

**PENDLETON COUNTY SCHOOLS
FOURTEENTH COUNTY BOARD MEETING
TUESDAY, DECEMBER 3, 2019**

The Pendleton County Board of Education convened in Regular Session on Tuesday, December 3, 2019, at Brandywine Elementary School at 6:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Tim Johnson, Travis Heavner and Lisa Jamison. Others in attendance were: Barbara Whitecotton, Shawn Stinson and John Connor. All of the BES staff members and numerous students and parents attended the award presentation, as well as the LSIC presentation prior to the Board meeting.

At 5:30 p.m., prior to the meeting, the Board and Central Office Administrative Staff enjoyed a meal prepared and served by the BSA. At 6:00 p.m. Ms. Barbara Whitecotton, Principal at BES, welcomed the Board students and parents to the awards ceremony and school presentation. Ms. Whitecotton and Mr. Hedrick presented Award Certificates to all the BES students who excelled in the WV Summative Assessment tests in the 2018-2019 School year. Twenty-seven students were recognized for their skills in ELA, Math and Science.

After the award ceremony, Ms. Whitecotton explained their current Fine Art's program that brings volunteers into the school one Friday a month to promote the arts. Mike Eye, Steve Clutter and Cory Thomas, local musicians who are a part of that program, performed for all in attendance.

The meeting then moved to the school library and the Board heard from the Principal and members of the BSA and LSIC. Ms. Whitecotton began the discussion by sharing information regarding the school's reward program that recognizes and promotes positive student behavior. "Brag Tags" were awarded to each of the Board members and Central office staff present for their good work and positive behaviors. She shared the school's goals and current progress with the Board. Goal 1 - get 65% of their students (grades 1-6) above the 60th percentile in Math. Goal 2 - get 60% of their students (grades 1-6) above the 60th percentile in Reading. As of the second benchmark, all grades are meeting and/or exceeding the 60th percentile in both Math and Reading.

She discussed the school's Curriculum Innovations/Practices. She noted their recent evaluation that reflected a need for a written language program for grades K-6, which led to the creation of Goal 3 - get 90% of students (grades K-6) to produce a written language documents with 90% accuracy as measured by the grade level checklist. Ms. Christine Lambert shared examples of grade level checklists with the Board and explained how they were created. She also shared examples of student work. Ms. Whitecotton praised the staff for their collaboration with each other and their innovative practices that encourage student participation and achievement. She explained the methods used to obtain data and shared how it is utilized to identify strengths and weaknesses and make adjustments that move students forward and improve student achievement.

Ms. Whitecotton shared school needs with the Board which included: Updated communication systems, upgraded internal and external camera systems, repair of hallway tile on ramp from library to classrooms, attached music room to main school structure, new instruments for the music program, new track for stage curtains, curtain cleaning, and Elementary Art Teacher.

Krista Owens, co-president of the BSA spoke on their behalf. She shared their new approach to fund raising, which is less door to door sales and more activities such as chicken BBQs, community meals and Fall Fest celebration. She explained that the BSA funds Library books, AR, AR Store and field trips. Currently they are looking at funding for a playground canopy. She noted that membership is up and that parent participation is increasing.

Amy Eason spoke on behalf of the LSIC. She discussed the school satisfaction surveys that were completed in the spring of 2019. She noted that the participation rate was up to 50%.

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She shared that the LSIC is also increasing in membership and they are continuing to assist with school needs.

Ms. Whitecotton shared BES's future goals which included: To continue to improve the Fine Arts Program, strong academic performance, data driven student achievement, written language as a goal, accelerate students with the use of Accelerated Reader and Accelerated Math, and to find ways to keep the CIS position at the school. She thanked the Board for all of their support.

Call to Order by the President

President Wilkins called the Board meeting to order at 7:09 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment

John Connor addressed the Board with gratitude and support of the bereavement leave policy that allowed him the opportunity to spend time with family during the recent loss of his father. He also discussed policy 3300 regarding charter schools and the 60 day comment period for that policy that will end in January 2020. He provided the board a packet from the WVEA regarding their concerns with the policy.

Student/Staff Recognition

Mr. Hedrick shared information to the Board recognizing the Academic and Responsible Students for November at PCMHS and a winner of the WV First Lady's "Thank a Veteran" artist contest from FES.

Minutes of the November 5, 2019 Board Meeting

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel:

Resignations/Retirements

Mickie Kimble – Before and After School Tutoring at FES

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, The Board voted unanimously to approve the Resignation as presented.

Employment of Personnel

Faith Smith – Substitute Teacher

Jill Waskey – Substitute Teacher

Andy Moyers – Extra-Curricular General Maintenance

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted to approve the Employment of Personnel as presented.

Approval of Volunteers/Chaperones

BES Volunteers Kim Hammer John B. Hammer

BES Chaperones Kim Hammer John B. Hammer

FES Volunteers Matt Sites

NFES Volunteers Mirandi Bennett Sarah Thomas

NFES Chaperones Mirandi Bennett Sarah Thomas

PCMHS Volunteers Cody Wimer Derek Nesselrodt

Jeremy Townsend April Poling(employee)

PCMHS Chaperones Cody Wimer Derek Nesselrodt

April Poling(employee)

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted to approve the Volunteers and Chaperones as presented.

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Approval of Contracts:

Service Personnel

Pat Alt, Calvin Bailey, Jessica Barkley, Nancy Barkley, Jimmie Bennett, Robert Bennett, Joyce Bland, Christene Bowers, Connie Bowers, Holly Champ, Kenna Champ, Heather Copley, Kimberly Davis, April DePue, Nancy Enyart, Tina Eye, Lisa Grapes, Katie George, Kevin Gonshor, Dawn Halterman, Vicki Hammer, Haley Harper, Sam Harper, Polly Hartman, Connie Hedrick, Charlotte Hoover, Sherry Howard, Lisa Jamison, Amber Kimble, Beth Kimble, Steve Lambert, Jill Liggett, Kathy Lockard, Linda Mallow, Charles Miller, Dan Miller, Andy Moyers, Johnny Murphy, Josh Nesselrodt, Amanda Raines, Lisa Raines, Diana Redman, Sharon Redman, Cindy Rexrode, Dolly Rexrode, Randy Roberson Melanie Ruddle, Malynda Selmon, Brenda Simmons, Randall Smith, Kitty Sponaugle, Jeralyn Swigunski, Dempsey Thompson, David Traub, Ashley VanMeter, Jenny Waggy, Jill Warner, Lynn Warner, Jimmy Waybright, Margaret Wimer, Marvin Wimer

Substitute Service Personnel

Christina Arbaugh, Ricky Bennett, Nancy Blankenship, Debbie Bowers, Nancy Bowers, Elizabeth Day, Louis DiMarco, Jo Ann Dever, Claudia Evick, Kathy Eye, Mike Eye, Westley Fleisher, Amy Gardiner, Brooke Glover, Betty Hite, Ron Hudson, Lori Isza, Robert Keesecker, Jr., Cathy Kile, Timothy Kisamore, Richard Mallow, Angel Meadows, Rebecca Miller, Denise Neil, Shirley Pratt, Wayne Price, Mildred Propst, Rebecca Propst, Johnny Rexrode, Kitty Rexrode, Brandon Ruddle, Mary Sawyers, Nancy Scott, Elizabeth Shriver, Amanda Simmons, April Simmons, Doug Simmons, Lula Simmons, Robin Simmons, Kathy Smith, Lisa Vance, Wayne Vandevander, Ruth VanMeter, Kathryn Verzich, Judith Warner, Marca Warner

Extra-Curricular Contracts

Wayne Vandevander Randall Smith

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Contracts as presented. Ms. Heavner abstained from the vote.

Leaves of Absence: There were no Leaves of Absence for approval.

Finance:

Treasurer's Report November 2019

Mr. Mowery did not have the November 2019 Treasurer's Report for approval. It will be presented at the next meeting.

Bills for Approval November 2019

Mr. Hedrick presented the November 2019 Bills to the Board for approval in Mr. Mowery's absence. Bills totaled: \$919,800.79.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to approve the November 2019 Bills as presented.

Budget Revisions There were no budget revisions.

Financial Update There was no financial update.

Old Business There was no Old Business

New Business

Proposed Litigation – Opioid Epidemic

Ms. Hedrick discussed Proposed Litigation on the Opioid Epidemic to the Board for informational purposes. Additional discussions will be held at a later date before a decision is made.

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Pendleton Manor Easement Agreement

Mr. Hedrick presented an Easement Agreement with Lantz Construction to provide access to Pendleton Manor for an upcoming construction project to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve the Easement Agreement as presented.

Full-Time Attendance Waiver

Mr. Johnson presented a Full-time Attendance Waiver to the Board for approval for student PCHS 19-20-5.

Upon a recommendation by Mr. Hedrick and motion by Mr. O'Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the Attendance Waiver as presented.

Facilities

Facilities Update

Mr. Johnson updated the Board on the following facilities information: Email received regarding grant funding for more Stop the Bleed kits, ZDS paperwork received with State Fire Marshal approval, pre-bid conference for the PCHS project set for December 11, bid opening set for January 7, bids for BES project to go out in February, and ad placed for Clerk of the Works to oversee the projects.

Other:

Third Month Attendance

Mr. Johnson presented the Third Month Attendance to the Board for Review.

School Improvement/Student Achievement Update

Mr. Hedrick updated the Board on the following School Improvements/Student Achievements: Training is planned for Staff Members on how to improve student writing skills, Star Benchmark data has been pulled and reviewed with meetings set with Principals to discuss any deficiencies and adjustments needed to improve proficiency.

Superintendent's Update

Mr. Hedrick updated the Board on the following items: Letter received from the WVDE Office of School Facilities and Transportation after their recent inspection of FES noting the cleanliness of the facility, the schools' C.A.N. food drive is in full swing, and the internet safety training with Jesse Weinberger will need to be rescheduled later in the Spring.

Conference/Meeting Update

Mr. Hedrick and Ms. Hevener will be in Wheeling on December 5, 6 & 7 for Superintendent meeting, at the CEFM meeting on December 10 at 5:30, and the pre bid meeting on December 11 at PCHS.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, December 17, 2019 at the Pendleton County Board of Education Annex beginning at 5:30 p.m. Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the meeting adjourned at 7:52 p.m.