

**PENDLETON COUNTY SCHOOLS  
SIXTEENTH COUNTY BOARD MEETING  
TUESDAY, MARCH 20, 2012**

The Pendleton County Board of Education convened in Regular Session on Tuesday, March 20, 2012, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie - Vice-President, Teresa Heavner, Betty Kimble, and Sonny O'Neil. Central Office Staff present: Douglas Lambert, Superintendent, Lorna Judy and Nancy Blankenship.

**Call to Order by President:** President Wilkins called the meeting to order at 6:00 P.M.  
**Pledge of Allegiance and Invocation:** Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment:** There was no public comment.

**Consent Agenda Items:**

**The minutes of the March 6, 2012 Board Meeting/Executive Sessions:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble the Board voted unanimously to approve the minutes of the above Board Meeting.

**Personnel:**

**Retirements/Resignations:** There were no retirements/resignations.

**Approval of Title V Volunteers:** **FES:** Rita Hevener, Christine Bowers, Joyce Shockey. **BES:** Boyd Shockey, Rose Sturgill, Benny Scott. **PCM/HS:** Wanda Pitsenbarger. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavner the Board voted unanimously to approve the above Title V volunteers with Ms. Kimble abstaining. Mr. Lambert or Mr. Mowery will contact Ms. Bennett to check on job assignments/duties.

**Approval of Volunteers/Chaperones:** There were no volunteers/chaperones to be approved.

**Finance:**

**FY 2012-2013 Schedule of Proposed Levy Rates:** In Mr. Mowery's absence, Mr. Lambert went over the FY 2012-2013 Schedule of Proposed Levy Rates. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Ms. Heavner the Board voted unanimously to approve the FY 2012-2013 Schedule of Proposed Levy Rates.

**FY 2012-2013 Preliminary Budget:** In Mr. Mowery's absence, Mr. Lambert presented the FY 2012-2013 Preliminary Budget. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the FY 2012-2013 Preliminary Budget.

**Old Business:**

**FES Building Project Funding:** Mr. Lambert and Mr. Mowery had prepared information for the Board Members regarding a bond election, deadlines, timelines, requirements, and costs.

Upon a motion by Mr. O'Neil seconded by Mr. Gillespie the Board voted unanimously to go into Executive Session at 6:54 P.M. according to WV State Code 6a. The Board returned to regular session at 7:02 P.M. with no action taken.

**Communications:** There was no new information.

**New Business:**

**Elementary Basketball:** There was discussion about elementary basketball.

**Athletic Building PCM/HS:** There was no additional information on the Athletic Building at PCM/HS.

**Student Meal Price Increase Proposal:** Lorna Judy presented a proposal for student meal price increases for SY 2012-2013 as follows: Breakfast: Elementary \$1.00, Middle/High \$1.00, Second Meal \$1.50. Lunch: Elementary \$1.60, Middle/High \$1.60, Second Meal \$2.00. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the student meal price increase for School Year 2012-2013.

**Parent On-Line Payment System for School Meals:** Lorna Judy presented the On-Line Payment system through Fiber-Soft for school meals enabling parents to pay by credit card and to pre-pay for school meals. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the parent on-line payment system for school meals.

**Appoint Board Member to Serve on County Wellness Team:** Lorna Judy explained to the Board Members about the county wellness team and that a requirement is for a Board Member to serve on the team. Upon a motion by Mr. O'Neil seconded by Mr. Gillespie Ms. Heavner was unanimously appointed and approved to serve on the County Wellness Team.

**Out-of-County Transfer Requests:** Mr. Lambert presented the out-of-county transfer requests for approval. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the out-of-county transfers.

**Other:**

**Potential Calendar Revisions:** Mr. Lambert has sent the school calendar revisions to Mr. Panetta at the State Department of Education. On April 20<sup>th</sup> school will be in session and the CD day will be on June 4th.

**Conference/Meeting Update:** Mr. Lambert will be at Fairmont State College recruiting on 3/21.

**The next meeting of the Pendleton County Board of Education will be held on Tuesday, March 27, 2012, at the Brandywine Elementary School at 6:00 P.M. Upon a motion by Ms. Kimble seconded by Ms. Heavner at 7:29 P.M. the meeting stands adjourned until April 15, 2012.**

**PENDLETON COUNTY SCHOOLS  
SEVENTEENTH COUNTY BOARD MEETING  
TUESDAY, MARCH 27, 2012**

The Pendleton County Board of Education convened in Regular Session on Tuesday, March 27, 2012, at the Brandywine Elementary School. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President (by phone), Teresa Heavner, Betty Kimble, and Sonny O'Neil. Central Office Staff present: Douglas Lambert, Superintendent, J. P. Mowery, Ann Bennett, and Nancy Blankenship.

At 5:30 P.M. the Board Members and Central Office Administrative Staff were served a meal prepared by the Brandywine Elementary School staff.

Mr. Lambert and the Board Members recognized eight students for achieving Distinguished Status on the WESTEST for 2010-2011. Mr. Wilkins presented a plaque to the Mr. Propst and the Brandywine Elementary School Staff recognizing them for achieving Full Accreditation Status for the 2010-2011 School Year.

The Board met with the Brandywine Elementary School LSIC/Faculty Senate/PTO until 7:15 P.M.

**Call to Order by President:** President Wilkins called the meeting to order at 7:20 P.M.  
**Pledge of Allegiance and Invocation:** Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment:** There was no public comment.

**Consent Agenda Items:**

**The minutes of the March 20, 2012 Board Meeting/Executive Session:** Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to approve the minutes of the above Board Meeting.

**Personnel:**

Upon a motion by Ms. Kimble seconded by Mr. Gillespie the Board voted unanimously to go into Executive Session at 7:20 P.M. to discuss personnel according to WV State Code 6-9A-4B-2a. The Board returned to regular session at 7:30 P.M. with no action taken.

**Retirements/Resignations:** There were no retirements/resignations.

**Approval of Volunteers/Chaperones:** There were no volunteers/chaperones to be approved..

**Finance:**

There was no financial information presented.

**Old Business:**

**FES Building Project Funding:** Greg Williamson will be at the Work Session on April 10<sup>th</sup> at the Seneca Rocks Visitors Center.

**Athletic Building PCM/HS:** There was no new information.

**New Business:**

**Board Member Appointment to Regional Community Corrections Board:** Upon a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously for Mr. Gillespie to serve as the Board Member representative to the Regional Community Corrections Board.

**WVSBA Proposed Standards for High-Functioning County Boards:** The WVSBA is encouraging the Board to review and discuss the standards and make comments. The Board Members will look at these and e-mail Mr. Lambert with comments by Thursday, March 29<sup>th</sup>.

**Out-of-County Transfer Requests:** Mr. Lambert presented an out-of county request. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the out-of-county transfer request.

**Other:**

**Attendance Report - Seventh Month:** Mr. Hedrick had prepared a seventh month

attendance report for the Board Members.

**Conference/Meeting Update:** Dr. Marple, State Superintendent is having a meeting in Morgantown on April 16<sup>th</sup>. Mr. Lambert, Mr. Bucher, Mr. Hedrick and Ms. Bennett will attend this meeting.

**The next meeting of the Pendleton County Board of Education will be held on Tuesday, April 17, 2012, at the Pendleton County Board of Education Annex at 4:00 P.M. There will be a Budget Workshop Session on Tuesday, April 10, 2012 at the Seneca Rocks Visitors Center at 6:00 P.M. Upon a motion by Mr. O'Neil seconded by Mr. Gillespie the meeting was adjourned at 7:45 P.M.**