

**PENDLETON COUNTY SCHOOLS  
ELEVENTH COUNTY BOARD MEETING  
TUESDAY, OCTOBER 22, 2019**

The Pendleton County Board of Education convened in Regular Session on Tuesday, October 22, 2019 at North Fork Elementary School at 6:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener, Tim Johnson, and Travis Heavner. Others in attendance were: John Jenkins, Rebecca Heavner, Leslie Bowers, Shianne McMillen, Lorna Judy, LSIC, PTO, FS and Shawn Stinson. Several staff members, students and parents attended the award presentation prior to the meeting.

At 5:30 p.m., prior to the meeting, the Board and Central Office Administrative Staff enjoyed a meal prepared and served by the faculty. At 6:00 p.m. Mr. John Jenkins, Principal at NFES, welcomed the Board students and parents to the meeting. Mr. Jenkins and Mr. Hedrick presented Award Certificates to all the NFES students who excelled in the WV Summative Assessment tests in the 2018-2019 School year. Thirty students were recognized for their skills in ELA, Math and Science. The Board then heard from Mr. John Jenkins, Principal, NFES. He explained that the school's goal again this year was to increase student achievement. To achieve that goal, they have set high expectations for both staff and students. He reported that according to School Digger.com, NFES had moved up 90 places according to student growth. He discussed a reading program that had been implemented to allow students to read books online and reported that 800 books had been read by students so far this year. He noted that the program reads books to younger readers. He thanked the Board for the hiring of five new employees at NFES, Shianne McMillen, Anthony VanMeter, Katie Adkins, . He reported that discipline referrals had been low so far this year and that students seem to be more focused and well behaved. He gave all the credit to the teachers for getting their students more engaged. He noted that attendance for the year so far is at 96.6% and explained how they are encouraging better attendance by adding calls to home by the CIS employee. He also shared with the Board regarding the schools fresh fruits and vegetables program grant that has not been funded this year and efforts by Katie Adkins, the CIS at NFES, to find new ways to fund the program. He reported that enrollment at NFES had dropped slightly to 109 students.

Becky Heavner, President of the Faculty Senate, spoke on their behalf. She welcomed the board and introduced their officers. She shared their efforts to make the school more welcoming by placing murals in the library by Shay Dove, placing new lettering over the entrance and placing rocks in flower beds. She noted that they are continuing with their responsible student reward program. She informed the board of their needs that included: Improved internet connection/bandwidth, a new phone system that includes caller ID, a need for call out from classrooms, issues with intercom buttons that do not work, radios for connection outside the building and repairs of windows that do not open.

Ms. Lorna Judy, LSIC President, spoke on behalf of the LSIC. She noted that they have several new members. She shared their goals which include: Continued improvement of the summative assessment results for students and continued improvement of climate and culture. She indicated that the addition of the CIS program will help to remove barriers and help promote student success. She noted that the discipline review indicated no concerns. She shared their concerns of the non-renewal of the fresh fruit and vegetable program. She noted that they are working on funding to rebuild the greenhouse that blew down and replace it with something more durable. She shared their CEFP/10 year improvement plan to have a covered walkway between buildings, replace carpeting and replace windows that do not open.

**Call to Order by the President**

President Wilkins called the Board meeting to order at 6:35 p.m.

**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment** There was no public comment.

**Student/Staff Recognition**

Mr. Hedrick shared staff recognition for BES Principal Barbara Whitecotton's "Kiss the pig" fundraiser that raised \$300 for BES.

**Minutes of the October 1, 2019 Board Meetings**

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, Board voted unanimously to approve the minutes of the above Board Meetings.

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**Personnel:**

**Resignations/Retirements**

**Robrietta (Frisky) Lambert** – Retirement

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the Resignations/Retirements with regret.

**Employment of Personnel**

**Krista Owens** – School Based Parent/Community Activities Coordinator (BES)

**Victoria Rhodes (Stay Put)** – Itinerant Elementary School Counselor (BES)

**Mickie Kimble** – Extra-Curricular - Before and After School Tutors (NFES-1; FES-2)

Extra-Curricular Coaching Positions (PCMHS)

**Laura Brown** - Asst. Track Coach

**Richard Gardner** - Asst. Soccer Coach

**Robrietta (Frisky) Lambert** – Substitute Teachers

**Kathryn Verzich** – Substitute Teachers

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve personnel as presented.

**Approval of Contracts**

**Brittany Alexander** – Purchase of Planning Period/Student Support and Supervision of Special Education Students

**Joey Eason** – Purchase of Planning Period/SAT Coordinator

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O’Neil, the Board voted unanimously to approve the contracts as presented.

**Approval of Volunteers/Chaperones**

**BES Volunteers**

Mary E. Rexrode, Nicole Marsh, Cindy Varner, Dorman Vandevander, Brady McClanahan

**BES Chaperones**

Cindy Varner, Brady McClanahan

**FES Volunteers**

Christina Chan, Caylie Simmons, Charles Cook, Ida McLane, Traci Hiatt, Pam Tilley, Eddie Caplinger, Kathy Eye, Kim Kirk, Jenni Hammer, Billy Rowe, Mallory Roberson  
JD Hess, Stephanie Hull

**FES Chaperones**

Christina Chan, Caylie Simmons, Charles Cook, Ida McLane, Traci Hiatt, Pam Tilley, Eddie Caplinger, Kathy Eye, Kim Kirk, Jenni Hammer, Billy Rowe, Stephanie Hull

**NFES Volunteers**

Stefanie A. Huffman, Jeremy A. Huffman

**NFES Chaperones**

Stefanie A. Huffman, Jeremy A. Huffman

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve the Volunteers and Chaperones as presented.

**Leaves of Absence:** There were no Leaves of Absence for approval.

**Stay Put**

Upon a motion by Mr. Burgoyne, seconded by Mr. O’Neil, the Board voted unanimously to enter Executive Session at 6:43 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel.

Upon a motion by Mr. O’Neil, seconded by Ms. Kimble, the Board voted to return to regular session at 6:59 p.m. with no action taken.

**Finance:**

**Treasurer’s Report September 2019**

Mr. Mowery did not have the September 2019 Treasurer’s Report to present. It will be presented at the next meeting.

**Budget Revisions**

Mr. Mowery presented the following Budget Revisions to the Board for approval:

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Budget Revisions: #102, #103, #104 - Totaling \$1,141,726.00.

Total Budget Revisions: Revenue: \$1,141,726. Expense: \$1,141,726.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Budget Revisions as presented.

**Financial Update** There was no financial update.

**Old Business** There was no old business.

**New Business** There was no new business.

**Facilities**

**Facilities Update**

Mr. Johnson updated the Board on the following Facilities information: Kline building has no leaks, Thrasher to put out bids in February, Doors at PCMHS are done with lock down button installed, Halo bathroom monitor bids are being compiled, Stop the Bleed kits have been placed in each school with funding being sought from WVU and community to purchase more, SBA has approved submission from ZDS, BES insulation complete and under shingles, and the next CEFP meeting Thursday at 5:30 p.m.

**Other:**

**Second Month Attendance Report**

Mr. Johnson presented the Second Month Attendance Report to the Board for review.

**October Enrollment**

Mr. Hedrick presented the October Enrollment to the Board for Review.

**School Improvement/Student Achievement Update**

Mr. Hedrick updated the Board on the following School Improvement/Student Achievement: Math 4 Life Grant – 3 day academy \$25,000. PSAT was given at PCHS.

**Superintendent's Update**

Mr. Hedrick updated the Board on the following: CEFP meeting, Executive Secretary medical leave, WVSSAC approval of field at PCHS for possible playoff game - with additional fencing on hill, Pendleton Manor to present agreement at future meeting for work needed on 100 wing, and dumpster issues and resolutions at PCHS commons area.

**Conference/Meeting Update**

Mr. Hedrick will be attending the following: WVASA conference in Parkersburg on October 23 – 25, SBCTC meeting on October 29 and EPIC meeting on October 30.

**The next regular meeting of the Pendleton County Board of Education will be held on**

**Tuesday, November 5, 2019 at the Pendleton County Board of Education Annex at 5:30 p.m.**

**Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the meeting adjourned at 7:25 p.m.**