

**PENDLETON COUNTY SCHOOLS
TWENTY-SIXTH COUNTY BOARD MEETING
TUESDAY, JUNE 4, 2019**

The Pendleton County Board of Education convened in Regular Session on Tuesday, June 4, 2019, at the Franklin Elementary School. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner, and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, J. P. Mowery, Travis Heavner, Deona Champ and Lisa Jamison. Others in attendance were: Tim Johnson, Barbara Whitecotton, Sandra Simmons, John Jenkins, Chuck Miller, Dolly Rexrode, Josh Nesselrodt, Joey Eason, Lisa Grapes, Amber Kimble, Janice Heavner, Mary Sawyers, Wanda Wimer, Wayne Vandevander, Josh Byers, Shawn Stinson, and numerous family members of retirees and Teacher/Service Employee Award winners.

Prior to the Board Meeting, the Board, retiring employees and Teacher/Service Employee award winners and their families enjoyed a dinner prepared by the Potomac Valley Rec. Center and provided by Pendleton Community Bank and awards were then presented.

Presentations of Teacher/Service of the Year Winners and Awards

The following employees were awarded Teacher/Service Personnel of the Year Awards for their department or School:

Lisa Jamison – Service Personnel of the Year – Central Office

Charles “Chuck” Miller - Service Personnel of the Year – Transportation/Maintenance

Joshua Nesselrodt - Service Personnel of the Year – BES

Joey Eason – Teacher of the Year – BES

Dolly Rexrode – Service Personnel of the Year – FES

Pam Waybright – Teacher of the Year - FES

Lisa Grapes – Service Personnel of the Year – NFES

Angela Cooper – Teacher of the Year – NFES

Amber Kimble – Service Personnel of the Year - PCMHS

Janice Heavner – Teacher of the Year – PCMHS

The following employees were awarded County Teacher/Service of the Year Awards and their applications will be submitted on to the State for consideration:

Amber Kimble - Pendleton County Service Personnel of the Year

Janice Heavner – Pendleton County Teacher of the Year

Retirement Recognitions

The Board recognized the following employees for their years of service and dedication to Pendleton County Schools. Plaques were presented to all retirees present as follows: Mary Sawyers – 6 years, Rick Linaburg – 31 years, Wanda Wimer – 31 years, Wayne Vandevander – 23 years. Retirees honored but not in attendance were: Pam Waybright – 14 years, Colleen Smith – 5 years, Armanda Heavner – 37 years, Richard Wolf – 9 years.

Annual Attendance Cup Award

Mr. Linaburg presented the Second Annual Pendleton County Schools Attendance Cup to Ms. Sandra Simmons, Principal from FES, for their yearly attendance rate of 95.126%. The cup is awarded annually to the school with the best annual attendance rate.

Call to Order by the President

President Wilkins called the Board meeting to order at 7:00 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Student/Staff Recognition There was no additional Student/Staff Recognition.

Minutes of the May 21, 2019 Board Meeting

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel:

Retirements/Resignations

Joseph Eason – Resignation – JV Basketball Coach

Janice Heavner – Resignation – Home Bound Teacher

Matthew Paris – Resignation – Teacher, PCHS

Marcia Somerville – Resignation – Substitute Teacher

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Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve the above retirements/resignations.

Employment of Personnel

Shianne McMillen – Sixth Grade Teacher – NFES

Connie Hedrick – ½ Time Cook @ BES & NFES (alternating) & ½ Time Custodian
PCMHS

Sam Harper – Bus Driver #7813

Shirley Pratt – Substitute Supervisory Aide

Johnny Rexrode – Substitute Custodian

Traci Hedrick – Itinerant Special Ed. (Multi.-Cat. LD/BD/MI) w/Autism Certification -
(BES)

Upon a motion by Mr. O’Neil, seconded by Mr. Burgoyne, the Board voted unanimously to enter executive session at 7:04 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel.

Upon a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted to return to regular session at 7:15 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the employment of personnel as presented. Ms. Heavner abstained from the vote.

Approval of Volunteers/Chaperones

PCHS Volunteers – Christianna Alt

PCHS Chaperones – Christianna Alt

Upon recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to approval of Volunteers/Chaperones as presented.

Contracts

Approval of Contracted Services

Greenbrier Audiology Inc

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O’Neil, the Board voted unanimously to approve the Contracted Services as presented.

Permission to Post – Community in Schools Resource Facilitator; one full time person at each school.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the Permission to Post the Community in Schools Resource Facilitator; one full time person at each school.

Leaves of Absence There were no Leaves of Absence for approval.

Finance:

April 2019 Treasurer’s Report

Mr. Mowery presented the April 2019 Treasurer’s Report to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the May Treasurer’s as presented.

May 2019 Bills for Approval

Mr. Mowery presented the May 2019 Bills to the Board for Approval. Bills totaled: \$537,601.56.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Burgoyne, the Board voted unanimously to approve the May Bills as presented.

May 2019 Treasurer’s Report

Mr. Mowery presented the May 2019 Treasurer’s Report to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the May Treasurer’s as presented.

Budget Revisions Mr. Mowery had no Budget Revisions for approval

Year End Budget Revisions

Mr. Mowery requested that the Board preapprove any needed Year End Budget Revisions occurring after the June 18 meeting through the end of the fiscal year, June 30, 2019, to be reported at the first July Board meeting.

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Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to preapprove the Year End Budget Revision request as requested.

FY 2019-2020 Workers' Compensation

Mr. Mowery had no final numbers for the FY 2019-2020 Workers' Compensation. It will be presented for approval at a future Board meeting.

Financial Update

Mr. Mowery updated the Board on the following financial information: Preliminary analysis for propane usage and costs comparisons from FY 18 to FY 19; Year-end building temperatures and summer adjustments needed; Electric usage and costs comparisons from FY 18 to FY 19.

Facilities

Needs Project Update

Mr. Linaburg updated the Board on the following Needs Project information: Meeting set for June 18 with representative from ZDS to discuss the next steps of the project.

Facilities Update

Mr. Linaburg updated the Board on the following facilities information: First time air conditioning at PCHS Graduation was a big success, MIP project submission update, Homeland security project completion projection, possible date for Kline roof replacement, CEFP meeting with administrators, summer cleaning has begun.

Old Business:

2019-2020 Board Schedule for Approval

Mr. Hedrick presented the 2019-2020 Board Meeting Schedule for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the 2019-2020 Board Meeting Schedule as presented.

Dual Credit Courses

Mr. Heavner presented a revised list of Dual Credit Courses to the Board for Approval. Additional courses have been added.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the addition of the Dual Credit Courses as presented.

New Business

Bread Bid

Ms. Champ presented the 2019-2020 Bread Bid to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the Bread Bid as presented.

MOU with WVU for Teacher in Residence

Ms. Hevener presented the MOU with WVU for Teacher in Residence.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the MOU with WVU for Teacher in Residence as presented.

MOU with WV Behavior/Mental Health Technical Center

Ms. Hevener presented the MOU with WV Behavior/Mental Health Technical Center to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the MOU with WV Behavior/Mental Health Technical Center as presented.

Annual Approval of Policy 2419-Regulations for the Education of Students with Exceptionalities

Ms. Hevener presented the Annual Approval of Policy 2419-Regulations for the Education of Students with Exceptionalities to the Board as required by the state of WV.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve Policy 2419 as presented.

PCMHS Access Control Project Bids

Mr. Mowery presented the PCMHS Access Control Project Bid from Appalachian Signal and Products to the Board for approval. It was the only bid received.

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Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the PCMHS Access Control Project Bid as submitted.

Other:

10th Month Attendance

Mr. Linaburg presented the 10th Month Attendance and Full Year Attendance to the Board for review.

School Improvement/Student Achievement

Mr. Hedrick shared the following School Improvement with the Board: Leadership Academy dates set for July 25 & 26, Summative Assessment test scores have not yet been released, summer professional development schedule.

Superintendent Update

Mr. Hedrick updated the Board on the following items: Educational legislative updates.

Conference/Meeting Update

Mr. Hedrick will be at an SBCTC meeting on June 7 and in Charleston for the SBA meeting on June 17.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, June 18, 2019, at the Pendleton County Board of Education Annex at 5:30 P.M.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the meeting was adjourned at 8:03 p.m.