

**PENDLETON COUNTY SCHOOLS
FIFTEENTH COUNTY BOARD MEETING
TUESDAY, DECEMBER 17, 2019**

The Pendleton County Board of Education convened in Regular Session on Tuesday, December 17, 2019, at the Pendleton County Board of Education Annex at 5:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Tim Johnson, J.P. Mowery, Nicole Hevener, Travis Heavner, and Lisa Jamison. Others in attendance were: Shawn Stinson and Amanda Smith.

Call to Order by the President

President Wilkins called the Board meeting to order at 5:30 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Upon a motion by Mr. Wilkins and approved by the Board, Item 6.c. was moved to this part of the meeting. Minutes are in order of the agenda.

Student/Staff Recognition

Mr. Hedrick recognized four PCMHS football players that received All State team honors and two players who were finalists for players of the year.

Minutes of the December 2 and December 3, 2019 Board Meetings/Executive Sessions

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meetings/Executive Sessions.

Personnel:

Resignations/Retirements

Kimberlie Richardson – After School Tutor, FES – Resignation

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve the resignation as presented.

Employment of Personnel

Faith Smith – (Pending Certification) – Itinerant Elementary Music/Band Instrumental Teacher

Laura Brown – (Pending Certification) - Itinerant Special Education (Multi-Cat. LD/BD/MI) with Autism Certification at PCMHS

Pat Alt – Before and After School Reading & Math Tutor (1 Position @ FES)

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the employment all of the above personnel.

Approval of Volunteers/Chaperones

FES Volunteers	Diann Blizzard	Kim Armentrout
PCMHS Volunteers	Rose Plaughter	
PCMHS Chaperones	Rose Plaughter	

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted to approve the Volunteers and Chaperones as presented.

Approval of Contracts:

Joe Vincell – Purchase of Planning Period (College Class)

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted to approve the Contracts as presented.

Leaves of Absence: There were no Leaves of Absence for approval.

Finance:

Treasurer's Report November 2019

Mr. Mowery presented the November 2019 Treasurer's Report to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil seconded by Ms. Kimble, the Board voted unanimously to approve the November 2019 Treasurer's Report as presented.

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Budget Revisions

Mr. Mowery presented the following Budget Revisions to the Board for approval: Budget Transfers: #302 - \$49,975.15; #303 - \$257,719.00; #304 - \$57,097.00; #305 - \$17,969.00. Total Transfers: \$382,760.15.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Budget Revisions as presented.

Insured Cash Sweeps

Amanda Smith, Representative of PCB, spoke to the Board regarding Insured Cash Sweeps available through PCB.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the use of Insured Cash Sweeps through PCB. Ms. Heavner abstained from the vote.

North Fork Data Circuit

Mr. Mowery presented a proposal for upgrading the North Fork Data Circuit to the Board for consideration.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve the North Fork Data Circuit proposal as presented. Mr. O'Neil abstained from the vote.

Financial Update

Mr. Mowery updated the Board on the following financial items: Senate hearing he attended in Washington, D.C. on Secure Rural Schools funding and an announcement from the Governor stating no anticipated state budget cuts.

Old Business There was no Old Business

New Business

MOU with WVSU – Healthy Grand Families Program

Ms. Hevener presented an MOU with WVSU for the Healthy Grand Families Program to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the MOU with WVSU as presented.

MOU with Eastern Community Technical College

Mr. Hedrick presented an MOU with Eastern Community Technical College to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Burgoyne, the Board voted unanimously to approve the MOU with Eastern Community Technical College as presented.

Facilities

Facilities Update

Mr. Johnson updated the Board on the following facility information: Twenty-eight contractors attended the Pre-bid meeting at PCHS, meeting set for January 7 for bid openings, BES bids to go out in January or February, power surge suppressor has been ordered for BES, CEFP is on schedule with next meeting scheduled for January 9, and phone system for NFES is being replaced.

Other:

Fourth Month Attendance Report

Mr. Johnson presented the Fourth Month Attendance Report to the Board for Review.

Pendleton County Scorecard and Efficiency Profile

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Mr. Hedrick shared the Pendleton County Scorecard and Efficiency Profile to the Board for review.

Pre-K Program Review

Mr. Hedrick shared the results of the Pre-K Program Review with the Board.

School Improvement/Student Achievement Update

Mr. Hedrick updated the Board on the following School Improvements/Student Achievements: Staff training held with Dr. Vaughn Rudy to improve student writing, second student benchmark data has been pulled, reviewed and distributed to school administrators, and upcoming chronic absenteeism training in Berkley County on January 22 to be attended by himself and Mr. Johnson.

Superintendent's Update

Mr. Hedrick updated the Board on the following items: 12 days of Christmas food drive drawing to a close, 2020 state legislative session priorities, Policy 2510 out for comment, and recent Safe Schools grant application submission.

Conference/Meeting Update

Mr. Hedrick attended an LOCOEA meeting in Charleston on December 16. He has no other meetings scheduled prior to the next Board meeting.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, January 7, 2020 at the Pendleton County Board of Education Annex at 5:30 p.m. There will be a Special Board meeting on Wednesday, January 8, 2020 at Franklin Elementary at 5:30 p.m. Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the meeting adjourned at 6:52 p.m.