

**PENDLETON COUNTY SCHOOLS  
THIRTEENTH COUNTY BOARD MEETING  
TUESDAY, FEBRUARY 7, 2012**

The Pendleton County Board of Education convened in Regular Session on Tuesday, February 7, 2012, at the Pendleton County Middle/High School Library. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner, Betty Kimble, and Sonny O'Neil. Central Office Staff present: Douglas Lambert, Superintendent, J. P. Mowery, Ann Bennett, Charles Hedrick, and Nancy Blankenship. At 5:30 the Board enjoyed a meal prepared by the Pendleton County Middle/High School Home-Ec Department.

At 6:30 the Board recognized sixty-two Pendleton County Middle/High School students achieving "Distinguished" status on the WESTEST2 - Spring, 2011. On behalf of the Pendleton County Board of Education, Mr. Wilkins presented a plaque to Mr. Tim Woodward and the PCM/HS Faculty for achieving Full Accreditation for the 2010-2011 School Year.

The Board met with the Pendleton County Middle/High School LSIC/Faculty Senate/PTO prior to the Board Meeting.

**Call to Order by President:** President Wilkins called the meeting to order at 8:35 P.M.  
**Pledge of Allegiance and Invocation:** Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment:** There was no public comment.

**Consent Agenda Items:**

**The minutes of the January 24, 2012 Board Meeting/Executive Session:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meeting.

**Personnel:**

**Retirements/Resignations:** There were no retirements/resignations.

**Employment of Personnel:** Richard Harper - Physical Science/Biology Teacher PCHS, Kimberly McPherson-English/LanguageArts and Gifted Teacher PCMS. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Kimble the Board voted unanimously to approve the employment of the above personnel.

**Approval of Volunteers: FES:** Bill Huffman, Tammy Smith, Matt Kile. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Mr. O'Neil the Board voted unanimously to approve the above volunteers.

**Approval of Chaperones:** There were no chaperones to be approved.

**Finance:**

**Bills Submitted for Approval Month Ended January 31, 2012:** Mr. Mowery presented the bills for approval for the month ended January 31, 2012, in the amount of \$671,014.15. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to approve the Bills as presented.

**Treasurer's Report Month Ended January 31, 2012:** Mr. Mowery gave a Treasurer's Report for the month ended January 31, 2012, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the Treasurer's Report as presented.

**Budget Supplements:** Mr. Mowery presented Budget Supplements #116-\$8,000, #117-\$3,810 - Total - \$11,810.00. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the budget supplements as presented.

**Insurance Agent of Record:** Mr. Mowery explained that it is a requirement from the Board of Risk to have a local Insurance Agent of Record. Carol Hartman has been

representing the Board as the Local Insurance Agent of Record. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve Carol Hartman to continue as the insurance agent of record.

**Proposal for Copiers:** Mr. Mowery presented a proposal for a new lease for copiers countywide. Upon the Superintendent's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the proceeding with the above proposal.

**Financial Update:** Mr. Mowery talked to the Board Members about OPEB, Step 6-A, Band Width, Forest Land Funding, Medicaid Funding, possibility of needing a new roof on a section of PCHS. There was discussion about starting the April 17<sup>th</sup> Meeting at 4:30 P.M.

**Old Business:**

**FES Building Project:** There were no updates.

**Kline Building:** Mr. Lambert said they were talking about the remainder of the painting of the building and also the rest of the tile on the building..

**Communications:** J. P. talked about FCC requirements and possible funding.

**New Business:** There was no new business.

**Other:**

**West Virginia School Board Association Winter Conference:** Mr. Lambert gave the Board Members a copy of the Tentative Agenda for the Conference. The West Virginia School Board Association Winter Conference will be held February 17/18 in Charleston. Mr. Lambert, Mr. Gillespie, Ms. Heavner and Mr. Wilkins will attend the Conference. Nancy Blankenship will attend the West Virginia Superintendent's Secretaries Association Meeting held in conjunction with the School Board Association Meeting.

**Second May Meeting:** Mr. Lambert talked to the Board Members about changing the date of the second May board meeting due to Mr. Lambert and Mr. Mowery both being required to be in Charleston.

**Conference/Meeting Update:** Mr. Lambert was in Bridgeport January 25-27. Mr. Lambert and Mr. Hedrick were in Charleston February 1-2. Mr. Lambert will be in Charleston on February 13/14 and 16/17/18.

**The next meeting of the Pendleton County Board of Education will be held on Tuesday, February 21, 2012, at the Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Ms. Heavner seconded by Ms. Kimble the meeting was adjourned at 9:20 P.M.**