

**PENDLETON COUNTY SCHOOLS
EIGHTTEENTH COUNTY BOARD MEETING
TUESDAY, MARCH 5, 2019**

The Pendleton County Board of Education convened in Regular Session on Tuesday, March 5, 2019, at Pendleton County Middle/High School at 5:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, Travis Heavner, Emmy Champ and Lisa Jamison. Others in attendance were: Lori Hull, Tim Johnson, and Shawn Stinson.

At 5:00 p.m., the Board Members and Central Office staff enjoyed a meal prepared and served by the Janice Heavner and her Foods class, the FCCLA, Ron Hudson and the FFA. After dinner the Board, staff members, parents, and students met in the auditorium for a school and student award presentation.

Mr. Matthew Hicks, from the WV State Department of Education began the award ceremony by presenting an award to PCHS for the outstanding graduation rate for 2018. PCHS had the highest graduation rate in the state.

Ms. Hull then welcomed the Board, students and parents to the meeting. She praised the students for their achievements and the parents for their support and participation in their student's education. Ms. Hull, Mr. Johnson and Mr. Hedrick presented Award Certificates to all the PCMHS students who excelled in the WV Summative Assessment tests in the 2017-2018 School year and SAT School Day 2018. One hundred eighteen students were recognized for their skills in ELA and Math.

Ms. Hull then made a presentation to the Board on behalf of the school. She shared how her students have chosen to shine over the last year. Activities mentioned included 2018 Science Fair winners, Grad 20/20 Attendance Reward Winners, middle school science activities and school beautification projects.

She reviewed the 2018-19 Strategic Plan and explained how the school is working to improve instruction through developing lesson plans to meet the needs of the students, as indicated by benchmark data review. She also discussed how IPI has helped them increase student engagement, and how they plan to utilize it and other resources to sustain growth. She shared their new attendance initiative and rewards program that has been a huge success. Their goal is to increase student attendance from 91.774 to 96.75 by the end of the year.

Mr. Tim Johnson spoke on behalf of the LSIC. He discussed their current projects, which included school beautification projects. He discussed a partnership with the Art Department to create a new school logo and school murals as well as an Art Department fundraiser with Community Synergy.

He shared the LSIC goals to engage community support for school improvements, engage students in their community through service projects, provide support for technology, enhance student communication skills, maintain a volunteer program, promote policies and procedures that ensure the safety of students, staff and visitors and investigate opportunities for grant monies to fund school improvements. He noted that the parent satisfaction surveys were distributed at the last parent/teacher conferences and that results would be presented to the Board when they have been tallied.

Ms. Hull shared the status of the schools current projects and goals. They included: improving high traffic areas with new fixtures and paint, improving athletic facilities and upgrades to the auxiliary gym.

In closing, Ms. Hull thanked the Board for their support in obtaining a cooling system in the gym, new cameras, and safety upgrades to the door/fob system. She asked for their continued support for students, teachers, support staff, and administration.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:28 p.m.

**PENDLETON COUNTY SCHOOLS
EIGHTTEENTH COUNTY BOARD MEETING
TUESDAY, MARCH 5, 2019**

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Student/Staff Recognition

Mr. Hedrick shared the following student recognition with the Board: County Social Studies Fair Winner, County Math Field Day Winners, County Young Writers Contest Winners, FES Students of the month for February, and WVU Engineers Week 2019 Essay Contest Winners.

Minutes of the February 19, 2019 Board Meeting

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to enter executive session at 6:31 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel.

Upon a motion by Mr. Burgoyne, seconded by Mr. O’Neil, the Board voted to return to regular session at 6:38 p.m. with no action taken.

Resignations/Retirements

Jeanette Ratliff – Substitute Cook – Resignation

Pam Waybright – Retirement

Rick Linaburg – Retirement

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Resignations/Retirements with much regret.

Employment of Personnel

Robert Clay - Substitute Teachers

TBD Extra-Curricular Coaching Position: Track, Assistant Coach

TBD Substitute Bus Drivers

TBD Itinerant Elementary Reading & Math Interventionist

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O’Neil, the Board voted unanimously to approve personnel as presented.

Approval of Volunteers/Chaperones

FES Volunteers Julie Smith

FES Chaperones Bintou Kaba

NFES Volunteers Charles Armentrout Jonathan Nelson Robert Hedrick

Ashley Hedrick Amber Tingler Wendy Kisamore Jeremy Huffman

Stefanie Huffman Kevin Kisamore Penny Vandevander Holly Bennett

Judith Warner

Lara Hedrick

NFES Chaperones Charles Armentrout Jonathan Nelson Lisa Bennett

Norma Vint Robert Hedrick Ashley Hedrick Amber Tingler

Wendy Kisamore Jeremy Huffman Stefanie Huffman Kevin Kisamore

Penny Vandevander Sara Jo Raines Bobbie Raines Bethany Huffman

Kristina Bennett Judith Warner Lara Hedrick

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Volunteers and Chaperones as presented.

Approval of Contracts There were no contracts for approval.

Leaves of Absence There were no Leaves of Absence for approval

Finance

**PENDLETON COUNTY SCHOOLS
EIGHTTEENTH COUNTY BOARD MEETING
TUESDAY, MARCH 5, 2019**

Treasurer's Report February 2019

Ms. Heavner presented the February 2019 Treasurer's Report to the Board for approval. Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approved the February 2019 Treasurer's Report as presented.

Bills for Approval February 2019

Ms. Heavner presented the February 2019 Bills to the Board for approval. Bills totaled: \$448,973.92.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approved the February 2019 Bills as presented.

Budget Revisions There were not Budget Revisions to approve.

Financial Update

Ms. Heavner updated the Board on the following financial items: Preliminary Budget number review, possible legislative session outcomes, and local Levy Rate proposal for upcoming meeting.

Facilities

Needs Project Update

Mr. Linaburg updated the Board on the progress of the Needs project. The contract is nearing finalization with ZDS for the design phase and oversight of the project.

Facilities Update

Mr. Linaburg updated the Board on the following facilities information: The 10-year Comprehensive facilities plan and search for a firm to assist with the process. Interest was received from two firms and interviews are being scheduled.

Old Business There was no Old Business to discuss.

New Business There was no New Business to discuss.

Other:

School Improvement/Student Achievement Update

Mr. Hedrick updated the Board on the following school improvement/student achievement:

Superintendent's Update

Mr. Hedrick updated the Board on the following items: Tentative school calendar adjustments based on missed days to this point; BOE training in Romney on May 2; plans to implement the StopIt App by April at PCMHS.

Conference/Meeting Update

Mr. Hedrick will be in Charleston on March 6, 7 & 8 for legislative sessions and at WVASA training.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, March 19, 2019 at the Pendleton County Board of Education Annex at 5:30 p.m.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the meeting adjourned at 6:53 p.m.