

**PENDLETON COUNTY SCHOOLS
FIFTEENTH COUNTY BOARD MEETING
TUESDAY, JANUARY 22, 2019**

The Pendleton County Board of Education convened in Regular Session on Tuesday, January 22, 2019, at Franklin Elementary School. The following members were present: JD Wilkins, Charles Burgoyne, Teresa Heavner, Sonny O'Neil and Betty Kimble. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener, Rick Linaburg, Travis Heavner and Lisa Jamison. Others in attendance were: Shawn Stinson, Sandra Simmons, Jamie Rice, Jennifer Taylor-ide, Carol Clay, Becky Rightsell, Allison Ulmer, Pat Alt, Elizabeth Warner, and numerous parents and students. At 5:30 p.m., the Board Members and Central Office staff enjoyed a meal served by the FES Staff. After dinner the Board, FES staff, parents and students met in the cafeteria for a student award presentation.

Mr. Hedrick welcomed students and parents to the award presentation. He praised the students for their achievements and the parents, grandparents and friends for their support and participation in their student's education. Ms. Simmons and Mr. Hedrick presented Award Certificates to all the FES students who excelled in the WV Summative Assessment tests in the 2017-2018 School year. Sixty-four students were recognized for their skills in ELA, Math and Science.

After the awards presentation, the Board then heard from representative from FES and FES organizations. Ms. Simmons, Principal at FES, welcomed the Board. She shared the school's mission of providing all children success.

Darla Young, Lighthouse Coordinator, discussed FES's continuation of the "Leader In Me" program. She shared information about staff training and described things they have implemented to encourage growth and change. She noted that they have seen positive changes in both staff and students since beginning the program.

Ms. Simmons discussed the school's strategic plan goals for Reading, Math, and Early Literacy. She shared results from the first two benchmarks with a third benchmark pending. She noted that data evaluation is completed after each benchmark to help adjust instruction to increase student success and help achieve their goals.

Allison Ulmer, Chairperson/Teacher member of the LSIC discussed their goals, which included engaging more community support, maintaining volunteer programs, communicating with students and parents, investigating opportunities for grant money to fund school improvements and promoting policies and procedures to ensure the safety of student, staff and visitors. She shared their wish list of playground needs which included a new basketball goal, another picnic table, additional wood chips and shade trees. She also shared the results of their latest Parent Satisfaction Survey, with a return rate of 41% and an overall rating of 4.44.

Becky Rightsell, President of the Faculty Senate, informed the Board of their goals as faculty members including: Providing a safe school and positive climate for all staff and students, exhibiting effective leadership at every level, managing effective and creative classrooms, and observing student growth and success as evidenced by increased scores in Math, Reading, Early Literacy and State Assessments. She also shared thoughts on the recent ALICE training and their efforts to put practical things in place at the school.

Liz Warner, Vice-President/Treasurer of the PTO, updated the Board on support activities they provide including: Donating to help bring the Farm Bureau Ag Lab to FES; teacher reimbursements for purchasing classroom supplies; financial support of the Accelerated Reader program; donating to purchase library books; donating to Faculty Senate to purchase communication folders for students; donating to the 6th grade class trip to Washington, DC; providing a student assistance fund for students who need assistance when travelling to participate in academic events. She shared their fundraising goals and events which included a Christmas Raffle, Spirit wear sales, and possible Drive-in night event.

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Ms. Simmons presented the school's list of current and future needs to the Board and asked for their support. Those needs included - Library Volunteers, resources and support to face the increase of behavior/psychological student issues (alternative education options), school safety issues, and the Leader in Me initiative. Jamie Rice, Counselor, also addressed the Board regarding mental health issues facing students. In closing, Ms. Simmons thanked the Board and the Central Office staff for all they do to help make FES successful and asked for their continued help and support.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Call to Order by the President

President Wilkins called the Board meeting to order at 7:05 p.m.

Public Comment There was no public comment.

Student/Staff Recognition

Mr. Hedrick recognized the Academic and Responsible students of the month for January from Pendleton County High School.

Minutes of the January 8, 2019 Board Meeting/Executive Session

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Resignations/Retirements: There were no Resignations or Retirements.

Employment of Personnel:

Jennifer Cook – Before/After School Reading and Math Interventionist
FES (2 positions)

Victoria Rhodes - Substitute Teachers

TBD Substitute Bus Driver

Ms. Hevener presented Personnel for Employment to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the Employment of Personnel as presented. Ms. Heavner abstained from the vote.

Approval of Volunteers/Chaperones

BES Volunteers & Chaperones

Tammy Propst

FES Volunteers & Chaperones

Lori Huffman Kevin Nicely

NFES - None

PCMHS - None

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the above Volunteers/Chaperones for Countywide use.

Approval of Contracts There were no contracts for approval.

Leave of Absence There were no Leave of Absences for approval.

Finance

Treasurer's Report December 2018

Mr. Mowery presented the December 2018 Treasurer's Report to the Board for approval. Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. O'Neil, the Board voted unanimously to approve the December 2018 Treasurer's Report as presented.

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Section 125 Plan Update/Amendment

Mr. Mowery presented the Section 125 Plan Update/Amendment to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve the Section 125 Plan/Amendment as presented.

Budget Revisions

Mr. Mowery presented the following Budget Revisions to the Board for approval:

Budget Transfers: #303 - \$246,301.00; #304 - \$17,485.00; #305 - \$54,278.00. Total Transfers: \$318,064.00.

Budget Supplements: #116 - \$6,072.00; #117 - \$278.00; #118 - \$2,160.00; #119 - \$5,800.00; #120 - \$950.00; #121 - \$95.19; #122 - \$12,500.00; #123 - \$295.00; #124 - \$300.00; #125 - \$1,400.00. #126 - Donation to FES - \$350.00. Total Supplements: \$30,200.19.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Budget Revisions as presented.

Financial Update

Mr. Mowery updated the Board on the following financial matters: Letter from Dennis Mitchell including a donation to FES for Pam Waybright/Gifted Program and Becky Rightsell for the accelerated reader program.

Facilities

Needs Project Update

Mr. Linaburg updated the Board on the Needs Project progress: Statement of Qualifications were due on January 18, 2019. Five firms submitted SOQs for the design phase. Interviews have been scheduled for January 30th.

Facilities Update

Mr. Linaburg updated the Board on the following Facilities items: Kline roof repair estimates received for consideration, upcoming 10 year submission of the Comprehensive Facilities Plan required by the SBA, Homeland Security Grant upgrade planning meeting held with administrators at PCMHS.

Old Business There was no old business to discuss.

New Business

Full Time Attendance Waiver

Mr. Hedrick presented a Full Time Attendance waiver, #18-19-10, to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the Full Time Attendance Waiver as presented.

Other

1st Semester Attendance

Mr. Linaburg presented the 1st Semester Attendance numbers to the Board for review.

Fifth Month Attendance

Mr. Linaburg presented the Fifth Month Attendance report to the Board for review.

Superintendent's Update

Mr. Hedrick updated the Board on the following items: Possible purchase of STOPiT app (reporting app including 24/7 monitoring service) for anonymous reporting of student and school safety issues and plans to implement first at grades 7-12; his recent visit to Charleston to meet with legislators regarding educational issues; School Calendar update

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decision to be made in March to determine if make-up days are necessary before adding them back to the calendar.

Conference/Meeting Update.

Mr. Hedrick will be in Bridgeport Wednesday and Thursday, January 23 & 24 for WVASA meetings, and attending an EPIC meeting by phone on Thursday, January 23.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, February 5, 2019 at the Pendleton County Board of Education Annex at 5:30 p.m.

Upon a motion by Mr. O'Neil, seconded by Ms. Heavner, the meeting adjourned at 8:13 p.m.