

**PENDLETON COUNTY SCHOOLS
TWELFTH COUNTY BOARD MEETING
TUESDAY, JANUARY 24, 2012**

The Pendleton County Board of Education convened in Regular Session on Tuesday, January 24, 2012, at the North Fork Elementary School. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Betty Kimble, and Sonny O'Neil. Absent: Teresa Heavner. Central Office Staff present: Douglas Lambert, Superintendent, J. P. Mowery, Donald Bucher, Charles Hedrick, and Nancy Blankenship. Also present: John Jenkins, Jennifer Anderson, Sheila Ruddle.

At 5:30 the Board enjoyed a meal prepared by the North Fork Elementary School Staff. The Board recognized six North Fork Elementary School students achieving "Distinguished" status on the WESTEST2 - Spring, 2011.

The Board met with the North Fork Elementary School LSIC/Faculty Senate/PTO prior to the Board Meeting.

Call to Order by President: President Wilkins called the meeting to order at 7:05 P.M.

Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Personnel Hearings:

Jennifer Anderson - Math Interventionist PCM/HS: Jennifer asked for an open session hearing. Don Bucher presented for the Board the reasons for the termination of the position. Sheila Ruddle represented Jennifer Anderson for the Math Department at Pendleton County Middle/High School. Jennifer also talked to the Board and expressed her appreciation for getting to spend this past year in Pendleton County and her interest in any future positions.

Public Comment: There was no public comment.

Consent Agenda Items:

The minutes of the December 20, 2011 Board Meeting/Executive Session: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel:

Retirements/Resignations: Greg Smith - Athletic Trainer PCM/HS. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Kimble the Board voted unanimously to approve the above resignation with regret.

Employment of Personnel: Robin Kile - First Grade BES, Sarah Payne - Elementary Gifted Teacher, Jennifer Waggy - FES School Based Parent/Community Activities Coordinator. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the employment of the above personnel.

Approval of Volunteers: FES: Shannon LeMaster. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the above volunteers.

Approval of Chaperones: NFES: Carline Hoffman, Suttie Malcolm, Elisha Adamson, Kathryn Verzicht, Wendy Feagans, Charity Cooper, April Miller, Ashley Harper, Bettye Kee, Sundae Warner, Tiffany Stumbo, Brandy Bland, Rebecca Martin, Kevin Nelson. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil, the Board voted unanimously to approve the above chaperones.

Upon Superintendent Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. Gillespie the Board voted unanimously to go into Executive Session at 7:30 P.M. to discuss personnel according the WV State Code 6-9a-4B-2a. The Board returned to regular session at 7:35 P.M. with no action taken.

Approval of Employee Contract Termination:

Kimberlee McPherson-Due to the need to reduce Professional positions within the county to be within the State Funding Formula.

Jennifer Anderson-Due to the need to reduce Professional positions within the county to be within the State Funding Formula.

Jean Schelb - Due to the need to reduce Professional positions within the county to be within the State Funding Formula.

Heidi Kimble-Due to the need to reduce Professional positions within the county to be within the State Funding Formula.

Cassie Boner-Due to the need to reduce Professional positions within the county to be within the State Funding Formula.

Sherry Moyers-Due to possible lack of need for your position and the need to reduce service personnel positions to be within the State Funding Formula.

Gena Harper - Due to possible lack of need for your position and the need to reduce service personnel positions to be within the State Funding Formula.

Cindy Rexrode-Due to possible lack of need for your position and the need to reduce service personnel positions to be within the State Funding Formula.

Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil, the Board voted unanimously to approve the above employee contract terminations with regret.

Finance:

Bills Submitted for Approval Month Ended December 31, 2011: Mr. Mowery presented the bills for approval for the month ended December 31, 2011, in the amount of \$545,038.93. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. O'Neil the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended December 31, 2011: Mr. Mowery gave a Treasurer's Report for the month ended December 31, 2011, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. Gillespie the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Supplements: Mr. Mowery presented Budget Supplements #112-\$10,000, #113-\$6,436.58, #114-\$(2,995.00), #115-\$25,988.46 - Total - \$39,430.04. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the budget supplements as presented.

Section 125 Plan Update/Amendment: Mr. Mowery gave the Board Members a copy of the Flexible Benefit Plan, the required changes and amendments and explained the changes to them. Section 125 has to be amended annually. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. Gillespie the Board voted unanimously to accept the Section 125 Plan Update/Amendment.

Impact Aid Authorized Representative: Mr. Mowery explained that the Superintendent has to be approved annually as the Impact Aid Authorized Representative. Upon a motion by Ms. Kimble seconded by Mr. O'Neil the Board voted unanimously to approve the above appointment.

Financial Update: Mr. Mowery gave the Board Members comparisons of Electric Usage KWH and Total Expenditures for North Fork Elementary School, Pendleton County Middle/High School and Countywide for 2009-2012; information on the Forest Service Permit North Fork Flats; Employee Information on Benefits; Safety Committee Minutes; MIP Grants; SBA Funds for School Repairs; Minutes from the Pendleton County Board of Education Sick Leave Bank Board; and Quote on Copiers.

Old Business:

FES Building Project: There were no updates.

Kline Building: There were no updates.

New Business:

Out-of-County Transfer Request: Mr. Lambert gave the Board Members a copy of a request for a child to attend Kindergarten in Grant County for the 2012-2013 school year.

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the Out-of-County Transfer Request.

Other:

West Virginia School Board Association Winter Conference: The West Virginia School Board Association Winter Conference will be held February 17/18 in Charleston. Mr. Lambert, Mr. Gillespie, Ms. Heavner and Mr. Wilkins will attend the Conference. Nancy Blankenship will attend the West Virginia Superintendent's Secretaries Association Meeting held in conjunction with the School Board Association Meeting.

Fourth Month Attendance Report: Mr. Hedrick gave the Board Members a copy of the fourth month attendance report.

Conference/Meeting Update: Mr. Lambert was in Charleston on January 9/10. Mr. Lambert will be in Bridgeport January 25-27. Mr. Lambert and Mr. Hedrick will be in Charleston next week. Mr. Lambert gave the Board Members copies of the following articles: State of the States Grading Summary showing West Virginia to be the Number 9 School system in the United States; Sam Yokum is the National Council of Secondary Schools Athletic Director of the Year; Jefferson County RIF'd 66 employees.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, February 7, 2012, at the Pendleton County Middle/High School Library at 6:00 P.M. Upon a motion by Mr. Gillespie seconded by Ms. Kimble the meeting was adjourned at 8:37 P.M.