

**PENDLETON COUNTY SCHOOLS  
TWENTIETH COUNTY BOARD MEETING  
MONDAY, MAY 14, 2012**

The Pendleton County Board of Education convened in Regular Session on Monday, May 14, 2012, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins- President, Richard Gillespie- Vice-President, Teresa Heavner, Betty Kimble, and Sonny O'Neil. Central Office Staff present: Douglas Lambert, Superintendent, J. P. Mowery, Donald Bucher, Charles Hedrick, and Nancy Blankenship.

**Call to Order by President:** President Wilkins called the meeting to order at 6:00 P.M.

**Pledge of Allegiance and Invocation:** Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment:** Jane Lynch, Executive Director of RESA VIII was present. She showed the Board members an annual report for RESA VIII and a new Statewide Cooperative Voluntary Purchasing Program.

**Consent Agenda Items:**

**The minutes of the May 1, 2012 Board Meeting/Executive Session:** Upon Mr. Lambert's recommendation and a motion by Ms. Heavner, seconded by Ms. Kimble the Board voted unanimously to approve the minutes of the above Board Meetings with noted correction.

**Personnel:**

**Retirements/Resignations:** There were no retirements/resignations.

**Employment of Personnel:** Rachel Nauman - Assistant Track Coach PCM/HS. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the employment of the above personnel.

**Approval of Volunteers/Chaperones:** **BES:** Mary Borrer, Betty Baldwin, Linda Vandevander, Sharon Scott. **NFES:** Candace Thompson, Ruth Simmons, Krista Bennett.

**FES:** Stephanie Munguia, Harvey Bonzell, Avery Simmons, James Michael Johnson. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Mr. O'Neil the Board voted unanimously to approve the above volunteers/chaperones.

**Permission to Post:** Autism Mentor/Aide FES, Aide FES, LPN Nurse/Aide PCM/HS. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the above permission to post.

**Finance:**

**Bills Submitted for Approval Month Ended April 30, 2012:** Mr. Mowery presented the bills for approval for the month ended April 30, 2012, in the amount of \$483,996.08. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner seconded by Ms. Kimble the Board voted unanimously to approve the Bills as presented.

**Treasurer's Report Month Ended April 30, 2012:** Mr. Mowery gave a Treasurer's Report for the month ended April 30, 2012, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Ms. Kimble seconded by Mr. Gillespie the Board voted unanimously to approve the Treasurer's Report as presented.

**Budget Supplements:** There were no budget supplements presented.

**Approval of FY 2012-2013 Step 7 Plan for Instructional Improvement:** Mr. Mowery presented the FY 2012-2013 Step 7 Plan for Instructional Improvement to the Board Members for their approval. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner voted unanimously to approve the FY 2012-2013 Step 7 Plan for Instructional Improvement.

**FY 2012-2013 Budget Hearing:** There was no one present for the budget hearing.

**FY 2012-2013 Budget for Approval:** Mr. Mowery presented the FY 2012-2013 Budget to the Board for approval. Upon Mr. Lambert's recommendation and a motion by Mr.

Gillespie seconded by Ms. Heavner the Board voted unanimously to approve the above FY 2012-2013 Budget as presented.

**CAN/Kline Building Lease Renewal:** Mr. Mowery presented the CAN/Kline Building Lease Renewal to the Board. This item was tabled until the next board meeting.

**Office of School Facilities Memorandum of Understanding (MOU):** Mr. Mowery presented a Memorandum of Understanding concerning the statewide preventive maintenance program. This is an agreement with the WVDE Office of School Facilities to work collaboratively to establish a software based preventive maintenance program to extend the life of facilities and equipment while reducing operating and maintenance costs, utilities usage and potential liability issues. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Kimble the Board voted unanimously to approve the Office of School Facilities Memorandum of Understanding.

**Financial Update:**

There was no financial information presented.

**Old Business:**

**Two-Way Radio Communication:** Mr. Mowery and Mr. Gillespie have been working on the two-way radio communication for the school system.

**New Business:**

**Bond Call:** Mr. Lambert gave the Board Members a copy of the Bond Levy survey that was sent out to all Pendleton County Schools employees. Mr. Mowery also provided the Board Members with a Bond Schedule for Hardy County Schools. There was discussion about potential projects in the county and a bond levy.

**RFP for Bond Counsel/Financial Planner:** Mr. Mowery presented the Request for Proposal for Bond Counsel/Financial Planner. This item is tabled until the next meeting.

**RFP for Architects:** Mr. Mowery presented the Request for Proposal for Architectural Services. This item is tabled until the next meeting..

**Out-of-County Transfer Requests:** Mr. Lambert presented the out-of county requests. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil seconded by Ms. Heavner the Board voted unanimously to approve the out-of-county transfer requests.

**June 11<sup>th</sup> Planned Power Interruption:** Mr. Lambert the Board information for the planned power interruption. The power interruption will take place on June 20th beginning at 5:00 a.m. and last for approximately five hours.

**Board Meeting Schedule for 2012-2013:** Mr. Lambert gave the Board Members a Board Meeting Schedule for 2012-2013. This item will be on the next board agenda.

**Other:**

**Eighth Month Attendance Report:** Mr. Lambert gave the Board Members a copy of the Attendance Report for the Eighth Month prepared by Mr. Hedrick.

**Conference/Meeting Update:** Mr. Lambert will be in Charleston this week. Mr. Mowery, Mr. Bucher, Ms. Judy and the financial secretaries will be attending ASBO in Charleston this week.

**The next meeting of the Pendleton County Board of Education will be held on Tuesday, June 5, 2012, at the Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Ms. Heavner seconded by Ms. Kimble the meeting was adjourned at 8:10 P.M.**