

Pendleton County Schools Third County Board Meeting Tuesday, August 24, 2010

The Pendleton County Board of Education convened in Regular Session on Tuesday, August 24, 2010, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Richard Gillespie, Vice-President; Teresa Heavner; Sonny O'Neil; Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent; J. P. Mowery; Ann Bennett; Charles Hedrick; Donald Bucher and Nancy R. Blankenship. Also Present – Ed Tallman, Sandra Pope, Bill Ratcliff.

The Board held a hearing on the Comprehensive Educational Facilities (CEFP) Plan at 5:00 P.M. at the Board of Education Annex prior to the regular Board Meeting. There was no one present from the public.

CALL TO ORDER BY THE PRESIDENT: President Wilkins called the meeting to order at 6:00 P.M.

Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

The agenda was adjusted to allow the Ft. Hiser Cemetery request, dates for the Fall Conference and approval of the CEFP Plan at the beginning of the meeting.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the August 3, 2010, Board Meeting: Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the minutes of the above Board Meeting.

PERSONNEL:

Retirements/Resignations:

Randall Kimble - Substitute Bus Driver

Becky McConnell - Substitute Custodian

Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to accept the above resignations.

Employment of Personnel:

Andrew Hawk - Interventionist/Special Education FES

Jean Schelb - Part-Time Reading Interventionist BES (3 days/week)

Christopher Falbo - Assistant Band Director

Rachel Felicio - Assistant Volleyball Coach - PCM/HS

Kitty Carson - Substitute Teacher

Melissa Conrad - Substitute Teacher

Dolly Rexrode - Administration of Medication – BES

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the employment of the above personnel.

Mentor Teachers:

Kitty Carson - Consumer/Family Science PCM/HS - Rachel Felicio

Joe Vincell - English/Language Arts PCMS - Sarah Payne
Nicole Hevener - English/Language Arts PCMS - Andrea Hodgeman
Deborah Glover - Reading Interventionist/Special Education FES - Andrew Hawk
Dwight Sponaugle - Itinerant Music - Christopher Falbo
Lois Byers - Art - Natasha Fields
Donald Wagner - Science - Derek Lambert.

Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to approve the employment of the mentor teachers.

Approval of Volunteers:

PCM/HS: Rodney Cooper, Natasha Fields.

NFES: Rob Vance, Lisa Vance, Michelle Vandevander, Mary Bland, Joan McConnell, Gene McConnell, Ashley Harper, Jane Wilkins, Lavonne Hammett, Todd Bruce.

BES: Cindy Sponaugle - 100+ Super Bookworm Coordinator, Helan Troutman - Classroom Volunteer, Ann Weese - Classroom Volunteer/Fresh Fruits & Vegetables Coord., Jeralyn Swigunski - Volunteer in the Media Center, Angel Bodkin - Accelerated Reader Coordinator, Stephanie Adkins - Volunteer in Library, Dunia Webb - Yearbook Coordinator/Classroom Volunteer, Michael Rayburn - Coordinator/Liaison with Sugar Grove Naval Base, Matt Hedrick - Boys' Basketball Coach, Melinda Walker - Boys' Basketball Coach

FES: Amy Berg - Cheerleading, Coaches - Duke Dunkle, John Todd, Polly Hartman, Jamie Pitsenbarger; Jennifer Waggy - Classroom Volunteer.

Title V: BES: Janice Heitt, Sharon Scott, Linda Vandevander. FES: Maxine Burgoyne, Thelma Moats, Delores Shirk. PCM/HS: Rosa Propst, Betty Simmons, Wanda Smith, Elaine Stark. NFES: Betty Hite, Alice Ratliff, Rebecca Teter, Rebecca Bennett, Louise Kisamore, Teresita Mundy. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Heavner, the Board voted unanimously to approve the volunteers. There were questions/discussion about background checks for volunteers in the schools.

FINANCE:

Bills Submitted for Approval Month Ended July 31, 2010: Mr. Mowery presented the bills for approval for the month ended July 31, 2010, in the amount of \$212,463.15. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended July 31, 2010: Mr. Mowery gave a Treasurer's Report for the month ended July 31, 2010, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Supplements: Mr. Mowery presented the following Budget Supplements for approval: #100 - \$1,170.00; #101 - \$30,000.00; #102 - \$2,062.50; #103 - \$12,765.00; Total - \$45,997.50. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner, seconded by Mr. Gillespie, the Board voted unanimously to approve the budget supplements as presented.

Budget Transfers: Mr. Mowery gave the Board a copy of a Budget Transfer #300 - \$13,157.00 transferring money into appropriate line items. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the budget transfers as presented

Clear Choice Energy Agreement: Mr. Mowery talked to the Board about the Clear Choice Energy

Agreement - an Energy Utility Conservation Program. The program will pay school districts money to be a part of this energy conservation program during the summer months, paying to curtail energy usage in the event of an emergency to prevent a black out. This is a year-to-year agreement paying \$2,900 whether or not you are ever asked to curtail. Upon the Superintendent's recommendation and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to try this program for the upcoming year.

Financial Update: Mr. Mowery told the Board that there is still a chance of a budget deficit. It is very important to stay within the formula for personnel positions. Mr. Mowery recommends not hiring any additional professional personnel until 2013. Service personnel are still over approximately 5 personnel. The Board should continue to lobby for Step 6a funding and/or transportation funding. He also talked about Medicaid funding and Jobs Funding Bill. Mr. Mowery talked about the CLT Project, WVDE Department of Education Demand Meter review, unoccupied times/settings, WVU Energy Star study. He also discussed Erate and circuit upgrades – Frontier/Verizon. Other items discussed were contract bus runs; utility update-yearly building use-electric, water, sewer and projected retirements.

OLD BUSINESS:

Kline Building: Mr. Lambert talked about the Kline Building. Discussion will continue over the next months into the spring about what to do with the building/property.

NEW BUSINESS:

Coaching Request: The Board received a request from Patrick Godfrey asking for an increase in the amount of salary for Golf Coach. The original agreement for the Golf Program was for the program to be self-sufficient and the coach was to be paid \$1.00. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Heavner, the Board voted unanimously to leave the compensation for Golf Coach as currently written and make no changes.

Ft. Hiser Report/Request: Sandra Pope was present to talk to the Board about the cemetery adjacent to Franklin Elementary School. She talked to the Board about the origin of the cemetery, deeds and the cemetery being an important part of Franklin History. Ms. Pope asked the Board for consideration of financial support for repairing the site and redoing landscaping on Evick Drive where the cemetery is located.

Policy Review - Second Reading/Adoption: Mr. Mowery gave the Board Members a copy the policies for review and noted revisions. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner, seconded by Mr. Gillespie, the Board voted unanimously to approve the Second Reading/Adoption of the Policies presented except for Policy R11-31-5.

Approval of CEFP Plan: A hearing for the Comprehensive Educational Facilities Plan had been held at 5:00 P.M. prior to the Board Meeting. There was no one present from the public for the hearing. Bill Ratcliff was present to answer any questions and receive any comments from the Board Members. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to accept the CEFP Plan with the noted changes for submittal to the School Building Authority.

Out-of-County Transfer Requests: Out-of-county transfer requests were presented for renewal. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the out-of-county transfer request.

OTHER:

Beginning of School Year Breakfast: Mr. Lambert reported that he had very good comments on the beginning of school year breakfast and it was well-received.

WVSBA Fall Conference - Charleston: The Fall WVSBA Conference will be held in Charleston on September 10/11, 2010. All Board Members and Mr. Lambert will attend the Conference. Nancy Blankenship will attend the Superintendent's Secretaries Conference held in conjunction with the WVSBA Conference.

Fall Work Session: There was discussion about the Fall Work Conference. The work session will be held on Wednesday, October 13th beginning at 4:00 P.M.

Observation/Supervision Flow Chart: Mr. Lambert gave the Board Members a copy of the observation/supervision flow chart.

Five Year Plan: Mr. Lambert has asked Mr. Hedrick to give a brief report at the next meeting on the WESTEST scores and also to have a draft copy of the five year plan ready for the next meeting.

Conference/Meeting Update: Mr. Lambert will be at South Branch and then at RESA on Thursday, August 26th.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, September 14, 2010, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Mr. Gillespie, seconded by Ms. Heavner, the meeting was adjourned at 8:52 P.M.

These Minutes have been posted to the Pendleton County School Web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.