

**PENDLETON COUNTY SCHOOLS  
FOURTEENTH COUNTY BOARD MEETING  
TUESDAY, JANUARY 8, 2019**

The Pendleton County Board of Education convened in Regular Session on Tuesday, January 8, 2019, at the Pendleton County Board of Education Annex at 5:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Rick Linaburg, J.P. Mowery, Nicole Hevener and Lisa Jamison. Others in attendance were: Shawn Stinson and Kimberlee Hevener.

**Call to Order by the President**

President Wilkins called the Board meeting to order at 5:30 p.m.

**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment** There was no public comment.

**Student/Staff Recognition**

Mr. Hedrick recognized the PCMHS Responsible Student and Academic Student for the month of December. He also shared information regarding a PCMHS student who had been asked to perform the National Anthem at the state Basketball Playoffs, and also the Pendleton County Student of Excellence Scholarship winner for 2018 as determined by the WV State Journal.

**Minutes of the December 4 and December 18, 2018 Board Meetings**

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the minutes of the above Board Meetings.

**Personnel:**

**Resignations/Retirements** There were no resignations or retirements.

**Employment of Personnel**

**After School Tutor/Support**

BES – Richard Wolf, Wilma Pitsenbarger

FES – Brittany Alexander, Donita Kimble, Brittany Nicely

NFES – Angie Cooper, Yasi Kirby, Raven Turner

**TBD Substitute Bus Drivers**

**TBD Substitute Teachers**

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the employment all of the above personnel.

**Approval of Volunteers/Chaperones**

BES - None

FES - None

NFES Chaperones

Jordan Vogt

PCMHS Volunteers

Tom Bogan

PCMHS Chaperones

Melinda Bennett

Larry Hoover

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted to approve the Volunteers and Chaperones as presented.

**Approval of Contracts:** There were no contracts for approval.

**Leaves of Absence:** There were no Leaves of Absence for approval.

**Finance:**

**Treasurer's Report December 2018**

Mr. Mowery did not have the December 2018 Treasurer's Report ready for approval. It will be presented at the next meeting.

**Bills for Approval December 2018**

Mr. Mowery presented the December 2018 Bills to the Board for approval. Bills totaled: \$497,440.16.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to approve the December 2018 Bills as presented.

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**Budget Revisions**

Mr. Mowery presented the following Budget Revisions to the Board for approval: Budget Supplement #102: \$14,750. Total Supplements: \$14,750.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the Budget Revisions as presented.

**Financial Update**

Mr. Mowery updated the Board on the following financial items: Recommended changes to School Aid Formula by the State Board of Education to State lawmakers.

**WAN Contract Renewal**

Mr. Mowery presented the WAN Contract Renewal with Frontier for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the WAN Contract Renewal as presented.

**WEB Site Update**

Mr. Mowery updated the Board on the Pendleton County Schools Web Site update and live rollout. He noted that it is continually changing to make it the best that it can be.

**Facilities**

**Needs Project**

Mr. Linaburg updates on the Needs project regarding bid advertisements sent out in December and the statement of qualifications that were sent out to the Architectural/Engineering Firms that bid. The deadline for SOQs is January 18, 2019. Interviews with Architectural Firms will take place in February, with selection made in February or March. After that selection, the project will be put out to contractors for bid.

**Facilities Update**

Mr. Linaburg updated the Board on the facility information: Homeland Security Project at PCMHS to replace security locks, the Kline building roof replacement progress.

**Old Business** There was no Old Business

**New Business**

**Out-of-County Transfer Request**

PARENT	STUDENT	GRADE	TRANSFER SCHOOL
Steve & Kim Arbaugh	Levi T.	Pre-k	Grant

Mr. Linaburg presented the Out-of-County Transfer Request to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the Out-of-County transfer as presented.

**Upon a recommendation by Mr. Wilkins, the Board voted to move Item 9b to the end of the meeting. Minutes are in chronological order.**

**Superintendent's Contract/Evaluation**

Mr. Hedrick provided the Board with the documentation needed to complete his evaluation. Upon a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to go into executive session at 6:28 p.m. to conduct the Superintendent's Evaluation according to WV State Code 6-9A-4B-2A. The Board returned to regular session at 7:48 p.m. with no action taken.

The Board issued the following statement regarding the Superintendent's Evaluation: We, the Pendleton County Board of Education, find that our Superintendent, Charles Hedrick, has met or exceeded all goals. The Board is pleased with the direction the county has taken and will strive to maintain the level of achievement while working collaboratively with all shareholders.

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Upon a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board unanimously agreed to extend Superintendent Hedrick's contract for three years (2019-2020, 2020-2021, and 2021-2022).

**Other:**

**Fourth Month Attendance Report**

Mr. Linaburg presented the Fourth Month Attendance Report to the Board for Review.

**School Improvement/Student Achievement Update**

Mr. Hedrick updated the Board on the following School Improvements/Student Achievements: Math 4 Life meetings for both county and state to improve Math scores, 3<sup>rd</sup> Benchmark testing to be completed by February 4, with meetings scheduled with administrators to evaluate results and adjust instruction if necessary.

**Superintendent's Update**

Mr. Hedrick updated the Board on the following items: Upcoming Legislative meetings regarding school funding, ALICE Training completed at FES on January 2, and Thank you letter to SBA for needs grant approval.

**Conference/Meeting Update**

Mr. Hedrick will be in in Moorefield on January 11 for a Superintendent's meeting and in Charleston on January 17 & 18 for Legislative meetings.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, January 22, 2019 at Franklin Elementary School beginning at 6:30 p.m.**

**Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Burgoyne, the meeting adjourned at 7:53 p.m.**