**

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above board meeting.

**Personnel**

**Retirements/Resignations** There were no Retirements/Resignations.

**Employment of Personnel:**

**Amy Gardiner** – Substitute Supervisory Aide

**Marlena Beachler** – Extra-Curricular Coaching Positions (PCMHS) Middle School Volleyball Coach

**Laura Brown (TIR)** – Itinerant Special Education (Multi-Cat. LD/BD/MI) with Autism Certification (PCMHS)

**Jennifer Willis (Stay Put)** – Itinerant Elementary Gifted Teacher (BES, FES & NFES)

**Brittany Alexander (Stay Put)** – Fifth Grade Teacher (FES)

**Pat Godfrey** – Long Term Sub - English Language Arts Teacher, Grades 7-12 (PCMHS)

**Bob Clay** – Long Term Sub - Itinerant Elementary Gifted Teacher (BES, FES, NFES)

**Mickie Kimble** – Long Term Sub - Itinerant Special Ed. (Multi-Cat. LD/BD/MI) with Autism Cert. (FES)

**Kimberlee Richardson** – Long Term Sub - Fifth Grade Teacher (FES)

**Crystal Ceely** – Long Term Sub - Reading & Math Interventionist (FES)

**Beth Sites @ NFES** – Extra-Curricular Technology Integration Coach

**John Connor @ PCMHS** - Extra-Curricular Technology Integration Coach

**Corrie Wagoner @ FES** – Extra-Curricular Instructional Support Mentors

**Leslie Bowers @ NFES** – Extra-Curricular Instructional Support Mentor

**Allison Vincell @ PCMHS** – Extra Curricular Instructional Support Mentor

**Beth Kimble (Stay Put)** - Itinerant Aide with CPI and Autism Mentor Certification (FES)

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O’Neil, the Board voted unanimously to approve the employment of the above personnel as presented.

**Approval of Contracts (Extra-Curricular & Purchase Planning Periods)**

MOU with Glenville State College

TIR MOU with WVU

Affiliation agreement with WVU

MOU with Pendleton County Health Dept.

**Sheila Evick, Jennifer Willis, Corrie Wagoner, Melissa Lambert, Keely Smith** - PS Teachers Contracts

**Ricky Harper** – Purchase Planning Period/Supervision of the school library

**Michael Puchany** – Purchase Planning Period/Supervision of the school library

**Corrie Wagoner** – Purchase of Planning Period/Student Support and Supervision of Special Education Students

**Jennifer Willis** – Purchase of Planning Period/Student Support and Supervision of Special Education Students

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**Ciera Nine-Miller** - Purchase of Planning Period/Student Support and Supervision of Special Education Students

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the MOUs and contracts as presented.

**Permission to Post**

Extra-Curricular Positions for Born Learning Academy (**2 Child Care Providers**)

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Permission to Post as presented.

**Approval of Volunteers/Chaperones:**

**BES Volunteers**

Judith Hartman, Karen Casto, Amy Eason, Gloria Jones, Sharon Scott, Benny Scott, Elizabeth Rose, Emily Kobetic, Krista Owens, Steve Clutter, Tammy Clutter, Matthew Putz, Brittany Dasher, Joshua Owens, Ashley Puffenbarger, Kristen Grapes, Shawn Lockard, Cheryl McClanahan, Jessica Varner, Kayla Mace, Holly Gunther, Crystal Hiatt, Shana Price, Kelly Marsh, Doug Marsh, Steve Conrad, Jane Conrad, Steven Daniel, Cara Mitchell, Jacqueline Anderson, Andrea Williams, Jessica Bowers, Elden Puffenbarger, Amanda Ruddle, Christi Wimer, Christina Asbury, Seth Bowers, Wesley Champ, Loretta Graham, Kimberly Reyes, Carl Williams, Natasha Bowers, Paula Mitchell, Derek Redman, Jacqueline Redman, Kevin Sponaugle, Cindy Sponaugle, Rebecca Puffenbarger, Ashley Weaver, Katie Wallace, Trisha George, Brittany Elliot, Justin Simmons, April Simmons, Kenneth Gibson, George Zutaut, Michael Eye, Kelly Truman, Tenessa Hoover, Kathy Parker, Stephanie Adkins, Amanda Ruddle, Krista Kimble, Nathan Parker, Sharon Crider

**BES Chaperones**

Amy Eason, Elizabeth Rose, Emily Kobetic, Krista Owens, Steve Clutter, Tammy Clutter, Matthew Putz, Brittany Dasher, Jason Boggs, Elizabeth Boggs, Joshua Owens, Ashley Puffenbarger, Kristen Grapes, Shawn Lockard, Cheryl McClanahan, Jessica Varner, Kayla Mace, Holly Gunther, Crystal Hiatt, Shana Price, Kelly Marsh, Doug Marsh, Steve Conrad, Jane Conrad, Steven Daniel, Cara Mitchell, Jacqueline Anderson, Andrea Williams, Jessica Bowers, Elden Puffenbarger, Amanda Ruddle, Christi Wimer, Christina Asbury, Seth Bowers, Wesley Champ, Loretta Graham, Kimberly Reyes, Carl Williams, Natasha Bowers, Paula Mitchell, Derek Redman, Jacqueline Redman, Kevin Sponaugle, Cindy Sponaugle, Rebecca Puffenbarger, Ashley Weaver, Katie Wallace, Trisha George, Justin Simmons, April Simmons, Kenneth Gibson, George Zutaut, Michael Eye, Kelly Truman, Tenessa Hoover, Kathy Parker, Stephanie Adkins, Amanda Ruddle, Krista Kimble, Nathan Parker, Sharon Crider, Tamara Mitts, Bobbie Armstrong, Brittany Wetzell, Martha Helmick

**FES Volunteers**

Kami Keyser, Betty Propst, Amanda Simmons, Jane Simon, Ruth Grapes, Kevin Nicely, Marie Pitsenbarger

**FES Chaperones**

Amanda Simmons

**NFES Volunteers**

Fallon Butler, Melissa Grimes, Jodie Wimer, Wendy Colaw, Wendy Kisamore, Amber Tingler, Sherri Bennett, Lindsey Thompson, Susan Bennett, Brandy Bland, Benjamin Heavner, Melissa Nelson, Amy Kisamore, Rebecca Arbaugh, Felicia Arbaugh, Heather Vance, Virginia Arbaugh, Liane Vandevander, Kevin Kisamore, Jeremy Judy, Andrea Judy, Michael Grapes, Anthony VanMeter, Donnie Vandevander, Jr, Christina Kimble, Rebecca Tingler, Amanda Simmons

**NFES Chaperones**

Fallon Butler, Jodie Wimer, Wendy Colaw, Wendy Kisamore, Amber Tingler, Lindsey Thompson, Susan Bennett, Benjamin Heavner, Melissa Nelson,

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Amy Kisamore, Rebecca Arbaugh, Felicia Arbaugh, Heather Vance, Virginia Arbaugh, Liane Vandevander, Kevin Kisamore, Jeremy Judy, Andrea Judy, Michael Grapes, Anthony VanMeter, Donnie Vandevander, Jr, Christina Kimble, Rebecca Tingler, Amanda Simmons

**PCHS Volunteers**

Jennifer Apple, Christina Asbury, Bettye Roxanne Arbaugh, Heather Aumann, Holly Bennett, Mary Beth Bennett, Priscilla Bennett, Tom (TJ) Bogan, Roger Dahmer, Kevin Dove, Toniue Dyer, Angie Ellis, Dave Ellis, Julie Evick, Hillary Fox, Kimberly Hartman, John Heavner, Jacob Hebb, Ashley Hedrick, Renee Hinkle, Tenessa Hoover, Christy Huffman, Phillip Hull, Shana Johnson, Jackie Koontz, Dawn Lockard, Daniel Kuykendall, Kimberly Maxson, Terri McCoy, Cheryl McClanahan, Daniel Medzius, Melissa Miller, Ashley Phillips, Jason Rexrode, Jaqueline Redmond, Christopher Ruddle, Elizabeth Scott, Paula Smith, Jeralyn Swigunski, Tammy Thompson, Sydney Warner, Brian Warner, Sherri Bennett, Brandy Bland, Jeff Davis, Tim Hoover, Darci Phillips, Jaci Hall, Kaiulani Moats, Amber Tingler, Rebecca Tingler, Kara Townsend, Liane Vandevander

**PCMHS Chaperones**

Jennifer Apple, Christina Asbury, Bettye Roxanne Arbaugh, Heather Aumann, Holly Bennett, Mary Beth Bennett, Priscilla Bennett, Amanda Davis, Kevin Dove, Toniue Dyer, Angie Ellis, Kimberly Hartman, John Heavner, Ashley Hedrick, Renee Hinkle, Tenessa Hoover, Christy Huffman, Shana Johnson, Carrie Kisamore, Jackie Koontz, Daniel Kuykendall, Kimberly Maxson, Terri McCoy, Cheryl McClanahan, Daniel Medzius, Melissa Miller, Dinah Mitchell, Amanda Morgan, Ashley Phillips, Jason Rexrode, Jaqueline Redmond, Christopher Ruddle, Elizabeth Scott, Jeralyn Swigunski, Tammy Thompson, Sydney Warner, Brian Warner, Jeff Davis, Tim Hoover, Darci Phillips, Ruth VanMeter, Jaci Hall, Kaiulani Moats, Amber Tingler, Rebecca Tingler, Kara Townsend, Liane Vandevander, Dezira Wright

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Volunteers/Chaperones as presented.

**Leaves of Absence** There were no Leaves of Absences for Approval.

**Finance:**

**Treasurer's Report August 2019**

Mr. Mowery presented the August 2019 Treasurer's Reports to the Board for approval. Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the August 2019 Treasurer's Report as presented.

**Bills for Approval August 2019**

Mr. Mowery presented the August 2019 Bills to the Board for approval. Bills totaled \$457,956.69. Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to approve the August 2019 bills as presented.

**Budget Revisions** There were no Budget Revisions for approval.

**Financial Update**

Mr. Mowery updated the Board of the following Financial Items: Meeting set with EPIC and other parties to look at NFES data circuit upgrade possibilities.

**Old Business**

**Policies for Review – 2<sup>nd</sup> Reading**

Mr. Mowery presented the Policies for Review to the Board for 2<sup>nd</sup> Reading and Approval. Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to accept this as the 2<sup>nd</sup> and final reading and approve the policies as presented.

**Board Retreat**

Mr. Hedrick recommended that a Board Retreat be held on Saturday, October 19. The Board agreed to that date for the Board Retreat. No venue has yet been selected.

**New Business**

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**MOU with EPIC for Systems Engineer Services**

Mr. Mowery presented the MOU with EPIC for Systems Engineer Services to the Board for approval. Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approved the MOU with EPIC as presented.

**Item 9b was moved to the end of the meeting. Minutes are in agenda order.**

**Superintendent Goals**

Mr. Hedrick presented his goals for 2019-2020 to the Board for approval.

Upon a recommendation by Mr. Wilkins and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to enter executive session at 6:40 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel.

Upon a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted to return to regular session at 7:30 p.m. with no action taken.

Upon a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the goals as presented.

**Attendance Waivers**

Mr. Johnson presented Attendance Waivers for students PCHS 19-20-1, PCHS 19-20-2, PCHS 19-20-3, PCHS 19-20-4 to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the Attendance Waivers as presented.

**Facilities**

**Needs Project** Mr. Johnson gave the Board an update on the Needs Project.

**MIP Progress Update** Mr. Johnson gave the Board an update on the MIP project.

**Facilities Update**

Mr. Johnson updated the Board on the following facilities items: Homeland Security Grant project update; Kline building roof is sealed, completion is planned for this week; work continuing on CEFP; Grant request for Stop the Bleed kits for buses; options for Auxiliary Gym.

**Other:**

**School Improvement/Student Achievement**

Mr. Hedrick shared the following School Improvement: Math for Life Training provided and additional professional development days for new math curriculum; Community in Schools initiative, support and training on how to utilize those positions.

**Superintendent's Update**

Mr. Hedrick updated the Board on the following: 2019 Graduation cohort was 100%; state update for policy 2510 coming soon and Mr. Hedrick has been asked to serve on the committee; PSAT will be given this year, data will be beneficial in showing strengths and weaknesses; Enrollment figures are dropping and final numbers will be out in October.

**Conference/Meeting Update**

Mr. Hedrick will be in Charleston on September 11 for the State Teacher of the Year award ceremony, in Charleston on September 12 for Superintendent training and September 13 & 14 for WVSBA training.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, September 24, 2019, at the Pendleton County Board of Education Annex at 5:30 p.m.**

**Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the meeting adjourned at 7:34 p.m.**